

# EMCCA: UKSPF Technical Workshop for Business Start-up support

Helping New Businesses Thrive in  
Nottingham & Nottinghamshire

Friday 7<sup>th</sup> March 2025



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# Welcome & Introductions

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## Housekeeping

- Please mute microphones
- Use the chat function to submit questions during the session
- Slides and FAQs will be available after the session

# Workshop Programme

1. Welcome & Introductions
2. Commissioning: Open Call Process
3. Summary of Open Call
4. Regional Business Support Commissioning update
5. Q&A session



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# 2025-2026 UKSPF Update

- UKSPF budget for England for 2025-26 expected to be 60% of 2024-25 budget
- The allocation for D2N2 will be paid to EMCCA
- Delivery model for UKSPF is hybrid of regional and local delivery
- EMCCA retained proportion of UKSPF allocation to fund regional activities. Majority of funding allocated to Local Authorities for delivery of local projects
- EMCCA supported by Notts County Council and Nottm City Council to commission the activities included in this Open Call.
- Applicants should note that grants will be awarded through this Open Call process by Notts County Council, on behalf of EMCCA

# EMCCA – Plans for Regional Business Support programme

1. Supporting Business start-up in N2
2. Supporting Business start-up in D2
3. Export Support programme
4. High Growth Support programme
5. Business Workshop programme



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# Supporting Business start-ups in N2

## Commissioning 2025-26



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# Nottinghamshire County Council – UKSPF Commissioning Process – Timescales

## 1. Open Call – Commissioning of Projects

Grants awarded to external Organisations to deliver UKSPF Outputs & Outcomes

Open Call: Focus	Open Call published	Application Deadline	Grant Agreement Issued	Delivery starts	Delivery ends
OC1: Supporting Business start-up in N2	Friday 7 <sup>th</sup> March	Sunday 23 <sup>rd</sup> March	Monday 31 <sup>st</sup> March	1 <sup>st</sup> Apr 2025	31 <sup>st</sup> Mar 2026
OC2: Export, High Growth & Workshops	TBC	TBC	TBC	1 <sup>st</sup> May 2025	31 <sup>st</sup> Mar 2026

# Open Call Grants

Open Call	Min grant for 2025-26	Max grant for 2025-26
<b>1. Supporting Business Start-ups in N2</b>	£395,000 revenue	£408,000 revenue
<b>2. Supporting Local Businesses</b>  Lot 1: Export Support  Lot 2: High Growth Support  Lot 3: Business Workshops	TBC	TBC



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# Anticipated number of grants to be awarded

Open Call	Anticipated number of grants awarded
OC1	One
OC2 Lot 1: Export programme	One
OC2 Lot 2: High Growth programme	One
OC2 Lot 3: Business Workshops	One

# Please note

- applicants should outline their projects, including the expected outputs and outcomes, for the period from 1st April 2025 to 31st March 2026. Should additional funding become available to extend this provision beyond the specified dates, Nottinghamshire County Council reserves the right to offer further grant funding to successful applicants to support the continuation of their projects.

# Note for existing UKSPF Grant Recipients

- Businesses that received support through a current UKSPF programme remain eligible for support in projects funded under the 2025-26 Open Call, if they meet the eligibility criteria.
- To claim outputs and outcomes under the 2025-26 project, organisations must demonstrate that these results are directly attributable to activities or support provided by the project after 1st April 2025.
- Certain outputs and outcomes achieved under the current programme may be claimed again for the same business in the 2025-26 project. For example, enterprises adopting new to the firm technologies or processes. However, these must be properly evidenced as being adopted after April 1<sup>st</sup> 2025.
- Evidence used to claim outputs and outcomes in the current project cannot be reused to claim the same outputs or outcomes in the new project.

