

This matter is being dealt with by:

Name Jilly Walden

Reference: NCC-032782-18

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**Nottinghamshire
County Council**

Private & Confidential

To be opened by addressee only

8th August 2018

Dear

**Request for Information: Ref NCC-032782-18
Overseas Travel**

Thank you for your request for information relating to overseas travel. I can now let you have the following information in response to the questions you raised.

From June 2016 to the day this request is processed, I would like to know the number of overseas trips councillors, members of the management team (including the chief executive), and council officers have taken in the course of conducting council business.

For each overseas trip, please provide the following information:

The date and duration of the overseas trip, as well as the country/city that was visited

The full name, title and position of the councillor/member of management team/council officer who went on the overseas trip

The reason or reasons why the councillor/member of management team/council officer went on the overseas trip

The cost of the overseas trip (please provide a breakdown of travel costs, accommodation costs and expenses etc.

Please state whether the council met the costs of the overseas trip, or whether an individual, group, company, consortium, charity or another organisation met the costs.

Please provide the full name of the individual, group, company, charity or organisation that met the costs. If it is a group or consortium, please state who or what composes the group or consortium.

Please see the attached spreadsheet and reports:

- Spreadsheet of Travel
- Midlands Engine Trade Mission to China
- On Location Visit
- Report China Malaysia

We hope this now satisfies your request, and should you have any further enquiries please do not hesitate to contact me directly using the contact details below. In addition and for future reference Nottinghamshire County Council regularly publish previous Freedom of Information Requests and answers on our website, under Disclosure logs, available at the following link:

<http://site.nottinghamshire.gov.uk/thecouncil/democracy/freedom-of-information/disclosure-log/>

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to the Team Manager, Complaints and Information Team, County Hall, West Bridgford, Nottingham, NG2 7QP or email complaints@nottscc.gov.uk.

Yours sincerely

Jilly Walden
Position Complaints information and Mediation Officer
Nottinghamshire County Council