

MINUTES OF MEETING



Meeting title: Strategic Leadership Group
Date and time: Wednesday 9 October from 10.30pm – 12.30pm
Location: Meeting Room 16, (CH3.477) Third Floor, County Hall, West Bridgford

Present:

Elaine Moss (EM), Chief Nurse and Director of Quality and Governance, Mid Nottinghamshire Clinical Commissioning Groups
Nicola Ryan (NR), Chief Nurse, Executive Lead Quality and Safety, NHS Bassetlaw Clinical Commissioning Group
Andrew Gowan (AG), Detective Superintendent, Head of Public Protection, Nottinghamshire Police
Chris Few, (CF) Independent Scrutineer
Michelle Elliott, Business Support, Nottinghamshire County Council (minute taking)
Steve Baumber (SB), Service Manager, Partnerships and Planning, Safeguarding, Assurance and Improvement Group, Nottinghamshire County Council

Apologies:

Colin Pettigrew, Corporate Director, Children and Families, Nottinghamshire County Council (Chair)

	Actions
<p>Introductions & declaration of interests:</p> <p>It was noted for the minutes that Colin Pettigrew was unable to attend the meeting at the last minute due to the Ofsted inspection. Members agreed for Steve Baumber to facilitate the meeting.</p> <p>It was noted there were no 'declarations of interest'.</p>	
<p>Minutes from meeting held on 22 August 2019 and Action Log:</p> <p>The minutes of the previous meeting held on the 22 August 2019 were reviewed for accuracy and actions.</p> <p>Amended Page 8 – Interim Help Development Plan – Chris Few suggested that the meaning would be clearer if the current text 'aspiring to be <u>below the national average</u>' – was changed to 'better than'.</p> <p>16 January 2019 – Action 06 – Draft Business Plan – Agenda item.</p> <p>16 January 2019 – Action 07 – Develop a new Business cycle – Agenda item.</p>	ME

