

# Apply for or renew a Blue Badge



This easy read document tells you how to apply for or renew a Blue Badge.

## Who is entitled to a Blue Badge?



Some people are guaranteed to receive a Blue Badge if they apply. Others may be entitled to one following an assessment.

## Automatic Entitlement

**People aged three or over are automatically eligible for a Blue Badge if they receive at least one of the following:**

- the higher rate of the mobility component of the Disability Living Allowance (DLA)



Department  
for Work &  
Pensions

Disability Living Allowance

- a Personal Independence Payment (PIP) because they can't walk more than 50 metres (a score of 8 points or more under the 'moving around' activity of the mobility component)



- a War Pensioners' Mobility Supplement
- the mobility component of PIP and have obtained 10 points specifically for descriptor E under the 'planning and following journeys' activity, on the grounds that they are unable to undertake any journey because it would cause overwhelming psychological distress



**People are also automatically entitled to a Blue Badge if:**



- they are registered blind (severely sight impaired)



- they have received a lump sum benefit within tariff levels one to eight of the Armed Forces and Reserve Forces (Compensation) Scheme **and** have been certified as having a permanent and substantial disability that causes inability to walk or very considerable difficulty in walking

## Assessment-based Eligibility



**Other people may be eligible for a Blue Badge if they meet the assessment criteria.**

This includes people who:



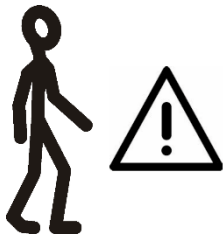
- cannot walk at all



- cannot walk without help from someone else or using mobility aids



- find walking very difficult due to pain, breathlessness or the time it takes



- find walking dangerous to their health and safety



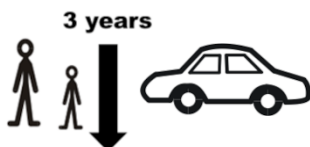
- have a life limiting illness, which means they cannot walk or find walking very difficult and have a SR1 form



- have a severe disability in both arms and drive regularly, but cannot operate pay-and-display parking machines



- have a child under the age of three with a medical condition that means the child always needs to be accompanied by bulky medical equipment



- have a child under the age of three with a medical condition that means the child must always be kept near a vehicle in case they need emergency medical treatment



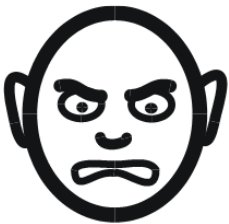
- are constantly a significant risk to themselves or others near vehicles, in traffic or car parks



- struggle severely to plan or follow a journey



- find it difficult or impossible to control their actions and lack awareness of the impact they could have on others



- regularly have intense and overwhelming responses to situations causing temporary loss of behavioural control



- frequently become extremely anxious or fearful of public / open spaces



Some organisations may be eligible for Blue Badges if they care for, or assist, people who need a Blue Badge and transport them.

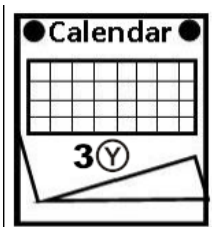
# Application Process



You can apply for a Blue Badge for yourself or someone else.



A Blue Badge costs £10. You only pay after your application has been approved.



Blue Badges last up to three years. You must make sure you renew your Blue Badge before it runs out.



When you apply for a Blue Badge, you will need to tell us your National Insurance number (if you have one)



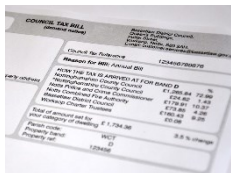
If you are renewing a Blue Badge, you will need to provide details of your current Blue Badge.

You will also need to provide



- proof of identity
- proof of address
- details of your eligibility
- Proof of Address

**To prove your address,** you need to provide one of the following:



- Current Council Tax bill showing your name and address, dated within the past 12 months



- Valid driving licence



- Benefit letter from the Department for Work and Pensions (DWP), dated within the last 12 months



- Pension letter from the Pension Service, dated within the last 12 months



- If aged under 16, a confirmation letter from the child's school



- Housing benefit (or other benefit) letter dated within the last 12 months



- Award letter from the Service Personnel and Veterans agency dated within the last 12 months



- A confirmation letter from Social Services or other Local Authority service confirming the applicant is resident at that address



- Bank statement or utility bill dated within the last three months



# Proof of Identity

**To prove your identity,** you need to provide one of the following:



- Passport



- Valid driving licence



- Birth or Adoption Certificate



- Marriage or Divorce Certificate



- Nottinghamshire County Council Bus Pass



- Certificate of British Nationality



- HM Forces Card



- Identity Card for foreign nationals

## Proof of automatic eligibility

If you are **automatically eligible** for a Blue Badge, you will demonstrate your eligibility by providing one of the following:

- **Proof of PIP**

An award letter, dated within the past 12 months, with the breakdown of the mobility component showing that you receive either:

8 or more points for “Moving Around”

OR

10 points under “Activity 11, descriptor E” for “Planning and following a journey” showing that “you cannot undertake any journeys because it would cause overwhelming psychological distress”.



