

Proposed Admissions Arrangements for the School Year 2028 - 2029

Application for Places

East Bridgford St Peter's CofE Academy serves the catchment area of East Bridgford, Newton and Kneeton. Parents can check their catchment area using Nottinghamshire County Council's 'Find My Nearest' service.

www.nottinghamshire.gov.uk/findmynearest.

The **Published Admission Number (PAN)** proposed for Reception for the 2028/29 academic year is 30.

Where there are fewer applications than places available, all applicants will be offered a place. Where there are more applications than places available, places will be allocated in accordance with the oversubscription criteria set out below.

East Bridgford St Peter's CofE Academy is part of **Aspire and Shine Education Trust (ASET)**. The Trust is the admission authority for the academy.

Visits welcome

The opportunity to visit St. Peter's and sense the extremely positive and vibrant atmosphere is always available. To arrange a visit, simply ring the Academy Office on 01949 20226 or email office@st-peters.notts.sch.uk to make an appointment. You may also wish to visit our website: www.eastbridgfordstpeters.co.uk

Application for First Admission Places in Primary Education

If your child lives in Nottinghamshire and you require a primary school place, you must apply for a school place through Nottinghamshire County Council <https://www.nottinghamshire.gov.uk/education/school-admissions/hub>. Applications for first admission places must be made to the child's home Local Authority by the national closing date.

Children will be admitted to our Foundation Stage (Reception) in the September following their fourth birthday, i.e. children who will reach their fifth birthday between 1st September 2028 and 31st August 2029. **Children are entitled to a full-time place from September following their fourth birthday.**

In accordance with paragraph 2.17 of the **School Admissions Code 2021**, parents may request that the date their child is admitted to the school is deferred until later in the school year, but not beyond the point at which the child reaches compulsory school age and not beyond the beginning of the final term of the school year for which the offer was made. Parents may also request that their child attends part-time until later in the school year, but not beyond the point at which they reach compulsory school age.

Where a parent wishes a summer-born child to be admitted to Reception in the September following their fifth birthday, rather than Year 1, a request for admission outside the normal age group should be made in accordance with the section below.

Pupils who have an Education, Health Care Plan (EHCP), where East Bridgford St. Peter's is named in the Plan, will be admitted.

Admissions Criteria

In the event of over subscription, the following criteria will be applied, in priority order, to determine which application will be granted, after those children with an EHCP, which names the school, have been allocated:

1. Children who are looked-after or were previously looked-after, including children who appear to the Trust to have been in state care outside England and ceased to be in state care as a result of being adopted.
2. Children who live in the catchment area on the national closing date (15th January 2028) who have a sibling on roll at the school and who will still be on roll at the time of admission.
3. Children who live in catchment at the closing date for applications (15th January 2028).
4. Children who live outside the catchment area on the national closing date (15th January 2028) and who have a sibling on roll at the school at the time of application and who will still be on roll at East Bridgford St. Peter's at the time of admission.
5. Children whose parent(s) are involved in a Church (within 'Churches Together in Britain') and are regular Church worshippers or involved in the life and work of the Church of England, as attested to by the 'Minister' (e.g. Vicar/Priest in Charge), in writing.
6. Children who live outside the Catchment Area at the closing date for applications.

Additional Information

Distance measurement and tie-break

In the event of oversubscription within any criterion, where applicants are otherwise equal, priority will be given to the child living nearest to the academy.

Distances are measured in a straight line ("as the crow flies") from the main administrative point at the academy to an address point at the child's home, using Nottinghamshire County Council's computerised distance-measuring software.

Where two applications cannot be separated because the measured distances are equal, Nottinghamshire County Council will measure to the next decimal point. If the measurements remain equal, lots will be drawn and the process will be independently verified.

Church-based applications

For the purposes of criterion 5, regular worshippers means parents/carers who have attended worship at least one Sunday a month over the previous year.

Involved in the life and work of the Church means demonstrable specific involvement in the Church, apart from regular worship, throughout at least the previous year.

Applicants seeking priority under criterion 5 must provide a statement confirming Church involvement, which would normally be written by the relevant Minister (for example, Vicar or Priest in Charge).

Late Applications

For **Reception entry in September 2028**, the national closing date for applications is **15th January 2028**. Late applications (those received after the closing date) will be processed in line with Nottinghamshire County Council's coordinated admissions scheme.

Special circumstances

Consideration will be given to applicants who may establish at the time of application medical, special educational or social needs with supporting evidence from a relevant professional. The evidence must be presented at the time of application. Each case will be judged on its merits and the admission authority (ASET Board) may accord a higher priority to the applicant.