# Open Call 1: Supporting Business start-ups

## Key Priorities for Supporting Business Start-ups and Entrepreneurs

- Enhancing Economic Prosperity – Reducing regional inequalities in employment, pay, skills, and productivity while fostering a more entrepreneurial, sustainable and inclusive economy.
- Improving Access to Finance – grants, loans, and investment to help start-ups scale and succeed.
- Developing Skills & Mentorship – Offering training, leadership development, and direct expert business guidance.
- Driving Innovation & R&D – Encouraging research, tech adoption, and digital transformation.
- Unlocking Market Opportunities & Expansion – Supporting access to new markets, supply chains, trade & business networks.
- Promoting Sustainability & Resilience – Encouraging green growth, responsible business practices, and long-term adaptability.

# OC1 Outputs & Outcomes

## Outputs

Number of enterprises receiving non-financial support

Number of potential entrepreneurs assisted to be enterprise ready

Number of enterprises receiving grants

## Outcomes

Jobs created as a result of support

Number of new enterprises created as a result of support

Number of enterprises engaged in new markets

Number of enterprises adopting new to the firm technologies or processes

Number of enterprises adopting new or improved products or services



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# Open Call 1 : Application Process

1. UKSPF Nottingham – OC1 – **Supporting Business start-ups in N2** Application Form
  - Part 1 – Applicant details
  - Part 2 – Delivery of projects which support local businesses (8 questions)
  - Applicants must complete Parts 1 and 2.
2. UKSPF Nottingham – OC1 – Appendix B – **Supporting Business start-ups in N2** – Budget & Performance Profile

# OC1 Appendix B: Proposed Budget

The total amount requested must be more than the minimum and not exceed the maximum available

Funding Profile	Apr 25 - Jun 25	Jul 25- Sep 25	Oct 25 - Dec 25	Jan 26 - Mar 26	2025 - 2026 FY Total	Cell will be red if amount requested is below minimum or above maximum available. Please check cell is not red before submitting application
Revenue					£0	

In the yellow cells, please provide a breakdown of the amount of the grant requested that will be used to support management & administration and delivery. The total amount must equal the amount requested

Use of Grant Requested	Amount	% of total grant requested	
Project Management & Administration (salary costs)			
Project Delivery (salary costs)			
Project Delivery (other costs including Grants - if applicable)			
<b>Total</b>	£0	0.0%	Cell will be green if sum of three cells above is equal to Total Grant requested in table above. Cell will be red if not equal. Totals must be equal (i.e. cell must be green) before submitting application

# OC1: Geographical Coverage

**Part 2: Total number of Nottinghamshire enterprises and potential entrepreneurs to be engaged on the project**

	Apr 2025 - Mar 2026
<b>Nottingham City</b>	
<b>Ashfield</b>	
<b>Bassetlaw</b>	
<b>Broxtowe</b>	
<b>Gedling</b>	
<b>Mansfield</b>	
<b>Newark &amp; Sherwood</b>	
<b>Rushcliffe</b>	
<b>Nottinghamshire Total (excluding Nottingham City)</b>	<b>0</b>
<b>Total in Nottm &amp; Notts</b>	<b>0</b>



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# OC1: Outputs and Outcomes

Please input numbers in the yellow cells in the Output Profile below. The values given should be the number of outputs that will be delivered by the Organisation in each Quarter.

Outputs	Apr 25- Jun 25	Jul 25 - Sep 25	Oct 25 - Dec 25	Jan 26 - Mar 26	2025-26 FY Total
Number of enterprises receiving non-financial support					0
Number of potential entrepreneurs assisted to be enterprise ready					0
Number of enterprises receiving grants					0

Please input numbers in the yellow cells in the Outcome Profile below. The values given should be the number of outcomes that will be achieved by the Organisation in each Quarter.