<p>11 April, Page 3 – Action: Colin Pettigrew and Steve Baumber to pursue SharePoint for external partners outside of this meeting – Update NCC is starting a pilot for SharePoint being accessed by partners and the NSCP has been put forward to assist. ME and KM are loading files onto SharePoint developing the website at present.</p> <p>11 April, Page 3 – Action: Local Government Association LGA Peer Review 04/06/2019 for 4 days. Action: CP to prepare a briefing note and circulate – Update – Briefing note has not been circulated – SB to follow up for the next meeting.</p> <p>11 April, Page 4 Safeguarding arrangements v1.2 – Action: Agreed letter to be forward to schools to inform them of their DSL Representative. Update letter has been forward to schools from Cheryl Stollery - Completed</p> <p>11 April, Page 7 – Action: Joint working with Nottingham City: SLG, training, procedures, CDOP and Partnership Forum – Agenda item</p> <p>22 August, Page 3 – Action: Safeguarding Annual Report all partners to share through their respective governance arrangements as described in the NSCP arrangements – Completed.</p> <p>22 August, Page 3 Safeguarding Annual Report – Action: Final version of the report to be published on the NSCP website. - Update Safeguarding Annual report has been published on the website; report is going to the CYP Committee in October; CF to attend. Completed.</p> <p>22 August, Page 4 Home Start Contribution – Action: Rosa Waddingham, Nicola Ryan and Steve Baumber to discuss outside this meeting what connectivity health have with the third sector – No further update to be deferred to the next meeting.</p> <p>22 August, Page 4 Access to Multi-Agency Training – Action: Colin Pettigrew to raise the utilisation of e-learning licences outside this meeting – No further update to be deferred to the next meeting.</p> <p>22 August, Page 5 Role of Police and Crime Commissioner’s Office – Action: CP and SB to meet with Kevin Dennis, Chief Exec and offer a place on the SAIG – Update SB confirmed he has met with Kevin Dennis; and it was agreed that KD will attend a future SAIG meeting to help considerations around how best the OPCC could engage. Kevin Dennis is due to attend the next SAIG meeting in December – Completed.</p> <p>22 August, Page 6 Work undertaken re offering mental/physical support packages – standard letter which sets out what is available. Action: Rosa Waddingham to share a copy of the new letter with Colin Pettigrew – No further update to be deferred to the next meeting.</p>	<p>SB</p> <p>RW/NR/SB</p> <p>RW</p>
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<p>22 August, Page 5 Engagement with Faith Groups – SB reported some work had already been undertaken but this is still very much work in progress – Action: Rosa Waddingham will ask engagement leads about multi-faith contacts and feedback – Andy Gowan will liaise with his Derby Counterpart and feedback – Update AG noted that he had contacted his counterpart in Derby who confirmed he only attends a Catholic group concerning safeguarding and not a multi-faith group. EM confirmed within health there is no specific multi-faith group – the only link they have through certain faith groups is when supporting different projects i.e. food banks etc. SB confirmed a representative from the Anglican Church, Diocese of Nottingham and Diocesan for Southwell and Nottingham are on the Partnership membership forum – look to expand further in the future. Completed</p> <p>The minutes of 22 August were agreed as an accurate record.</p>	
<p>Risk Log:</p> <p>No further update – SB confirmed a meeting has been arranged with CP to review the risk log following the in-depth discussion from the previous meeting.</p>	
<p>Safeguarding Arrangements:</p>	
<ul style="list-style-type: none"> • Independent Scrutineer recruitment update <p>SB shared he has had contact with the City and other areas concerning the Independent Scrutineer job description which are all very similar. The role is to be advertised shortly. The interview panel will consist of three out of the four SLG members.</p> <p>After a short discussion it was agreed for the Independent Scrutineer role to be advertised on the NCC website and the equivalent websites/publications of the other safeguarding partners. EM referred to a national website for lay members roles across health and newsletter.</p> <p>Action: SB will circulate the job description and advert to SLG members, so they can arrange for the role to be advertised through their organisations etc.</p> <p>Action: ME to arrange a convenient date for the interviews - Completed 5 December 2019, 9.00 – 5.00, County Hall – Colin Pettigrew, Andy Gowan and Nicola Ryan have confirmed to be part of the interview panel.</p> <p>CF informed the meeting that he wouldn't be seeking re-appointment to the role. EM noted that is important for the arrangements not to lose valuable experience in that position when there has been significant change to the arrangements and the appointment of a new Independent Scrutineer will need to bear this in mind.</p> <p>Thanks, were expressed to CF for his contribution over the years: his leadership through challenging times, has encouraged learning and provided professional challenge.</p>	<p>SB</p> <p>ME (done)</p>

	Actions
<ul style="list-style-type: none"> • Draft Business Plan 2020-23 <p>SB introduced the draft Business Plan explaining that it follows a similar format to the Business Plan under the NSCB however the significant difference being the separation of the improvement workstreams into a separate document.</p> <p>Questions/comments were invited on the report.</p> <ul style="list-style-type: none"> • Page 1 – ‘Listen and respond to children and young people and adult victims and survivors of child abuse to guide how services are delivered’ EM suggested strengthening this bullet point including referring to assurance around outcomes– it was noted that this reflects the content of the current arrangements document and therefore this should be noted for updating at the next review. • Under the heading – When we are going to do this; to include points of assessments (target dates) of where we are at that time for the ‘ongoing’ actions. Action: SB to amend • New liberty protection safeguards are shortly being introduced – these will have implications for the transition from child to an adulthood – A suggestion was made to go under improving safeguarding practices to review implications of the liberty protection safeguards – further review in February Action: SB to add to plan <p>SB noted that the Business Plan would be shared with the City at the Joint SLG meeting in December as part of sharing priorities and identifying opportunities for joint working.</p> <p>It was noted that the Business Plan was scheduled for implementation from 1st April 2020 replacing the current plan that was taken on from the NSCB. This will allow partners time to consider implications for their services.</p> <p>Members agreed the Business Plan and Workstreams</p>	<p>SB</p> <p>SB</p>
<ul style="list-style-type: none"> • NSCP Business Cycle <p>SB introduced the Business Cycle which sets out the role of the partnership groups within the business cycle throughout the year.</p> <p>Questions/comments were invited – members expressed the view that the document clearly explained the Business Cycle.</p> <p>Members agreed the Business Cycle.</p> <ul style="list-style-type: none"> • NSCP Performance Management Framework <p>SB spoke to the Performance Management Framework document which provides further details on how specific issues are being monitored by the SAIG and the connection to practice improvement. The Framework was reviewed by the SAIG at the last meeting.</p>	

