

### Activity 3: How is Work different to School?

	<p>What time do you start work?</p> <p>What time do you finish work?</p> <p>What breaks do you get?</p>
	<p>What time is lunch?</p> <p>Is there a canteen?</p> <p>Can you eat at your desk?</p> <p>Is it FREE?</p>
	<p>Do you have to ask permission to go to the toilet?</p>
	<p>Does everyone get paid to be at work?</p> <p>What is the word for the pay you get per year?</p> <p>Do people get paid daily, weekly or monthly?</p>
	<p>How much holiday can staff take?</p> <p>Do they need permission to take holiday?</p> <p>Can they go on holiday at any time of the year?</p>



Does everyone use a computer?  
What do they use a computer for?  
What programmes do they use?



Can you use your personal mobile phone at work?  
Does everyone have a phone on their desk?



What equipment can you see in the office?

Printer  
Photocopier  
Shredder  
Recycle bin



Can you have a hot drink at your desk?  
Are there tea/coffee making facilities?  
Do you have to pay for drinks?



Do people work in teams?  
Is everyone the same age at work?  
Does every team have a Manager?  
Is everyone in your team your friend?



Which of the departments deal with customers?  
Is this face-to-face or on the telephone?  
How is customer service measured?



Are there rules about what you can wear at work?  
Which workers at County Hall wear a uniform?



Do the staff have to do homework?  
Do they do training / exams?  
Is anyone on an Apprenticeship?



What is email?  
How is it used to communicate at work?  
Does everyone have a work email address?



Are you allowed to chat while you are at work?  
Do the offices seem quiet/noisy compared to school?