

## Rosecliffe Spencer Academy- September 2020

### Outcomes

- **Place offered** - your child has been offered a place for September 2020.
- **Not offered** - there were more applications than places available and other children had higher priority within the admission oversubscription criteria.

### You should accept the place offered within 14 days

If you do not accept the place offered, it may be withdrawn and offered to another child. **You should contact us on 0300 500 80 80 to accept the place offered.**

If you currently have other applications pending for this school, please contact the school admissions team to confirm whether there is a sibling link which could give higher priority within the admission oversubscription criteria.

### Right of appeal

If you have been refused a place at your preferred school you have the right to appeal against the decision. If you do wish to appeal you will need to set out the grounds in writing. Admission authorities publish appeals timelines on their websites, but any appeals submitted after the deadline must still be heard. Due to the current coronavirus emergency there may be some delays in the scheduling of appeals and we would advise that you continue to check our website for regular updates.

You should contact the school directly to find out how to appeal and how the coronavirus emergency may have affected the appeals process and timetable.

Ahead of the appeal hearing, you will be sent full details of how the admission arrangements and coordinated scheme applied to your application. This will include reasons for the decision to refuse the application and an explanation of how the admission of an additional child would cause prejudice to the provision of efficient education or efficient use of resources.

### Free school meals

If you think that you or child are eligible for free school meals, please visit our website for more information about how to apply  
[www.nottinghamshire.gov.uk/admissions](http://www.nottinghamshire.gov.uk/admissions)

### Waiting lists

The County Council will maintain a waiting list in partnership with the school until 31 May 2021. Your child's name will only be placed on a waiting list if they have been refused a place at the school. Waiting lists are held in admission oversubscription criteria order and priority is not given to the date an application was received.

To enquire about your child's position on the waiting list you should contact the school directly. **Remember that being on a waiting list does not mean that a place will eventually become available. Your child's place on the waiting list may change.**

### More information about the new school

Wednesday 3 June – official meeting for families to find out key information.

Tuesday 16 June – induction sessions for children allocated a place

- reception and year 1 (with parents) 9.30 – 11am
- year 2 and year 3 11.30 – 1pm
- year 3 and year 4 1.30 – 2.30pm
- year 5 and year 6 3pm – 4.30pm

Further information is available on the academy website [www.rosecliffespencer.co.uk](http://www.rosecliffespencer.co.uk)

### Moving house/home address

If you are on a waiting list, it is your responsibility to let us know, in writing, if you move house. This is very important as it may affect how your application is considered against the school's admission oversubscription criteria.

You may be required to provide evidence of your new address to verify that your child is resident at the new property. It is important that we receive this information as soon as possible after you have moved to ensure that your application can be processed correctly.

We will investigate any applications where there are doubts about the information provided and we undertake random checks to verify that information provided by parents is genuine. If we receive an application where the address is proven to be fraudulent, any offer based on that address may be withdrawn.

### General contact information

**Phone:** 0300 500 80 80

**Monday to Friday:** 8am to 6pm

(Calls cost no more than calls to standard geographic numbers (01 or 02) and will also be included in inclusive minutes and discount schemes.)

**Email:** [enquiries@nottscscc.gov.uk](mailto:enquiries@nottscscc.gov.uk)

**Website:** [nottinghamshire.gov.uk/admissions](http://nottinghamshire.gov.uk/admissions)

**Phone:** 0300 500 80 80 if you need the information in a different language or format.

Internet access is available at public libraries