

## **Alderman White School Student Admissions Arrangements 2023 and beyond**

Alderman White School is a member of The White Hills Park Trust.

### **Special consideration for all year groups**

Special consideration may be given to applications that are supported by written evidence from a doctor, social worker or other relevant professional giving reasons why the school is the **only** school which could cater for the child's particular needs. This might include medical needs, mobility support needs, special educational needs or other social circumstances. The evidence must be presented at the time of application. The Directors will consider the written evidence provided to decide whether the application may be processed as special circumstances. Admission under special circumstances will have priority over all but the first numbered criterion.

The White Hills Park Trust have adopted the Home Local Authority's stance on Fair Access Protocols. Local Authorities are required to have Fair Access Protocols in order to make sure that unplaced children who live in the home Local Authority, especially the most vulnerable, are offered a place at a suitable school as quickly as possible. This includes admitting children above the published admissions number to schools that are already full.

### **Standard admission Criteria for Year 7**

Applications must be made through your home local authority. For Nottinghamshire residents, this can be found on the Nottinghamshire County Council website [www.nottinghamshire.gov.uk/learning/schools/admissions](http://www.nottinghamshire.gov.uk/learning/schools/admissions) and applications should be completed by the closing date for applications as stated in the Nottinghamshire Coordinated scheme.

### **Oversubscription Criteria**

**In the event of oversubscription, the following criteria will be applied, in priority order, to decide which applications will be granted once places have been allocated to pupils who have a statement of special educational needs or an Education, Health and Care Plan which names the school provided that the school can meet their needs:**

1. Children who are looked after by a local authority and previously looked after children.
2. Children who live in the catchment area at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school.
3. Other children who live in the catchment area at the closing date for applications.



4. Children who live outside the catchment area but who are attending a linked primary phase school on the closing date for applications and who, at the time of admission, will have a brother or sister attending the preferred secondary school.
5. Children who live outside the catchment area and who, at the time of admission, will have a brother or sister attending the preferred secondary school.
6. Children who live outside the catchment area but who are attending a linked primary phase school on the closing date for applications preceding admission to secondary school.
7. Other children.

In the event of oversubscription, within any criterion, preference will be given to children who live nearest to the school as the crow flies.

#### **Looked after children or previously looked after children**

The School Admissions Code 2014 states that all admission authorities must give the highest priority to this group of children and provides the following definition.

*A looked after child or a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions in accordance with section 22(1) of the Children Act 1989 at the time of making an application to school or c) children who have been adopted or made subject to a child arrangement or special guardianship or children who were previously in state care outside of England and have ceased to be in state care as a result of being adopted).*

*Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). This includes children who were adopted under the Adoption Act 1976 and children who were adopted under section 46 of the Adoption and Children Act 2002. Child arrangements orders are defined in Section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).*

Admission authorities must give highest priority to children in care in their admission oversubscription criteria.



## **Home Address**

The child's place of residence is taken to be the parental home, other than in the case of children fostered by a local authority, where either the parental address or the foster parent address may be used. Where a child spends part of the week in different homes, their place of residence will be taken to be their parent or parents' address. If a child's parents live at separate addresses, the address where the child permanently spends at least three 'school' nights (i.e. Sunday, Monday, Tuesday, Wednesday or Thursday) will be taken to be the place of residence. Addresses of other relatives or friends will not be considered as the place of residence, even if the child stays there for all or part of the week. Evidence that a child's place of residence is permanent may also be sought and this should prove that a child lived at the address at the time of the application.

Informal arrangements between parents will not be taken into consideration. The Directors may also seek proof of residence from the courts regarding parental responsibilities in this matter.

For families of service personnel with a confirmed posting to the area or crown servants returning from overseas to live in the area, the Directors will accept a unit postal address or quartering area address for a service child.

In all cases all those with parental responsibility must be in agreement with the preferences made.

In the event of two distances being equal, lots will be drawn and independently verified.

## **How do I appeal?**

If a student has been refused a place, parents have the right to appeal against the decision which will be heard by an Independent Appeal Panel. If you wish to appeal, you should telephone Karen Sims, Clerk to the Governors on 0115 9168900. Any appeal must be lodged within 30 school days of the receipt of the letter.

