

This matter is being dealt with by:

Name: Andy Wilson

Reference: AW/BB

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**Nottinghamshire
County Council**

**Private and Confidential
To be opened by addressee only**

Dear

27.1.21

Name of Trade Union

Allocation of budget 2020-21 Trade Union Facilities :

As you know I raised the Trade Union facilities time at the JCNP meeting on Tuesday 26.1.21 and asked that if your trade union requires additional TUF allocation for the remaining year to 31.3.21 please let me have the following details so we can consider all requests asap:

1. Name of employee
2. Post
3. Name of school
4. Contact at school
5. Confirmation that release time is approved on basis that costs are based on MPR max (no on costs) and from what date
6. FTE release

In my letter dated 24 June 2020 I set out your allocation

NEU	=	34.4%	44080.16
NASUWT	=	28.9%	37032.46
NAHT	=	7.5%	9610.50
ASCL	=	4.1%	5253.74
Unison	=	22.4%	28703.36
GMB	=	2.7%	3459.78
Total	=		£128,140

Our understanding is that your allocation for the period 1.4.20 – 31.3.21 is to be used in the following way:

Union	Name	School	FTE	Salary		£	Total
NEU							

If the above details are incorrect please complete and return the following information by no later than Friday 5.2.21 to jane.botcherby@nottscc.gov.uk

Union allocation 2019-20			Allocation 1.4.20- 31.3.21		
1	2	3	4	5	6
Name	Current FTE released	School	FTE	Period for cover costs	£ Allocation
Discussed with School Contact Name and position	Name of person				
Email					
Discussed with School Contact Name and position					
Email					
Total allocated					
<p>1. In submitting this proposal I confirm the following ;</p> <p>a). The trade union has agreed the release time for each representative and financial contribution to the school for the replacement cover with the above named person at the school / head teacher of the school</p> <p>b). I (the trade union official) have discussed current colleagues who will no longer be required to undertake TU Duties with the with the above named person at the school / head teacher of the school.</p>					
2. Signed			Date		
3. Print Name			Position in the Trade Union		
4. Contact Tel no			Email		

5. Please complete column 4 ,5,6,7a and b ,8,9 and 10. Return the form to jane.botcherby@nottsc.gov.uk by Friday 5 Feb 2021

Yours sincerely

Andy Wilson
Senior HR Business Partner
Nottinghamshire County Council