The allocation of any such place will be determined by comparing the written evidence presented along with the capacity for the school for the identified needs. In order to make an assessment of the case, reference may be made to local head teachers and other relevant professionals. Cases agreed under 'special circumstances' will take precedence over criteria 2 to 6 above.

Multiple births

Where one child of a multiple birth can be admitted, the other child or children of the same multiple birth will also be admitted, including where this would result in the Published Admission Number being exceeded.

Waiting list

A waiting list of unsuccessful applicants will be maintained until **31st December 2028**.

If places become available, they will be offered in accordance with the published oversubscription criteria. Each time a child is added to the waiting list, the list will be re-ranked in accordance with those criteria. A child's position on the waiting list may therefore move up or down.

After 31st December 2028, parents may make a further application through the normal in-year admissions process.

<https://www.nottinghamshire.gov.uk/education/school-admissions/hub>

Right of Appeal

Where an application for a school place is refused, parents have the right to appeal to an independent appeal panel.

Appeals will be heard in accordance with the School Admission Appeals Code. Parents will be given at least 20 school days from the date of notification that their application was unsuccessful to lodge an appeal.

Details of how to appeal will be provided to unsuccessful applicants at the time a place is refused.

A further application for appeal in the same academic year will only be considered if there has been a significant and material change in circumstances.

Fair Access Protocol

East Bridgford St Peter's CofE Academy participates in Nottinghamshire County Council's Fair Access Protocol. The academy will endeavor to admit children under the Fair Access Protocol where required to do so in accordance with the Protocol. See NCC website for further information.

In Year Applications for Children

Applications for admission to the academy outside the normal Reception admissions round are referred to as in-year applications. East Bridgford St Peter's CofE Academy participates in Nottinghamshire County Council's coordinated in-year admissions scheme. Applications should therefore be made through Nottinghamshire County Council.

Where there are more applications than places available in a year group, the academy's published oversubscription criteria will be applied. Further information about in-year applications is available from Nottinghamshire County Council. Details are available at:

<https://www.nottinghamshire.gov.uk/education/school-admissions/changing-school>

<https://www.nottinghamshire.gov.uk/education/school-admissions/hub>

Admission Outside the Normal Age Group

Parents may request that their child is admitted to a year group outside their normal age group.

Requests should be made in writing and should set out the reasons for the request. Parents may provide any supporting evidence they consider relevant.

Aspire and Shine Education Trust, as the admission authority, will consider each request on its individual circumstances and in the best interests of the child concerned. In reaching a decision, the Trust will take account of all relevant information, including:

- the views of the parent;
- information about the child's academic, social and emotional development;
- where relevant, the child's medical history and the views of a medical professional;
- whether the child has previously been educated outside their normal age group;
- whether the child may naturally have fallen into a lower age group if they had not been born prematurely; and

- the views of the Headteacher.

Parents will be informed in writing of the decision and the reasons for it.

Where a request is agreed, the application for a school place will be considered in accordance with the admission arrangements for the relevant year group. Agreement to a request for admission outside the normal age group does not guarantee a place at the academy. The parent has a statutory right to appeal against the refusal of a place at a school for which they have applied. This right does not apply if they are offered a place at the school, but it is not in their preferred age group.

Summer-born children

Parents of a summer-born child may request that their child is admitted to Reception in the September following their fifth birthday, rather than to Year 1.

Requests will be considered by Aspire and Shine Education Trust in accordance with the process for admission outside the normal age group set out above.

Transfer to secondary school

Where a child has been educated out of the normal age group it is the parent's responsibility to again request admission out of the normal age group when they transfer to secondary school. It will be for the admission authority of the preferred secondary school to decide whether to admit the child out of the normal age group. The admission authority must make a decision on the basis of the circumstances of each case and in the child's best interests and will need to bear in mind the age group the child has been educated in up to that point.

Pre-School and Early Years Opportunities

St. Peter's operates an in-school Pre-School which offers places for children from three years old (East Bridgford St. Peter's Pre-School). This provides the potential for all day provision ('wrap around care'). To find out more about this facility or arrange a visit you should ring our academy office. Attendance at the academy's pre-school provision **does not give priority for, or guarantee, admission to Reception**. Parents must make a separate application for a Reception place through the normal admissions process.

If you have any questions, queries or concerns, please do not hesitate to get in touch with us.

Definitions

Looked After Child (LAC)

A **looked after child** is a child who is:

- in the care of a local authority; or
- being provided with accommodation by a local authority in the exercise of its social services functions, at the time an application for admission to the academy is made, in accordance with section 22(1) of the Children Act 1989.