## **Waiting lists**

Waiting lists are held where the number of applications received is greater than the number of available places in the intake year group. The order of places on a waiting list is decided by the admission oversubscription criteria for the school. No reference will be made to the date we receive your application or whether you have chosen to appeal. Your position on a waiting list may change if any late applications are received which have a higher priority within the admission oversubscription criteria. These applications will be placed higher than those who have been on the list for some time, this is in line with the coordinated scheme. If your child is offered a place at a higher preferred school, their name will be removed from any waiting lists for lower preferences. The waiting list will be maintained for the remainder of the current academic year.

The White Hills Park Trust will notify the Home Local Authority when to write to offer a place to the applicant at the top of the waiting list if the number of allocated places falls below the published admission number for the school. Children's names will only be added to a school's waiting list if they are refused a place.

### **Late applications**

Late applications received from the closing date up to the date specified within Nottinghamshire's coordinated arrangements will be dealt with in accordance with the scheme. They will be considered as on time if the applicant can provide evidence that there were exceptional reasons for missing the closing date, for example family bereavement, hospitalisation or family trauma. Applications received after that date will be considered as late and processed after the national offer date.

### **In-year Admissions**

The White Hills Park Trust participates in Nottinghamshire County Council's in-year coordinated scheme.

### **Application for Places outside the normal age group**

Parents may seek a place for their child outside of their age group. For both primary to secondary transfer and in year admissions parents should submit a request in writing to their Home Local Authority's school admissions team as early as possible. In all cases decisions will take into account the age group the child has been educated in up to that point and will be made on the basis of the individual circumstances and in the child's best interests.

### **Parents**

- The mother of the child.
- The father of the child where he was married to the mother either when the child was born or at a later date.
- The father of the child if (since 1 December 2003) he was registered as the father on the birth certificate.
- An adoptive parent.
- Any other person who has acquired 'parental responsibility' through the courts. We may require evidence of this.

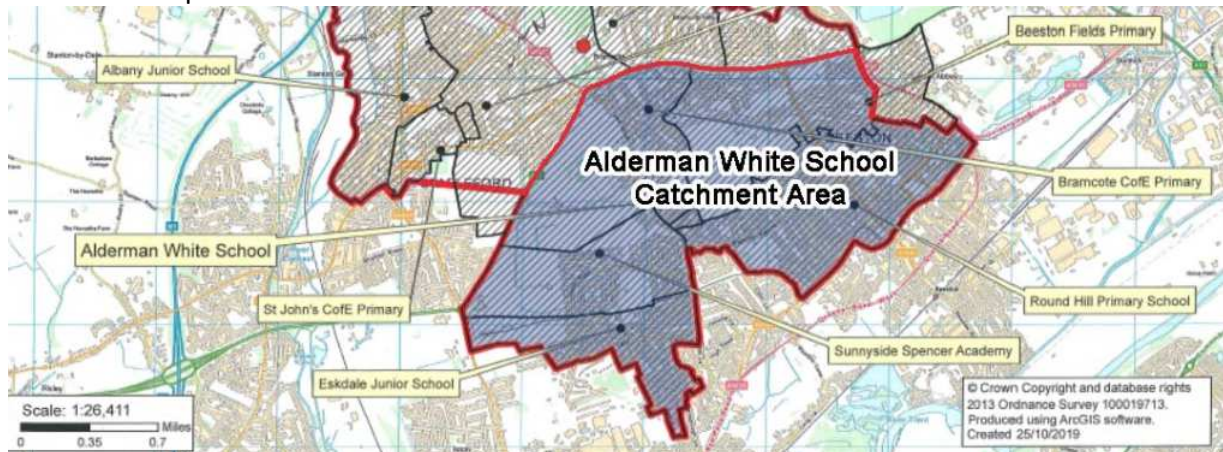
The person making the application must hold parental responsibility.

### Siblings (brothers or sisters)

- A brother or sister who shares the same parents.
- A half-brother, half-sister or legally adopted child living at the same address.
- A child looked after by a local authority placed in a foster family with other school age children.
- A stepchild or children who are not related but live as a family unit, where parents both live at the same address as the child.

### Catchment area

The catchment area for Alderman White School is shown in the shaded area to the south of the A52 in the map below.



### Linked Primary Schools

Beeston Fields Primary and Nursery School  
Bramcote C of E Primary School  
Eskdale Junior School  
Round Hill Primary School  
Sunnyside Spencer Academy

### Multiple births

Where one child of a multiple birth can be admitted, the other child/children will also be admitted.

The Federation works with the LA for in year applications. Applications should be made through Nottinghamshire County Council.

The PAN for Alderman White School is 145.