

# Admissions policy – appendix

Retford Oaks Academy

Edition – September 2023 for academic year 2025/26

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## Introduction

This appendix should be read in conjunction with the Diverse Academies overarching admissions policy. It sets out the localised information for admission to Retford Oaks Academy the 'academy'.

## Contact

For any additional information or to book a trip around the academy, please contact Sarah Garnett (admissions administration) at [sgarnett@retfordoaks-ac.org.uk](mailto:sgarnett@retfordoaks-ac.org.uk).

## Published admission number (PAN)

The published admission number for entry to the academy in year 7 is 240.

Sixth form: 200 (of which year 12 is 100). The external PAN for year 12 is 10. If fewer than 100 of the academy's own year 11 pupils transfer into year 12, additional external pupils will be admitted until year 12 reaches its capacity of 100.

## Oversubscription criteria – year 7

1	Looked after children and previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2	Children who, at the time of admission, have a sibling attending the academy.
3	Children of staff who have been employed at the academy in either or both of the following circumstances: a) where the member of staff has been employed at the Academy for two or more years at the time at which the application for admission to the Academy is made; and/or b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4	Children who attend a Retford Oaks Family primary school at the closing date for applications.
5	Other children.

## Sixth form oversubscription criteria – year 12

1	Looked after children and previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2	Children who, at the time of admission, have a sibling attending the academy.
3	Children of staff who have been employed at the academy in either or both of the following circumstances: a) where the member of staff has been employed at the academy for two or more years at the time at which the application for admission to the academy is made; and/or b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4	Other children.

## Feeder schools

The feeder schools for the academy are:

Beckingham Primary School
Bracken Lane Primary Academy
Clarborough Primary School
Misterton Primary School
Leverton CE Academy,
Ordsall Primary School
Rampton Primary School
St Peter's CE Aided Primary School (Gringley-on-the-Hill)
St Swithun's CE (Aided) Primary School
Thrumpton Primary Academy
Walkeringham Primary School