SLB Outcome Profile	Apr 25 - Jun 25	Jul 25- Sep 25	Oct 25 - Dec 25	Jan 26 - Mar 26	2025 - 2026 FY Total
Jobs created as a result of support					0
Number of new enterprises created as a result of support					0
Number of enterprises engaged in new markets					0
Number of enterprises adopting new to the firm technologies or processes					0
Number of enterprises adopting new or improved products or services					0

# The Application Process

## Further Information



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# Revenue Funds

**Revenue funds** can be used to contribute to the costs of ongoing operational expenses required in the running of the project, including:

- Staff salary costs (including Employer NI and Pension contributions)
- Overheads related to employing staff involved in delivering activities funded through the grant
- Cost of business travel
- Marketing and publicity costs
- Small items of equipment (less than £5,000)
- Costs associated with the delivery of events (e.g. venue hire)
- Grants to enterprises

# Open Call : Application Form (Part 1) – Applicant Details

- This Part will be used in Stage 1 of Assessment: Gateway (more details included in Invitation to Bid document's Appendix A)
- Applications that fail any Gateway criteria will not progress to *Stage 2. Scoring*.
- Questions which have been assessed as partial, progress to *Stage 2. Scoring* will be allowed with justification from the Assessor.

## Required Responses in Part 1

1. A statement of the turnover, Profit and Loss Account/Income Statement, Balance Sheet/Statement of Financial Position and Statement of Cash Flow for the most recent year of trading for this organisation.
2. Details of any financial clawback for underperformance or breach of contract during the past 12 months
3. Policies and liability insurance

# Scoring the Application Form word document: Part 2 in OC1

The maximum score for each question in the application form is 5, based on the scoring framework, but some are weighted through the multiplication of the assigned score. For example, a score of 5 weighted by a factor of 4 will equal a total score of 20. The maximum score and multiplication weightings are shown on the application form in the dark grey box to the right of each question.

The scoring framework and the maximum weighted score for each application form is given in Appendix A of the Invitation to Bid documents

# Scoring for Appendix B of the application (the excel document)

The financial details in Appendix B will be used to evaluate the value for money of the proposed project.

The number of enterprises and potential entrepreneurs to be engaged on the project engaged, along with the number achieving each output and outcome, will be used to assess the project's impact and effectiveness.

Higher scores will be awarded to projects that:

- Offer coverage across the City and all of the districts
- Offer a comprehensive range of support
- Demonstrate that the support provided will lead to the creation of new enterprises and jobs
- Maximise the number of programme outcomes achieved

Weightings will be applied to certain criteria to reflect their relative importance in the proposal.

To prevent all applicants from submitting figures that would guarantee maximum scores in this appendix, the scoring framework and weightings will not be made available prior to the Open Call deadline

The maximum weighted score for each Appendix B of the application is given in Appendix A of the Invitation to Bid documents

# Assessment Process

Assessment will involve four stages;

1. Gateway (see Part 1: Applicant details slide above)
2. Scoring
3. Moderation
4. Further Moderation (if required)

Details of the scoring and moderation processes are included in Appendix A of the Invitation to Bid document

All applicants will be informed about the outcome of their application.

Successful applicants will enter into a grant agreement with Nottinghamshire County Council subject to availability of UKSPF funds

# Application support and advice

Read all supporting documentation before starting your bid.

- UKSPF – Invitation to Bid document
- NCC UKSPF FAQs
- The definitions for UKSPF Outputs and Outcomes – included in Appendix B

Ensure your proposal meets the specifics of the Invitation to Bid.

**When completing the application form, you must not exceed 500 words for each question.**



# Next Steps

This presentation, FAQs from today's workshop will be published on the [UKSPF web-page](#)

**Open Call** Application Forms & Appendices will be published on **Friday 7<sup>th</sup> March 2025** on the [UKSPF web-page](#) along with details on how and when to submit completed documents.

Organisations are encouraged to review these documents when they are published before contacting Notts County Council with any specific queries regarding this Open Call.

For all enquiries email: [ukspf@nottsccl.gov.uk](mailto:ukspf@nottsccl.gov.uk)

# Q&A



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