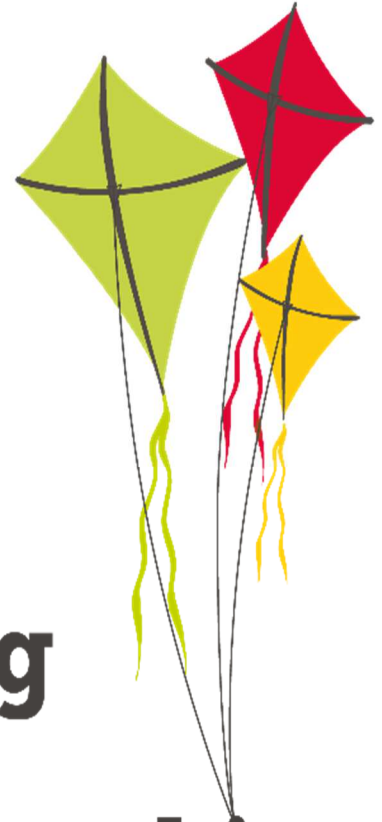




**Killisick
Junior School**
Believe • Achieve • Succeed



**Flying
High
Partnership**

Admission Policy 2027/2028

Killisick Junior School – Admission Policy 2027/2028

Admission arrangements for children starting school

Applications for admissions are made in accordance with the determined admission arrangements for the school and, in the event of oversubscription, governors will rank all applications against the criteria detailed below.

Children applying to start school for the first time must apply to their home local authority. For residents of Nottinghamshire, applications can be made online at www.nottinghamshire.gov.uk (nottinghamshire.gov.uk) or by telephoning 0300 500 80 80.

Applications must be made in line with Nottinghamshire's admissions deadline of **15 January**, with decisions communicated by **16 April** (or next working day where this falls on a weekend). Applications made after this date will be handled as in-year admissions (see below).

The published admission number for Killisick Junior School is **60 per year group**.

Admission oversubscription criteria

In the event of oversubscription, the following criteria will be applied, in priority order, to determine which applications will be granted once places have first been allocated to pupils who have an Education, Health and Care Plan which names the school:

1. **Children looked after by a local authority and previously looked after children.**
2. **Children who attend Pinewood Infant School** at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school or Pinewood Infant School.
3. **Other children who attend Pinewood Infant School** at the closing date for applications.
4. **Children who live in the catchment area** at the closing date for applications, who do not attend Pinewood Infant School but who, at the time of admission, will have a brother or sister attending the school or Pinewood Infant School.
5. **Other children who live in the catchment area** at the closing date for applications and do not attend Pinewood Infant School.
6. **Children who live outside the catchment area.**

In the event of oversubscription within all but the first criterion, preference will be given to children who live nearest to the school as the crow flies. Nottinghamshire County Council's distances are measured from the main administrative point at the school campus to an address point (using easting and northings as defined by Ordnance Survey) to the child's home using Nottinghamshire County Council's computerised distance-measuring software.

In the event of two distances being equal, random allocation will be used as a tie-break. This process will be independently verified.

Where one child of a multiple birth can be admitted, the other child/children will also be admitted.

Waiting Lists

Reception intake year: Waiting lists are held by the school office and will remain open until **31 December** of the intake year. Parents wishing to remain on the waiting list after this date must submit a **repeat application** via Nottinghamshire County Council.

In-year admissions: Waiting lists for in-year applications will be held until **31 May** of each academic year. If a place becomes available after 31 May but before the end of the summer term, it will be offered only where it can be taken up within the same academic year.

Applications that cannot be offered within the admission year will require a **new application** for the following academic year.

Applications will be ranked in accordance with the oversubscription criteria and re-ranked as new applications are received.

Special Circumstances

Within each of the categories listed above, the following provisions will be made.

Where evidence is provided at the time of application of an exceptional social, medical or pastoral need of the child which can most appropriately be met at this school, the application will be placed at the top of the category in which the application is made.

To demonstrate this, the governing body will require compelling written evidence from an appropriate professional, such as a social worker or doctor. The evidence must be presented at the time of the application.

The governors will consider each case on its merits and determine the allocation of any such place on the basis of the written evidence. Admission under 'special circumstances' will take precedence over all but the first of the numbered criteria.

In-Year Admissions (Updated for NCC Compliance)

Applications for in-year admissions are made in accordance with the determined admission arrangements for the school and, in the event of oversubscription, governors will rank all in-year applications against the criteria detailed above.

Applications must be made to Nottinghamshire County Council online at www.nottinghamshire.gov.uk (nottinghamshire.gov.uk) or by telephoning 0300 500 80 80.

Applications for admission to year groups other than the intake year group will be considered in relation to the capacity of the year group and the efficient use of resources. The Published Admission Number (PAN) applies only to the normal year of entry.

Where an in-year application is refused, this will be because the admission authority considers that admitting an additional child would prejudice the provision of efficient education or the efficient use of resources.

Waiting lists are held by the school office for in-year admissions where the year group is full. A waiting list of unsuccessful applicants will be held until **31 May** of the academic year.

Definitions

Home address

The child's place of residence is taken to be the parental home, other than in the case of children fostered by a local authority, where either the parental address or that of the foster parent may be used. If a child's parents live at separate addresses, the address where the child permanently spends at least three 'school' nights (Sunday–Thursday) will be taken to be the place of residence. Addresses of other relatives or friends will not be considered as the place of residence, even if the child stays there for all or part of the week. Evidence that a child's place of residence is permanent may also be sought.

For families of service personnel with a confirmed posting to the area or crown servants returning from overseas, the school and Nottinghamshire County Council will accept a Unit postal address or quartering area address.

Catchment area

See: <https://www.nottinghamshire.gov.uk/search-for-a-school#/details/2222>
([nottinghamshire.gov.uk](https://www.nottinghamshire.gov.uk))

Looked After and Previously Looked After Children

A 'looked after child' is a child who is: (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions in accordance with section 22(1) of the Children Act 1989.

'Previously looked after children' are children who were looked after but ceased to be so because they were adopted, became subject to a child arrangements order, or a special guardianship order. This includes children adopted under the Adoption Act 1976 and under section 46 of the Adoption and Children Act 2002.

Parents and Parental Responsibility

- the mother of the child
- the father of the child where he was married to the mother either when the child was born or at a later date
- the father of the child if (since 1 December 2003) he was registered as the father on the birth certificate
- an adoptive parent
- any other person who has acquired 'parental responsibility' through the courts

If those with parental responsibility are unable to agree on preferences, it may be necessary to obtain legal advice. The school and Nottinghamshire County Council will continue to process an application unless legal documentation states otherwise.

Siblings

- brothers and/or sisters who share the same parent(s)
- a half-brother, half-sister or legally adopted child living at the same address
- a child looked after by a local authority placed in a foster family with other school-age children
- a stepchild or children who are not related but live as a family unit

Multiple Births

Where one child of a multiple birth can be admitted, the other child/children will also be admitted.

Admissions Outside of the Normal Age Range

Parents may request admission outside the normal age group. Decisions will be made based on the circumstances of the case, the best interests of the child, the views of the Head Teacher, and any supporting evidence.

Appeals (Updated Link)

In the event of oversubscription and applications being refused, applicants have the right to an independent appeal. The appeal form is available at:

<https://www.killisick.notts.sch.uk/admissions/>

Fair Access Protocol

Killisick Junior School participates in the Nottinghamshire local authority Fair Access Protocol.