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|  | **Living Wage Foundation Increase November 2023** |  |

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| **FOR COMPLETION BY HEAD TEACHER OR BUSINESS/OFFICE** **MANAGER** |
| Name of School  |  |
| Area (eg Mansfield) |  |
| Telephone  |  |
| The Governing Body has agreed the following in relation to the increase of the Living Wage Foundation from 1st November of the 2023. The school should communicate the increase in rate to the relevant staff. |
| **The schools has agreed to implement - Tick one box**  | **Adopt the 2023 Living Wage Incease of** **£12.00 per hour****Not adopt the 2023 Living Wage Increase** |
| **Note:**Please be aware that a decision not to adopt the increase necessary to bring the rate up to the revised Living Wage rate will mean that your school will no longer be a Living Wage Employer.  |
| **This form should be signed by the school and sent to** **jo.bray@nottscc.gov.uk** **in Payroll Services.**

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| **Additional Instructions by school** **Please enter the date you wish to implement the Living Wage increase from:** **In the following format (DD/MM/YYYY) - \_ \_/\_ \_/\_ \_ \_ \_.** **(The increase can be implemented between 01/11/2023 and 01/05/2024)** |

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| Signed on behalf of school |  |
| Date sent by school |  |