

## Pop-Up Pools Risk Assessment Record

<b>Operations/Work Activities covered by this assessment:</b>	POP-UP POOLS					
<b>Site Address/Location:</b>	<insert location>			<b>Department/Service/Team:</b>	<insert name of school/academy>	
<b>Assessment Date:</b>	Click or tap to enter a date.			<b>Lead Assessor:</b>	<insert name of assessor>	
<b>Authorised By:</b>	<insert name of authoriser>					
<b>Who Might Be Affected</b>	Employee <input type="checkbox"/>	Contractor <input type="checkbox"/>	Visitor <input type="checkbox"/>	Pupil <input type="checkbox"/>	Client <input type="checkbox"/>	Member of Public/Third Party <input type="checkbox"/>
<b>Note:</b> A person specific assessment must be carried out for young persons, pregnant employees and nursing employees						

Hazards Considered	How might they be Harmed	Current Control/Mitigation Measures:	Risk Rating			Action Required/ Action No.
			Likelihood	Severity	Risk Rating	
Inadequate planning and management of the marquee and pool installation.	Physical injury or ill health from contact with hazards associated with the construction of the marquee and pool installation, lack of client / contractor planning, communication, and inadequate implementation of control measures.	<p>The pool structure and operation procedures fulfil the requirements outlined in:</p> <ul style="list-style-type: none"> <li><a href="#">Health and Safety in Swimming Pools (HSE Guidance, HSG179)</a></li> <li><a href="#">Hiring out of above ground domestic temporary pools (PWTAG, Technical Note 65)</a></li> </ul> <p>Landlords consent process followed.</p> <p>Pool operator holds comprehensive insurance – a minimum level of £10 million for public liability is recommended and the policy specifically covers school swimming. Additional insurance may be required for damage and fire.</p> <p>Confirmation from school insurer to ensure that the temporary pool structure does not change current insurance policy.</p> <p>School to obtain copies of relevant health and safety documentation from pool operator e.g. risk assessments, insurance certification, evidence of competence, pool safety operating procedures etc.</p>				

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		<p>The pool structure is checked and confirmed safe during construction and whilst in operational.</p> <p>Consider suitability of location for marquee structure and impact of site safety, security and operation.</p>				
Incorrect, unsupervised, and poor management of hazardous substances.	Ill-health or injury from contact, inhalation, absorption, or ingestion of hazardous substances. Potential for fire and explosion associated with hazardous substances which may have fatal consequences and result in significant property damage.	<p>Hazardous substances are controlled and managed by the pool operator.</p> <p>All hazardous substances are stored securely.</p> <p>COSHH assessments and safety data sheets have been implemented and are accessible.</p> <p>The correct PPE is available at the point of use.</p> <p>Pool operator has a Pool Plant Operative qualification and is competent to manage hazardous substances.</p> <p>Arrangements are in place to deal with emergency situations, including first aid, fire, spillages etc. and are communicated with interested parties.</p>				
Inadequate or insufficient provision of first aid.	Injury or ill-health from inadequate first aid provision or incorrect first aid treatment.	<p>A first aid needs assessment is completed, and suitable risk controls are implemented.</p> <p>Appointed and trained first aiders within the school.</p> <p>Employees aware off emergency procedures and action to be taken whilst waiting for the first aider and method of contacting first aiders and emergency services.</p> <p>First aid kits are suitably located around school, kept fully stocked and a checked regularly by a responsible person.</p> <p>Procedures are in place to report first aid treatment, accidents, incidents and near misses.</p>				
Risk of harm due to unauthorised and unsupervised access to pool.	Injury, ill-health, drowning from unauthorised and unsupervised access to pool. May have fatal consequences and result in significant property damage.	<p>When pool is not in use the marquee is secured and the pool cover is in place.</p> <p>Pool stairs are removed when pool is not in use.</p>				

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		<p>Danger deep water, water depth and no diving signage displayed in the pool area. No entry signs displayed outside the marquee.</p> <p>Motion detection CCTV set up within the marquee. Intruder notifications are set up and live footage can be viewed. Pool operator responsible for monitoring CCTV. CCTV cameras disconnected when pool is in use.</p> <p>Controlled pedestrian and vehicle access to limit unauthorised access to site and a secure reception. Signing in procedures are in place outlining key information for site.</p> <p>Perimeter fences and walls are designed to prevent easy access to site and are well maintained.</p> <p>Pool operator and employees to report any hazards / concerns with security or physical environment.</p>				
Insufficient / unsuitable plans and poor management of emergency situations.	Physical injury, ill-health with potentially fatal consequences if involved in an emergency.	<p>Marquee structure must not impede on your fire evacuation policy, considering; location of fire assembly point(s), fire exit doors, pre-planned fire officers access points and enable fire units to gain access to the school.</p> <p>Pool operator to be aware of school fire safety and evacuation procedure.</p> <p>Arrangements in place to notify pool operator and pool users of emergency e.g. alarm.</p> <p>Marquee and pool must not be used in the event of high winds or inclement weather as the marquee could become unstable.</p> <p>Pool operator has emergency procedures in place to deal with a variety of situations including failure of marquee structure, failure/collapse of pool, failure of filtration, chemical leak/exposure etc.</p>				
Risk of harm from slips, trips, and falls due to wet floor surfaces walking to and from the pool.	Physical injury e.g. cuts, bruising and fractures from a slip, trip or fall.	<p>Pupils are escorted and supervised by a member of school staff to and from changing area to pool.</p> <p>Wet floors to be mopped up immediately. Mop to be kept near changing area.</p> <p>Non-slip mats provided in areas that are frequently wet.</p>				