<p>Questions or any additional comments were invited on the document.</p> <p>Following a short-discussion-members agreed the Performance Management Framework.</p>	
<ul style="list-style-type: none"> • Joint City/County NSCP & NCSCP SLG <p>SB spoke to the agenda for the Joint City/County Meeting on the 17 December – highlighting that the joint SLG meeting is to look at strategic priorities and coordinate Partnership working. SB noted that funding is used differently in the City than the Council.</p> <p>EM suggested that a further Strategic conversation is required to discuss contributions, how the Partnerships are sustainable explaining why certain things are completed differently and how work could be completed jointly.</p> <p>It was noted that the City Strategic Leadership Group works differently in the City.</p> <p>Members agreed the agenda for the joint City/County SLG agenda.</p>	
<p>Partnership Forum (19/11/2019) Agenda</p> <p>SB introduced the programme for the forthcoming Partnership Forum for consideration – the two main areas of focus for practice improvement is Harmful Sexual Behaviour presented by Michael Woods and Sarah Flint and Strategy Discussions by Bob Ross and Teresa Godfrey.</p> <p>SB asked for suggestions how the SLG leads could contribute to the programme. It was agreed, following a suggestion by EM, to use the NSCP Business Cycle to promote discussion in groups around the new arrangements and how they operate with an SLG member on each table followed by a Q & A session with the SLG.</p>	
<p>Sub group exception reporting</p> <ul style="list-style-type: none"> • Learning & Workforce Development <p>EM shared that the Learning & Workforce Development Group continues to function excellently – it was noted this group is a very strong area for the Partnership.</p> <ul style="list-style-type: none"> • SAIG <p>SB spoke to the draft minutes from the SAIG held on 11 September highlighting the key points.</p> <p>SB noted that due to the SAIG agenda being so comprehensive it is to be proposed at the next meeting that the meetings be expanded to 6 instead of 4 in the coming year. This would still be less than the previous arrangements under the NSCB Executive and Audit sub group. Members agreed with the proposal.</p>	