Previously Looked After Child (PLAC)

A **previously looked after child** is a child who was looked after but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order.

This includes children who were adopted under the Adoption Act 1976 and children adopted under section 46 of the Adoption and Children Act 2002.

Internationally Adopted Previously Looked After Children (IAPLAC)

To be eligible for priority as an **Internationally Adopted Previously Looked After Child (IAPLAC)**, the child must appear to the admission authority to have been in state care outside England and to have ceased to be in state care as a result of being adopted.

A child is regarded as having been in state care outside England if they were in the care of, or accommodated by, a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

Child Arrangements Orders (CAO) and Special Guardianship Orders (SGO)

A **child arrangements order** is an order made under section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replaced residence orders, and any residence order in force before 22nd April 2014 is deemed to be a child arrangements order.

A **special guardianship order** is an order made under section 14A of the Children Act 1989 appointing one or more individuals to be a child's special guardian.

Parent

For the purposes of these admission arrangements, **parent** includes:

- the child's mother;
- the child's father where they have parental responsibility;
- an adoptive parent;
- a person who has acquired parental responsibility for the child through a court order, agreement or other legal provision; and
- a person who has care of the child.

Evidence of parental responsibility or care may be requested where necessary.

Sibling

For the purposes of these admission arrangements, **sibling** includes:

- a brother or sister who shares the same parents;
- a half-brother or half-sister;
- an adopted brother or sister;
- a step-brother or step-sister;
- a foster brother or sister; and
- children who are not related but who live permanently as part of the same family unit at the same address.

For the purposes of sibling priority within the oversubscription criteria, the sibling must be attending **East Bridgford St Peter's CofE Academy at the time the applicant would be admitted.**

Home Address

The **home address** is the child's permanent place of residence at the time of application, where they normally live and sleep for the majority of the school week with their parent(s) or carer(s).

Where a child lives at more than one address because responsibility for their care is shared, the address used for admission purposes will be the address at which the child spends the majority of the school week.

For these purposes, the school week is **Sunday night to Thursday night inclusive**, and the majority means the address at which the child normally stays for at least **three of those five nights**.

Where a child spends an equal amount of time at two addresses, the admission authority may request further information to determine which address should be used for admission purposes.

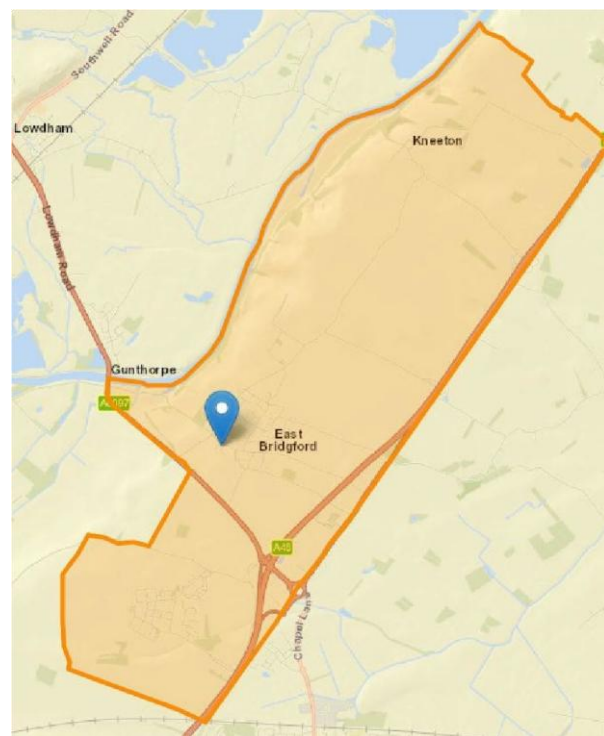
The address provided must be the child's genuine and permanent home address. A temporary address or an address used primarily for the purpose of securing a school place will not be accepted. The Trust, as the admission authority, may request appropriate

evidence to verify a child's home address.

Where an offer of a place has been obtained through a fraudulent or intentionally misleading application, including the use of a false address, the Trust may withdraw the offer in accordance with the School Admissions Code.

Catchment Area

The catchment area for **East Bridgford St Peter's CofE Academy** serves the villages of **East Bridgford, Newton and Kneeton**. Parents can check whether their home address falls within the academy's catchment area using Nottinghamshire County Council's school catchment area information.



<https://www.nottinghamshire.gov.uk/education/school-admissions/school-catchment-areas>