

EARLY YEARS PUPIL PREMIUM (EYPP)

FUNDING GUIDANCE

What is the funding and what is it for:

Early Years Pupil Premium – to support providers to close the attainment gap between some of the most disadvantaged children and their peers. The funding is £1.00 (from Summer 2025) per hour paid over 3 terms.

Eligibility criteria:

All funded children will be eligible for EYPP if the child receives the universal 15 hours entitlement, and they meet any of the following criteria:

Their family receives one of the following:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- The guaranteed element of State Pension Credit
- Child Tax Credit (provided they are not also entitled to Working Tax Credit) and have an annual gross income of no more than £16,190
- Working Tax Credit run-on, which is paid for 4 weeks after they stop qualifying for Working Tax Credit
- Universal Credit - your household income must be less than £7,400 a year after tax not including any benefits you get.

They are currently being looked after by a local authority in England or Wales, or if your child has left care in England or Wales through:

- An adoption order
- A special guardianship order
- A child arrangements order

Submitting an application:

The Department for Education is keen that all eligible children access this additional support for their early years' education. Providers are encouraged to identify children who may be eligible at the earliest opportunity.

- Prior to a child starting at a setting, the school or provider should gather the necessary information **with** the parent/carer (name, address, parent NI number and child's name, DOB and address) using the parental declaration form. These details should be entered on PAM via the headcount task, ensuring that the highlighted fields are completed and the EYPP box is ticked.

Name: Test Test DOB: 18-Jul-2019

Summary Child Details **Parent / Carer Details** Funding Details Documents Notes

Entering Parent/Carer details enables us to check whether the child is eligible for extended hours.

Please ensure you input details for all records that have given their permission that the correct consent boxes are selected as per the usage of the details.

Parent / Carer Details

Forename	Bob
Surname	Jones
DOB	01-Jan-1990
Email	
Contact Number	
<input checked="" type="checkbox"/> NI or <input type="checkbox"/> NASS Number	AB123456A

Tick to give consent to Eligibility Checking for ☒ EYPP ☐ 30H

Information should be securely stored whilst the child attends the setting. Providers are recommended to securely retain 'Parent Declaration Forms' for 6 years after end of funding period, or as required by funding body, as they constitute financial records. Forms and evidence should then be destroyed as confidential waste after the period of 6 years after funding period has ended.

- Schools not using the PAM to submit their returns should gather the necessary information as above on the Early Years Pupil Premium Voluntary Registration Form for Parents and transfer the information to a submission template and submit with their termly headcount. Both the registration form and template will be provided to schools with the headcount instructions for that term. The registration forms should be destroyed after the information has been transferred to the template and submitted to NCC.
- The Parent Declaration Form and Early Years Pupil Premium Voluntary Registration Form for Parents require consent to be sought before it is submitted for checking. Providers and schools should check that parents have given consent before submitting any data via PAM, or the template.
- A termly check will then be completed by NCC on the information entered via the portal and the school templates. Schools and settings will be informed as soon as possible by way of a portal report mid-term.

- In addition to the information above for children who are subject to an adoption order, special guardianship or child arrangements order, evidence should be provided that the child has been previously looked after by a local authority. This information should be sent to Early Years & Family Hubs and then destroyed. If you are unsure what evidence you need to provide, contact us directly and we will advise (eypp@nottsc.gov.uk).

Accessing payment:

You will be paid £1.00 per hour that the child attends their early years entitlement with your setting. This could mean an extra £570.00 a year for each child taking up the full 570 hours funded entitlement to early education. This will be pro-rated if more than one setting claims funded hours.

How to use the funding:

The effectiveness of how this money is used will be assessed by Ofsted during their inspection visit to settings.

You should consider your use of EYPP within the contexts of the child's attainment, progress and/or their individual needs

Some suggestions for use of EYPP include:

- Developing the quality of staff through Continuing Professional Development (CPD).
- Enrichment / Cultural Capital opportunities linked to the child's individual needs.
- Investing in strategies to develop parental involvement and their capacity to support their children (home visits, transition groups, information meetings, parenting courses, home learning through projects such as REAL).
- Packages of language interventions linked to the child's individual needs.
- Sustaining placement across holiday periods for continuity.

Additional support available:

Advice and guidance are available from the EY Quality and Attainment team.

CPD and training opportunities

[Early years education and childcare training | Nottinghamshire County Council](#)

Useful websites/links

<https://educationendowmentfoundation.org.uk/evidence-summaries/early-years-toolkit>

<https://www.early-education.org.uk/how-spend-your-eypp>

[EYPP voluntary registration form for parents](#)