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		Employees and pupils to wear suitable footwear.				
Inadequate arrangements for communication, participation and consultation of health and safety hazards, control measures, roles / responsibilities, and other information between the school and pool operator.	Physical injury or ill-health from of insufficient communication or lack of awareness of roles and responsibilities. Failure of the health and safety management system implemented at all levels of the organisation.	<p>Pool operator to share key documentation including; risk assessments and pool safety operating procedures.</p> <p>School have read and be familiar with the pool safety operating procedures to ensure that the pool operator is following the documented arrangements.</p> <p>School to complete a contractor site induction form for the pool operator and their employees to ensure key site information is communicated and a record is maintained.</p> <p>Maintain daily communication between the pool operator and school to discuss key issues and concerns.</p> <p>Ensure there is a method of communication in place between the school and pool operator in case of emergency e.g. walkie talkies.</p> <p>Emergency phone number and contact details available for the pool operator, for 24 hours and 7 days a week.</p>				
Unsuitable, poorly maintained, and incorrect use of electrical equipment.	Physical injury from contact with electricity from damaged, poorly maintained, or incorrect use of electrical equipment. This may result in burn or electrocution which can potentially result in death.	<p>Electric pool heater is located outside the pool area and access restricted to trained personnel only.</p> <p>Electric incoming supply and controls and sockets to be situated and fixed outside of the pool area.</p> <p>PAT testing undertaken for all portable electrical items or equipment at regular intervals by a competent person.</p> <p>Visual inspections of all plugs, cables, and sockets before use.</p> <p>Any damaged or defective equipment to be immediately taken out of use and reported.</p> <p>Equipment sited to avoid trailing cables. Avoid the use of extension leads.</p>				

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Inadequate provision of welfare and changing facilities.	Physical injury due to hazards present within working environment. Injuries may include cuts, bruising, bumps, burns, and fractures. Ill-health due to stress, poor mental wellbeing, and poor hygiene practices.	<p>Designated changing area provided for pupils and supervised by a school employee. No mixed sex groups for changing.</p> <p>School safeguarding policy to be followed.</p> <p>Changing rooms to be kept at an appropriate air temperature in line with guidance for pool operators.</p> <p>Pupils to wear suitable clothing to keep warm e.g. rope.</p> <p>Consideration of welfare and rest facilities for pool operator and employees e.g. access to toilet, handwashing facilities, drinking water etc.</p> <p>Pool water at pool air temperature maintain to a comfortable temperature for teaching and learning.</p> <p>Sufficient lighting provision in pool and changing area.</p>				
Inadequate provision hygiene facilities and unsuitable hygiene practices.	Ill-health due to poor hygiene practices including transmission of infectious disease.	<p>A portable shower will be available for pupils to rinse themselves for hygiene purposes before entering the pool.</p> <p>Pupils required to use the toilet before entering the pool.</p> <p>Pupils required to wear swimming hats in the pool.</p> <p>Pool water is tested by pool operator for cleanliness and chemical balance every 2 hours.</p> <p>If pool is sited longer the 4 weeks a microbiological sample will be taken for testing.</p> <p>Emergency evacuation, cleaning and hygiene procedures are documented within the pool safety operating procedures and followed in the event of water contamination e.g. backwashing.</p>				
Inadequate management of swimming lesson safety.	Injury, ill-health, drowning from inadequate management of safety during swimming lessons. May have fatal consequences.	<p>All instructors are fully qualified (Swim England or STA Qualification) with up to date safeguarding and DBS status.</p> <p>A separate lifeguard will be on duty with a full lifeguard qualification (RLSS or STA) whenever the pool cover is removed.</p>				

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		<p>Breaks to be incorporated into the working day for lifeguards to ensure they do not lose concentration or become fatigued. RLSS guidance advises that the time poolside does not exceed 60 minutes (except in exceptional circumstances). (See <a href="#">HSG 179</a>, point 93/94).</p> <p>Where required provision is in place for pupils with disabilities including wheelchair access, hoist, additional equipment. Staff are trained to use any hoists or additional equipment.</p>				
Additional Notes						

Control Improvements/Developments				
Action No.	Recommended additional control measures	Responsibility	Target Date	Date Completed
			Click or tap to enter a date.	Click or tap to enter a date.
			Click or tap to enter a date.	Click or tap to enter a date.
			Click or tap to enter a date.	Click or tap to enter a date.
			Click or tap to enter a date.	Click or tap to enter a date.

Signature of Assessor:	Date:
Signature of Person Authorising:	Date:

Potential Severity of Harm	Major	Medium	High	High
	Minor	Low	Medium	High
	Negligible	Low	Low	Medium
		Rare	Possible	Almost Certain
Likelihood of Harm Occurring				

Definitions	
High	Take appropriate action within agreed period
Medium	Monitor & Review Situation
Low	No Action Required

Reviews – this assessment should be reviewed at intervals no greater than 12 months or if there are changes to the procedures, personnel, work environment or following an incident							
Review Date	Comments/Amendments	Reviewed By	Signature	Review Date	Comments/Amendments	Reviewed By	Signature
11/08/2025	Insurance amended to £10m	M Heathfield	<i>M Heathfield</i>	Click or tap to enter a date.			
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