

Privacy notice



This easy read document tells you about Nottinghamshire County Council's Privacy Notice. This explains how we use, share and protect your personal information.

What is a Privacy Notice?



A privacy notice tells you how the council uses your personal information.

It tells you what happens with your information when you or other people share it with the council.



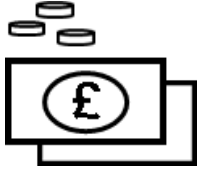
Personal information can be lots of different things. It can be:



- your name, address, telephone number, date of birth, and email address



- contact details of members of your family and people who support you



- information about your money



- photographs, videos and sound recordings of you

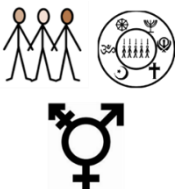


We must be careful with all the personal information people give us.

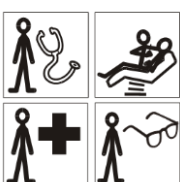


But with some information we must be extra careful.

This information can be out:



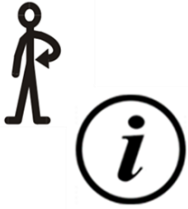
- your race
beliefs or
sexual orientation



- your health conditions
and disability



Sometimes we must share information if it is about crimes and breaking the law.



We use your personal information for lots of different reasons. For example:



- so we can provide you social care support



- for payments and charging for things



- to tell you about things that are happening that are important.



- so we can invite you to events we think you would be interested in.



If we don't have your information, it could mean you miss out on the things that might help and support you.



We only keep personal information for as long as we need it.



But for some information it is the law that tells us how long we must keep it for.



You can find out more about how long we keep information by [reading our full privacy statement](#).

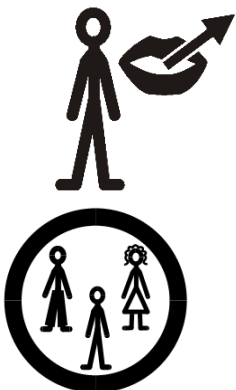


Sometimes we do need to share your personal information with other organisations.



This is to make sure you get the right support and help.

We might share this information with:



- advocates
- family and carers
- government organisations





- NHS and GP's



- emergency services



There are rules the council **MUST** follow which tell us what we can and can't do with your information.



The rules say some personal information we have can be used without asking you first.



But some personal information we must ask for your permission to use it.



If you say no, we can't use it.

Your rights about the information the council has

You can ask:



- to know what we are doing with your information and why.



- to look at the information we have about you.



- to change any mistake.



- us to stop using your personal information or to delete it.

Complaints



If you are unhappy about the information the council has or what we are using it for you can contact the Council's **Data**

Protection Officer by



Email: DPO@nottscc.gov.uk

Post:

Data Protection Officer

Nottinghamshire County Council

County Hall

Loughborough Road, West Bridgford

Nottingham NG2 7QP



If you remain unhappy after speaking to us, you can contact the Information Commissioners Office (ICO).

The ICO is an independent organisation that make sure we follow the rules.



You can write to them:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
SK9 5AF

Or you can [visit the ICO website](#) which has lots more information about your rights and how to complain.

Links in this document

Nottinghamshire County Council – Privacy Statement

nottinghamshire.gov.uk/global-content/privacy

Information Commissioner's Office (ICO) website

ico.org.uk

For plain English web page version of this information, go to:

[Privacy Statement | Nottinghamshire County Council](#)

nottinghamshire.gov.uk/global-content/privacy

This easy read was first published 2019

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