

REVIEW OF FORUM MEMBERSHIP & CONSTITUTION 2022-23

1. The constitution of the Early Years and Schools Forum (the forum) should be reviewed on an annual basis to ensure that it still meets the requirements of the Schools Forum (England) Regulations 2021 (as amended) and that the membership reflects how children are educated in Nottinghamshire.

The regulations require that:

- 1) *Schools members and Academies members must together comprise at least two thirds of the membership of the forum.*
- 2) *At least one member must be a representative of the governing bodies of maintained schools and at least one member must be a representative of the head teachers of such schools.*
- 3) *Subject to paragraphs (4) to (7), primary schools, secondary schools and Academies must be broadly proportionately represented on the forum, having regard to the total number of pupils registered at them.*
- 4) *Where the authority maintains one or more secondary schools, at least one schools member must be a representative of a secondary school.*
- 5) *Where the authority maintains one or more special schools, at least one schools member must be a representative of a special school.*
- 6) *Where the authority maintains one or more nursery schools, at least one schools member must be a representative of a nursery school.*
- 7) *Where the authority maintains one or more pupil referral units, at least one schools member must be a representative of a pupil referral unit.*
- 8) *An authority may determine that the number of members representing schools in a particular school category must be broadly proportionate to the total number of schools in that category when compared with the total number of schools.*

2. The Early Years & Schools Forum membership was last reviewed in September 2021 in line with the Forum Constitution. The constitution is as detailed below:

School and Academy membership (based on pupil population)

- 5 maintained primary head teachers
- 1 maintained secondary head teacher
- 8 academy representatives
- 1 maintained special school head teacher
- 1 academy special school representative
- 5 governor representatives (2 maintained 2 academies and 1 special)

Non-school membership

- 1 FE representative from a Nottinghamshire College
- 2 PVI early years providers
- 2 Diocesan representatives (Catholic & Church of England)
- 2 Trade Union representatives (teaching & non-teaching)

Total membership: 28

3. This membership was based on pupil data extracted from the October 2020 census and has now been updated to reflect the latest data from the October 2021 census in the following table:

Sector	Number of Schools	October 2020 Census	%	Number of Schools	October 2021 Census	%
Primary – maintained	177	39,512	35.7	168	36,830	32.8
Secondary - maintained	1	718	0.6	1	889	0.8
Primary – academy	104	26,679	24.1	113	29,471	26.3
Secondary – academy	44	43,841	39.6	44	45,008	40.1
	326	110,750	100	326	112,198	100

4. The membership for maintained primary and academy members is based on a pupil population ratio and there has been an additional 3% shift in the number of pupils between the two census dates for these sectors, which does affect the membership. It is recommended, therefore, that the membership is adjusted so that the primary maintained sector is reduced from 5 to 4 and the academy sector is increased from 8 to 9 for the academic year 2022/23.
5. If the recommendation as set out above is approved the vacancy position would be: -

Sector	Current Membership	Recommended Membership	Vacancies
Maintained Primary	5	4	
Maintained Secondary	1	1	

Academy representatives	8	9	3
Maintained Special	1	1	
Academy Special	1	1	
Governors	5	5	1
FE representative	1	1	
Early Years Providers	2	2	
Diocesan representatives	2	2	
Trade Union representatives	2	2	
	28	28	4

RECOMMENDATION

That the Forum:

- 1) Notes the content of the report.
- 2) Agrees to the adjustment to membership as set out in paragraph 4 of the report.

Toni Gardner
Assistant Accountant, Children & Families Finance
Chief Executive's Department
T: 01159 773487
E: toni.gardner@nottsc.gov.uk