

AUTUMN TERM 2023 NEWSLETTER 1

We would like to welcome you back after the summer holidays and hope that you have had a lovely, well-deserved break.



SIMS/Discover v 7.212 / FMS v 6.212 Upgrade

All schools will be receiving their SIMS/Discover/FMS upgrades in readiness for the Autumn term School Census. Please click [HERE](#) for further information.



SIMS/FMS Server Access

In order for us to diagnose/resolve issues involving your server we need direct access via TeamViewer. By doing this we won't need to involve the school office or your onsite IT support. Therefore, please ask your onsite IT support to contact the helpdesk to confirm if we have Teamviewer installed or to arrange for installation, if not. Thank you.



Autumn Pupil Census- Thursday 5th October 2023

Please click [HERE](#) for full details and guidance notes.



Pupil Census and School Workforce Webinars

See below for dates. Please click [HERE](#) to book your place.

Autumn Pupil Census		
Wednesday	27 th September	10.30am-11.30am
Wednesday	27 th September	1.30pm-2.30pm
Thursday	28 th September	10.30am-11.30am
Thursday	28 th September	1.30pm-2.30pm
School Workforce Census		
Tuesday	17 th October	1.30pm-2.30pm
Wednesday	18 th October	10.30am-11.30am
Thursday	19 th October	10.30am-11.30am
Thursday	19 th October	1.30pm-2.30pm



SIMS MIS Calendar 2023/2024

The latest MIS Calendar is now available for downloading. You can view all events and information for the academic year ahead, including links for booking onto events. Please click [HERE](#) to download the calendar.



SIMS User Focus Group

Our Autumn term SIMS User Focus Group will take place on **Wednesday 22nd November**

1.30pm-3.00pm. This will be a hybrid meeting where you are able to attend in person at County Hall or join remotely via MS Teams. If there is anything you would like to discuss, please email your request to helpdesk@nottsc.gov.uk. We will send out an agenda nearer the day. For full details or to book your place, please click [HERE](#).



Logging a Ticket

We have a new online form for logging a ticket with us. It can be found with other school online forms on the Nottinghamshire County Council website or via our Schools Portal - [Schools Log a Ticket](#). Please give it a try and let us have your feedback.



How to get the best out of your SIMS.

ESS are offering online training courses which are designed for new starters and for those who would like to refresh their knowledge base. See below for a sample of the courses on offer.

Management of Behaviour and Achievement- this course is designed for teaching and pastoral staff who manage pupil behaviour/achievement in school.

Personnel User- this course covers the maintenance and management of personnel, professional and contractual data. There is a specific focus on preparing your data for the School Workforce Census.

Attendance- learn how to use the attendance module for effective pupil attendance monitoring. A reasonable understanding of SIMS would be beneficial to get the most out of this course.

SIMS Parents App- this course is designed to help school staff understand what data will be displayed, how the admin site works and how your data in SIMS should be prepared.

For further information on courses available or if you would like to book onto a course, please click [HERE](#).

Our normal opening hours are Monday - Thursday 0800 - 1700 and Friday's 0800 - 1630. You may contact us on 0115 977 2010, option 1 or at helpdesk@nottsc.gov.uk or [webchat](#).

Follow us on social media

