

Public Rights of Way, Commons, and Town or Village Greens Privacy Notice

Introduction

This privacy notice explains how the Council uses your data to process applications to add and make changes to public rights of way (Nottinghamshire's Definitive Map and Statement), to claim town or village greens and to manage the public rights of way network.

Who will be using your data?

Nottinghamshire County Council will be the data controller for the data you provide to us.

For casework data issued to the Planning Inspectorate the Department for Levelling Up, Housing and Communities (DLUHC) is data controller.

We may also contract third party organisations to process your data on our behalf (e.g. suppliers of business systems such as our Business Management System).

What personal data do we use?

- Name and Contact Details
- Age
- Year of Birth
- Address
- Case file information – how a member of the public has used a path or a parcel of land, for example, when, how, frequency, where, activities undertaken etc.
- Images
- Public Inquiry recordings and transcripts

What types of special category personal data do we need from you?

None

Why do we use your data?

- For service delivery
- To provide information and evidence about an application to record or change a public right of way or Town or Village Green.

What legal reasons allow us to use your data in this way?

Our legal basis for processing your personal data is that it is:

- necessary to perform our public tasks as a local authority and statutory duties as a highway authority and surveying authority.
- Necessary to perform our public tasks as the Commons and Towns and Village Green Registration Authority and Access Authority.

Who may we share your data with or receive it from?

- Planning Inspectorate
- Other Local Authorities
- Government departments
- Public bodies
- Landowners
- Land agents
- Solicitors
- Members of the public
- Consultants

May personal data be transferred overseas?

The Council may for operational purposes transfer personal data overseas. In these cases, we will ensure that your personal data is protected and there are safeguards for the protection of your rights. Please refer to the [County Council's privacy statement](#) for further details.

How long is your data kept for?

This information is held in accordance with the Council's retention schedule – see [here](#).

Where the Planning Inspectorate instructs us to host public inquiries virtually, we will retain the recording and transcript for 6 weeks following the Planning Inspectorate final decision date.

What will happen if you do not provide or we cannot obtain the data needed?

We could not undertake our statutory duties and process the said applications.

Does the service make decisions using fully automated processes?

No.

What rights do you have over this use of your data?

- To be informed about how we use your data
- To access a copy of your data that we process
- To have us rectify or correct your data that we process
- To restrict our processing of your personal data

- To object to the use of your data
- To have your personal data erased
- To request that we transfer your information to you or another organisation
- To object to fully automated decision making
- To withdraw your consent (if it is the legal reason why we use your data).

Some of these rights are subject to exceptions. Please refer to the [County Council's privacy statement](#) part 10 for further details.

Contact the Data Protection Officer:

If you have any concerns about how the Council is using your data, you can contact the Council's Data Protection Officer by writing to:

DPO@nottsc.gov.uk

Or

Data Protection Officer
Nottinghamshire County Council
County Hall
West Bridgford
Nottingham
NG2 7QP

Please see the County Council's privacy statement for further information:

<http://www.nottinghamshire.gov.uk/global-content/privacy>

Contact details of the Information Commissioner's Office:

If you are unhappy with how your data has been processed by the Council or you feel your data protection rights have been breached, you have the right to complain to the Information Commissioner's Office at:

www.ico.org.uk

Or

Wycliffe House
Water Lane
Wilmslow
SK9 5AF

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