<p>Child Protection Plan Project – SB explained that markers have been placed on addresses in Nottinghamshire where child/children are on a child protection plan - This supports the officers when making safeguarding observations.</p> <p>SB noted between 4 June and 4 October the SCIMT received details of 511 incidents that were reported to the police relating to where a child is on a child protection plan and these concerned 217 children. SB is waiting for further information about the impact this has had on the ability of social care to protect the children and will update at the next meeting. A suggestion was made if a piece of work could be completed for mapping the ‘hot spots areas’ between each district over Nottinghamshire. SB to enquire further.</p> <p>Cross Border Medical Assessments – SB shared that Katherine Brown had presented a report to the SAIG concerning a recent case which had raised concerns around arrangements for child protection medical assessments. The case involved a child and siblings who lived in Notts but were registered with a GP in Derby. The report explained an interim solution for 2019-20 – The CCGs and partners are working to develop a permanent arrangement. It was acknowledged that there were likely to be other circumstances where differing commissioning arrangements led to difficulties and EM/NR agreed to discuss outside the meeting.</p> <p>Positive work ongoing with ‘Frontline Visits’ 3 reports were presented at the SAIG; Private Fostering, Hopewood CAMHS Inpatient and Sexual Abuse Referral Unit.</p> <ul style="list-style-type: none"> • Child Safeguarding Practice Review <p>Case Reviews Waltham Forest Serious Case Review – update draft review report expected on the 19 October 2019.</p> <p>Leicester City – General recommendation regarding cross border and information sharing.</p> <p>Rapid Reviews Two Rapid Reviews have recently been undertaken – the brief circumstances of each case were outlined to members. The first review concluded no further action was necessary. The second review had concluded that a Child Safeguarding Practice Review should be commissioned. The partnership is awaiting the response from the national panel to the reports that have been provided to them.</p> <p>It was noted that SLG members involved in a Rapid Review will receive a copy of the reports at the time however those not directly involved would not. It was agreed that a redacted version of the Rapid Review Report should be shared with members of the SLG who have not received it through other means. Action: SB to arrange for a redacted version of the latest Rapid Review Report to be sent to EM</p>	<p>SB</p> <p>SB</p>
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<p>Emerging Issues:</p>	
<ul style="list-style-type: none"> • IICSA Report Review next steps <p>IICSA report published in the summer – one recommendation relating to Nottinghamshire. This concerned the need for further assurance to be sought on the suitability of current foster carers, current and historical residential staff. An interim response from NCC was published on the 10 September and presented to the Councils’ Policy Committee - A further in-depth report is to be published.</p> <p>A short discussion took place to consider arrangements for monitoring the response from the NCC and other partner organisations. CF confirmed that the recommendation states the Council Leader for NCC and Chair of the YPC and Policy Committee.</p> <p>A short discussion took place around the Strategic Management Group and whether the intention was for this to continue – Action SB to confirm with CP.</p> <p>It was agreed that the SLG was the appropriate place for the response by all agencies to IICSA to be monitored.</p> <p>SB noted that the NSCP support officers had reviewed the findings of the Inquiry and identified learning that will be incorporated into the multi-agency training programme. BR had developed a briefing note ‘Barriers to Disclose’ which has been published on the NSCP website and circulated to members of the Partnership Forum.</p> <p>https://www.nottinghamshire.gov.uk/media/2319181/barrierstodisclosingabuse.pdf</p>	<p>SB</p>
<ul style="list-style-type: none"> • Partnership Conference 4 December 2019 – Contextual Safeguarding – A National & County-wide Perspective <p>SB highlighted the Contextual Safeguarding Conference on the 4 December at Colwick Hall, two key note speakers Carlene Firmin, Head of Contextual Safeguarding Research programme and Dez Holmes, Director, Research in Practice. The conference has been organised in conjunction with the Violence Reduction Unit and the Nottingham City and County Safeguarding Children Partnerships.</p> <p>Due to limited spaces members were asked to assist in identifying appropriate delegates from their organisations – Interest in attending the conference to be notified by 1 November.</p>	
<p>AOB</p> <p>NR enquired if anyone had heard about unregistered pop up children’s homes in Bassetlaw; Cathy Burke had raised a concern. (LAC out of area placed for a few weeks) – due to limited information being available at this time it was agreed for</p>	<p>NR/SB</p>

<p>NR to forward details to SB for follow up. Action: NR to provide details to SB for follow up.</p> <p>CF highlighted that Ofsted are inspecting Nottinghamshire under the ILACS framework for the next couple of weeks. CF noted that the Partnership has not received any formal contact from Ofsted – SB confirmed NSCB & NSCP documents have been forwarded to Ofsted.</p> <p>SLG dates were shared for 2020; invites to be forward shortly – after a short discussion it was agreed to have a SLG meeting in January in addition to the joint City/County SLG meeting on 17 December.</p> <p>The meeting closed at 12.30.</p>	
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Next meeting: - Joint NSCP and NCSCP Strategic Leadership Group meeting, 17 December 2018, 10.00am – 12.00pm, Loxley House, Meeting room 1.15.