

Nottinghamshire County COVID-19 Outbreak Control Engagement Board Notes and actions

Meeting date: Monday 13 July 2020 (3pm).

Location: This meeting was held remotely via Microsoft Teams.

Members:

Councillor Kay Cutts MBE	Leader of Nottinghamshire County Council
Councillor Reg Adair	Deputy Leader of Nottinghamshire County Council
Councillor Tony Harper	Chairman of the Adult Social Care & Public Health Committee
Councillor John Knight	Chairman of the COVID-19 Resilience, Recovery & Renewal Committee
Anthony May	Chief Executive of Nottinghamshire County Council
Jonathan Gribbin	Director of Public Health at Nottinghamshire County Council
Councillor Simon Greaves	Leader of Bassetlaw District Council
Mayor Andy Abrahams	Executive Mayor of Mansfield District Council
Kate Meynell	Assistant Chief Constable of Nottinghamshire Police
Dr Andy Haynes	Managing Director of Nottingham & Nottinghamshire Integrated Care System
Idris Griffiths	Chief Officer of NHS Bassetlaw Clinical Commissioning Group
Luke Barrett (A)	Group Manager: Communications & Marketing, Nottinghamshire County Council

Other participants:

Edward Shaw	Public Health & Commissioning Manager, Nottinghamshire County Council
Carl Bilbey	Conservative Group Research Officer, Nottinghamshire County Council

Item 1. Apologies for absence

Councillor Kay Cutts welcomed members to the second meeting of the Nottinghamshire County COVID-19 Outbreak Control Engagement Board. Apologies were received from Luke Barrett.

Item 2. Minutes of the previous meeting

During the discussion the following points and actions were raised:

No.	Point / action	Action owner	By when
1.	The minutes of the previous meeting were agreed as an accurate record.		

2.	Jonathan Gribbin noted the revised terms of reference had been distributed to the Board. The communication plans will be shared with Board members in due course.		
3.	It was agreed the remaining actions of the previous meeting would be covered during item 3.		

Item 3. COVID-19 in Nottinghamshire: situation update

Jonathan Gribbin provided a summary of the accompanying report. The Board reviewed the data presented and listened to the update regarding the latest situation and actions taken.

During the discussion the following points and actions were raised:

No.	Point / action	Action owner	By when
4.	Jonathan Gribbin agreed to provide an age profile on the number of victims of COVID-19 in Nottinghamshire.	JG	
5.	The latest data available shows the number of confirmed cases in the districts / boroughs of Nottinghamshire are plateauing or slowly reducing. Rates in Bassetlaw have also been reducing but are slightly higher than in other parts of Nottinghamshire. A mobile testing unit has been deployed in Worksop to enable people to be tested quickly and easily. Nottinghamshire County Council and Bassetlaw District Council have been co-ordinating communications to ensure the wider community are kept informed.		
6.	It is believed the Health & Safety Executive have undertaken approximately 95 visits across Nottingham and Nottinghamshire. Jonathan Gribbin agreed to contact the Health & Safety Executive regarding the outcomes of a recent site visit at a food production facility in Worksop.	JG	
7.	Jonathan Gribbin confirmed that contact arrangements are in place with the Director of Public Health from Doncaster Metropolitan Borough Council.		
8.	Anthony May noted that HM Government will be publishing a national contain framework. It was agreed that any significant developments will be shared with Board members through Jonathan Gribbin.	JG	

Item 4. Local data analysis

Jonathan Gribbin noted that data has been used by Public Health analysts to provide a summary of community transmission and to identify potential geographical areas of concern.

During the discussion the following points and actions were raised:

No.	Point / action	Action owner	By when
9.	A summary of the various sources of data available has been emailed to Board members.		
10.	It was noted that Bassetlaw's rate of positive COVID-19 tests remains above the Nottingham & Nottinghamshire average. It		

	can be seen there were two peaks in Bassetlaw during May and June. Cases are now reducing, and although Bassetlaw is not at a similar rate as the rest of Nottinghamshire, the rates are similar to the England average and much lower than in South Yorkshire or Leicestershire.		
11.	In line with the Local Outbreak Control Plan, the Outbreak Control Cell will continue to examine data on a daily basis. The incident management response structure will be enacted as required.		
12.	It was noted that many publicans appear to have taken a sensible approach, with some establishments opening in a phased way or reducing their opening times. Councillor Kay Cutts noted that district / borough councils may wish to thank their licensees and encourage their continued co-operation.		
13.	Jonathan Gribbin shared a draft version of the COVID-19 surveillance report with members. This includes maps of confirmed COVID-19 cases and rates per 100,000 population.		
14.	An example of the Weekly COVID-19 Surveillance Report in Nottinghamshire was shared. The Board agreed this should be published on a weekly basis.	JG / LB	
15.	The Board agreed a summary of each Board meeting will also be published online.	ES	
16.	The Board requested that other official sources of information about COVID-19 are highlighted to residents as part of local communications to raise awareness: <ul style="list-style-type: none"> • A daily 'Coronavirus (COVID-19) in the UK' dashboard • Daily national figures for COVID-19 tests, cases, deaths • Weekly national figures for the NHS Test & Trace service • Weekly national COVID-19 surveillance reports 	JG / LB	

Item 5. Arrangements for future meetings

Members of the Board agreed the next meeting should take place in a fortnight. It may be possible for meetings to be held monthly in future.