



Archbishop Cranmer Church of England Primary Academy

Part of the Aspire Multi-Academy Trust

Admissions Policy for the School Year 2026 - 2027

Introduction

Archbishop Cranmer C. of E. Academy, part of the Aspire Multi-Academy Trust, is committed to providing high-quality education and supporting children to achieve *Life in all its fullness*. Our admissions policy reflects our ethos of nurturing each child's unique potential while fostering a welcoming, inclusive environment. We are proud to take children *Beyond Expectation* through opportunities for personal growth, academic success, and community engagement.

Visit Us

We encourage families to visit and experience the positive atmosphere at Archbishop Cranmer Academy. Open mornings are held in the autumn term, and individual visits can be arranged by contacting the school office on 01949 850627.

Application for Places

Our school serves the catchment area of Aslockton, Whatton, Scarrington, Hawksworth, Thoroton, and Shelton. In the event of under-subscription from our catchment area, we welcome applications from outside the catchment.

- Published Admission Number (P.A.N.): 30 per year group.
- Applications for first admission places in primary education must be made through Nottinghamshire County Council's school admissions system. Please visit [Nottinghamshire County Council Admissions](#) to apply or for detailed information.

Key Deadlines

- **Application Closing Date:** 15th January 2026
- **National Offer Day:** 16th April 2026

Admission Criteria

After places have been allocated to pupils with an Education, Health, and Care Plan (EHCP) naming Archbishop Cranmer Academy, priority will be given as follows:

1. **Children who are or have previously been looked after** (including Internationally Adopted Previously Looked After Children - IAPLAC).
2. **Children living in the catchment area** with siblings already on roll.
3. **Children living in the catchment area.**

4. **Children living outside the catchment area** with siblings already on roll.
5. **Children whose parents/carers are active church members**, confirmed by a written statement from a Minister.
6. **Other children**, ranked by proximity to the school ("as the crow flies").

In the event of oversubscription within any criterion, priority will be given to the child living closest to the school. Measurements are made using the local authority's computerised distance-measuring software.

Definitions

- **Looked After Children:** Defined under section 22(1) of the Children Act 1989 as children in the care of or accommodated by a Local Authority.
- **Regular Worshippers:** Parents/carers who attend worship at least once a month for the year preceding the application.
- **Involved in Church Life:** Parents/carers who participate in specific church-related activities over the preceding year.
- **Siblings:** Defined as brothers or sisters (including step-siblings, foster siblings, or children living in the same household) on roll at the school at the time of application.

Special Circumstances

Applications citing medical, social, or educational needs must be supported by written evidence from a relevant professional (e.g., doctor, social worker). These cases will be assessed individually by the Admissions Committee.

Deferred or Part-Time Entry

Parents/carers of children admitted to the Foundation class may:

- Defer their child's start date until later in the academic year (but no later than the term after the child turns five).
- Request part-time attendance until the child reaches compulsory school age.

Late Applications

Applications received after the closing date will be processed in line with Nottinghamshire County Council's coordinated scheme for late applications.

Waiting List

Unsuccessful applicants will be placed on a waiting list until 31st December 2026. The waiting list is ranked in line with the oversubscription criteria and can change as new applications are received.

Appeals Process

Parents/carers have the right to appeal if their application is unsuccessful. Appeals will be heard by an independent panel in line with the DfE's School Admissions Appeals Code. Details of the process will be provided with the notification of refusal.

Fair Access and In-Year Applications

The academy participates in Nottinghamshire County Council's Fair Access Protocol and in-year coordinated scheme. Applications for in-year transfers are subject to the same oversubscription criteria as first admissions.

Admission of Children Outside the Normal Age Group

Requests for admission outside the normal age group will be considered on a case-by-case basis. Parents/carers must submit written requests as early as possible, supported by evidence where appropriate. Decisions will be based on the child's best interests, taking into account academic, social, and emotional development.

Pre-School Links

We work closely with the on-site pre-school to ensure smooth transitions for children. Please note that attendance at the pre-school does not guarantee a Foundation place.

Policy Review

- **Date Last Reviewed:** December 2024
- **Next Review Due:** December 2025

For further assistance or to clarify any aspect of this policy, please contact the school office.