



Supplement Application Form for entry into Reception for

## Colwick St John The Baptist Primary Academy

Closing date for receipt of supplementary application form – **15<sup>th</sup> January 2027**

### Guidance Information

1. Only complete this form if you are applying for a place at Colwick St John the Baptist Primary Academy;
2. You **MUST** complete the school common application (SCAF) form as well as this form;
3. Please complete the form in block capitals in blue or black ink;
4. Notes of guidance to help you complete this form are in italics. They should be read together with the Colwick St John the Baptist Primary Academy Admission Arrangements 2027/28 and the supplementary privacy notice. Both documents are available on the academy website [www.colwickstjohns.co.uk](http://www.colwickstjohns.co.uk), alternatively paper copies can be collected from the academy.
5. Please return this form to **Colwick St John's** F.A.O Admissions by the closing date of **15<sup>th</sup> January 2027**.

SECTION A – CHILD'S DETAILS			
Legal Surname:		Legal Forename:	
Date of Birth:		Sex:	
Address:			Postcode:
SECTION B – PARENT/CARER DETAILS			
<i>Please provide details of a person with parental responsibility who can be contacted regarding the application.</i>			
Title:	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/>		
Surname:		Forename:	
Relationship to Child:		Telephone Number:	
Email Address:			

SECTION C – FAITH COMMITMENT			
Complete this section if you are applying on the basis of your religious commitment. If the academy is oversubscribed in this category, then evidence of Christian commitment and practices will be used to determine the allocation of places. If a further tie-breaker criterion is required, we will use the additional criteria outlined in the academy admissions arrangements 2027/28.			
<b>Please give the full name and address of the Church/Religious Group to which you/your child belongs.</b>			
Church Name:			
Church Address:			
Postcode:		Church Telephone:	
Church Email:			

Please give the name and contact details of your parish priest, minister or equivalent religious leader who will be contacted to confirm the level of your child's/your commitment to your church. The reference will need the signature of a Parish priest/worship leader of the Church.

Priest/Leader's Name:		Priest/Leaders Position:	
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Priest/Leader's Email:	
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**What is the level of your/your child's commitment to your Church?**  
*Please see guidance set out below the statements*

	<u>Child</u>	<u>Parent/Carer</u>
'At the heart of the Church'	<input type="checkbox"/>	<input type="checkbox"/>
'Attached to the Church'	<input type="checkbox"/>	<input type="checkbox"/>

Applicants for a faith place are asked to identify themselves as being; at the heart of the church or attached to the church. The period in question should be the past two years. Applicants new to the area should provide evidence from a previous church. *Please see the notes on Pages 5 & 6 of the Admission Arrangements 2027/28 for a fuller description of the descriptors below.*

- An applicant 'at the heart of the church' would be a regular worshipper. This means one who worships usually at least twice a month.
- An applicant 'attached to the church' may be a regular, but not frequent worshipper, for example one who usually attends a monthly family or religious occasion service or is regularly involved in a weekday religious activity including an element of worship.

**Please note:** The academy will only send a reference request to the named referee once. It is advised that parents communicate with the named referee to ensure they have received and returned the reference to the academy, as this will affect the outcome of your application.

**SECTION D – STAFF CHILD**

If the applicant is a child of a member of staff at Colwick St John the Baptist Primary Academy (as defined in the admission arrangements), please provide the name of the staff member, position and their employment start date:

Employee's Name:		Position:	
Relationship to Child:		Employment Start Date:	

**SECTION E – PARENT/CARER DECLARATION**

*To be completed by those with legal parental responsibility.*

I/We apply for a place at Colwick St John the Baptist Primary Academy for the child named overleaf in accordance with the information and conditions of admission published by the Archway Learning Trust.

Parent/Carer Signature:		Print Name:	
Relationship to Child:		Date:	

**Privacy Notice:**  
 Archway Learning Trust will process the information on this form using Applica, a secure third-party admissions management system, to manage your application and faith references. We process general data under Article 6(1)(e) UK GDPR (public interest). Special category data, such as religious belief, is processed under Article 9(2)(g) (substantial public interest) and Article 9(2)(a) (explicit consent given by your signature). Your data will only be shared with those involved in the admissions process and handled securely. For more details, please see our Privacy Notice at: <https://www.colwickstjohns.co.uk/prospective-parents/how-to-apply/>