Department  
for Work &  
Pensions

Personal Independence Payment



Department  
for Work &  
Pensions

Disability Living Allowance



**Veterans  
UK**

- **Proof of higher rate disability allowance**  
dated within the last 12 months
- **Proof of War Pensioners Mobility Supplement** dated within the last 12 months
- **Proof of being awarded a lump sum benefit at tariff 1-8 of the Armed Forces Compensation Scheme** and have been certified as having a permanent and substantial disability which causes inability to walk or very considerable difficulty in walking, dated within the last 12 months
- **Proof of being registered blind – a Certificate of Vision Impairment (CVI / BD8)**



## Proof for assessment-based eligibility



If you do not automatically qualify for a Blue Badge, you can provide evidence to support an assessment of your needs. This can include:



- a letter of diagnosis, as up to date as possible



- evidence of the progression of the condition over time



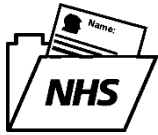
- evidence of prescribed medications relevant to your condition



- evidence of specialist consultations or referrals for such



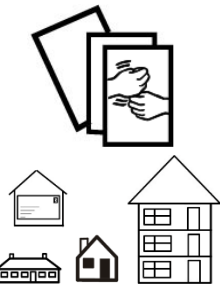
- evidence of risk planning / assessment



- your patient summary or Summary Care Records



- Education Health and Care Plans (EHCP)



- Care plans from social care teams

- Social housing letters / assessment reports from local authority



- letters from other professionals involved in your care



Personal Independence Payment

- PIP decision letters



- Evidence of other benefits received



- Contact details of professionals who can support your application

## How to provide your evidence



- You can upload your evidence at the time you make your [online application](#)

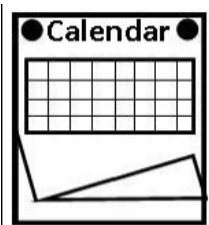


- You can post copies to us at  
Blue Badge Team  
PO Box 1889  
Nottingham  
NG2 9RU



- You can use our [online service to contact our Blue Badge team](#).

## What happens after you apply?



We usually make a decision within 12 weeks of receiving your application and supporting documents.



If we approve your application, we will tell you how to pay the £10 fee. We will then send the badge to you.



If we refuse your application, we will tell you why you are not eligible.



If you do not think we considered all the important information, you can ask us to reconsider your case.

If your mobility problems become more serious, you can also reapply.

## **If you need more help**



Our Customer Service Centre can answer most of your questions and help with information and form filling.

There are several ways to contact them, including:



**Web:** [Use our online contact form](#)



**Telephone:** 0300 500 80 80



**Text Relay:** 18001 0115 977 4050

People who have hearing or speech difficulties and prefer to communicate via text can use the Text Relay service through the [Relay UK app](#).



**Sign Video**

People who use British Sign Language to communicate can use [the SignVideo app](#) to speak with us.

## Links in this document

**GOV.UK – apply for a Blue Badge online**

[gov.uk/apply-blue-badge](https://gov.uk/apply-blue-badge)



## **Nottinghamshire County Council – contact our Blue Badge team**

[nottinghamshire.gov.uk/bluebadgecontactform](https://nottinghamshire.gov.uk/bluebadgecontactform)

## **Nottinghamshire County Council – contact us form**

[nottinghamshire.gov.uk/contactform](https://nottinghamshire.gov.uk/contactform)

## **Relay UK app**

[www.relayuk.bt.com/how-to-use-relay-uk/download-app.html](https://www.relayuk.bt.com/how-to-use-relay-uk/download-app.html)

## **SignVideo app**

[signvideo.co.uk/download](https://signvideo.co.uk/download)

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For plain English web page versions of this information, go to:

- [Blue Badge eligibility \(Nottinghamshire County Council\)](https://nottinghamshire.gov.uk/transport/parking/blue-badge-hub/eligibility)  
[nottinghamshire.gov.uk/transport/parking/blue-badge-hub/eligibility](https://nottinghamshire.gov.uk/transport/parking/blue-badge-hub/eligibility)
- [Application supporting documents and photo \(Nottinghamshire County Council\)](https://nottinghamshire.gov.uk/transport/parking/blue-badge-hub/blue-badge-application-documents)  
[nottinghamshire.gov.uk/transport/parking/blue-badge-hub/blue-badge-application-documents](https://nottinghamshire.gov.uk/transport/parking/blue-badge-hub/blue-badge-application-documents)

- [Decision - making process \(Nottinghamshire County Council\)](https://nottinghamshire.gov.uk/transport/parking/blue-badge-hub/decision-making-process)  
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