

**NOTTINGHAM & NOTTINGHAMSHIRE
CIVIL MILITARY PARTNERSHIP BOARD (CMPB)**

**Chetwynd Barracks, Chilwell, Nottingham.
Thursday 25th April 2019**



NOTES & ACTIONS ARISING

Present Col. (Ret'd) Tim Richmond (Chair)
Zoe Richardson
Derek Hayden
Nigel Cooke
Cllr Brian Grocock
Col. (Ret'd) John Wilson
Barry Smith
Bob Collis
Jane Ansell
Gillian Welch
Stephanie Woods
Cllr. Keith Girling
Lt. Col. Keith Spiers
Capt. Tim Howard
Kate Marshall
Neil Bettison
Terry Tring (Notes)

Apologies: Stephen Brown
Cllr. A Brewer
Marice Hawley
Ann Berry

Item	Key Decision/Action	Action Lead
Welcome & Introductions	1. The Chair welcomed members and new attendees to the CMPB since 23 October 2018. Chair also confirmed the secretariat role of Neil Bettison and Cllr Keith Girling.	N/A
Record and Matters Arising From Previous Meeting	2. Agreement of Record. The Record of Actions & Decisions from the meeting on 23 October 2018 were agreed as an accurate record of proceedings. 3. Matters from previous Meeting (23 October 2018). Discussion of Quality Improvement & Action Plan (QIAP). It was agreed that the aim was to embed the covenant and to share and coordinate best practise. Neil Bettison to collate the various Action Plans and present findings.	NB
Partnering with Defence	4. Defence Employer Recognition Scheme (DERS). Col (Retd) John Wilson provided an update on the DERS. There are now 119 organisations signed up to the covenant in Nottinghamshire.	

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	<p>The deadline for submitting applications for the Silver Award is 1 May 2019. The panel will meet in June and announcements made in August. There have been 10 submissions for the Gold Award and the results will be announced in the near future. The Board was also reminded that Charities, Churches and Educational establishments can apply for the awards and that the Silver and Gold Awards are reviewed every five years. The Chair asked for the status of the local authorities:</p> <ul style="list-style-type: none"> • Ashfield – Bronze (applying for Silver) • Bassetlaw – Silver • Broxtowe – Bronze • Gedling - Silver • Mansfield – Silver • Newark & Sherwood – Silver • Nottingham City – Bronze • Nottinghamshire County – Silver • Rushcliffe – Silver (applying for Gold) <p>Neil Bettison asked whether the CMPB could provide any more support. Col Wilson felt it was important to raise awareness and will provide a paragraph and links for promotion by the CMPB members to Neil Bettison.</p>	JW
<p>Covenant Outreach Project</p>	<p>5. Covenant Outreach Project. Zoe Richardson gave a presentation on the work she does as the Covenant Outreach Officer for Charnwood, Melton and Rushcliffe. She described the 3 phases of the project and the insights and experience she has gained. Zoe also highlighted that Help4Heroes are looking for sporting/fitness venues across Nottinghamshire to base their Recovery Centres.</p>	
<p>FiMT 'Bringing the Armed Forces to Life'</p>	<p>6. FiMT 'Bringing the Armed Forces to Life'. Zoe Richardson presented outcomes and feedback analysis for the event on 4 April 2019. The event was discussed by members and some key points noted were:</p> <ul style="list-style-type: none"> • support network was strengthened • the resource pack is very useful • useful for information-sharing and promoting best practise <p>Col.(Retd) John Wilson proposed that the local CCGs and NHS Trusts should be represented on the Board. Neil Bettison will look at inviting representation.</p> <p>Members felt that it would be useful to have a directory of key contacts for the Board. Neil Bettison and Terry Tring would put one together.</p>	<p>NB</p> <p>NB/TT</p>
<p>WWI Memorial – Victoria Embankment</p>	<p>7. WW1 Memorial – Victoria Embankment. Neil Bettison provided an update to the Board. The build is well underway and the current details for the unveiling ceremony are:</p> <ul style="list-style-type: none"> • Friday 28 June 2019 11am (10am start) • Up to 2000 are expected to attend • Reception at County Hall for VIPs 12 – 12.30pm 	

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	<p>Nigel Cooke explained that Nottingham City are working on the security arrangements and also that is hoped that the Victoria Cross Memorial will be relocated from the Castle to the Embankment before the unveiling.</p> <p>Lt. Col. Spiers offered to provide information stalls on the day, to help occupy members of public who were waiting to see the memorial.</p> <p>Neil Bettison expressed the importance of a military band being available for the ceremony. Stephanie Woods agreed to investigate this matter.</p> <p>Bob Collis asked whether there were plans to repeat the project for WWII and post-WWII. Neil explained that there were no current plans. The best sources for information are David Nunn; the Commonwealth Wargraves Commission; and the National Arboretum.</p>	SW
<p>Members Update</p>	<p>8. Members Update.</p> <p>Nigel Cooke – the successful Generalship programme would not be coordinated by Nottingham City this year. They are currently putting together a 12-month programme of events.</p> <p>Col. (Retd) John Wilson – highlighted and provided invites to two upcoming events.</p> <ul style="list-style-type: none"> • 15 May 2019 – Engagement Event at Jubilee Conference Centre at the University of Nottingham. • 27 June 2019 – Tour and Demonstrations at Chetwynd Barracks, Chilwell, Nottingham. <p>Barry Smith – highlighted that applications for funding were now being invited for the ‘Removing Barriers to Family Life’ programme. It was also noted that Positive Pathways Programme report should be published in May.</p> <p>Jane Ansell – work being undertaken to update the current website. Work also being done on Aged Veterans and Isolation projects.</p> <p>Cllr Keith Girling – highlighted an event at Newark Showground on 18 May 2019 where Frank Bruno would be discussing Mental Health issues and Stanford Hall would also have a presence.</p> <p>A new charity, BNA, has been created with Cllr Girling as a trustee that has funds of £19.9 million. Some of its criteria were military and local. Cllr Girling would provide more detailed criteria for bids to members.</p> <p>There is a NAAFI break event at the Prince Rupert in Newark on the last Saturday of each month. Newark Bowls Club has a breakfast club every Monday morning,</p> <p>Capt. Tim Howard – current focus is on the Summer Camp. It is expected that there will be 10 who will take part in the Commissioning process this year.</p>	KG

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	<p>Neil Bettison – called for members to encourage Covenant funding applications. Highlighted that there were still some places available for the trip to the National Arboretum on 22 May 2019. This is open to Veterans who are over-65 (and their carers) and are from Nottinghamshire. Currently 104 are attending.</p> <p>Col. Tim Richmond –Thanked everyone for a very interesting meeting.</p>	ALL
Date of Next Meeting	TBC	Secretary/All

{Signed on Original}

Distribution:

CMPB Members

Enclosures