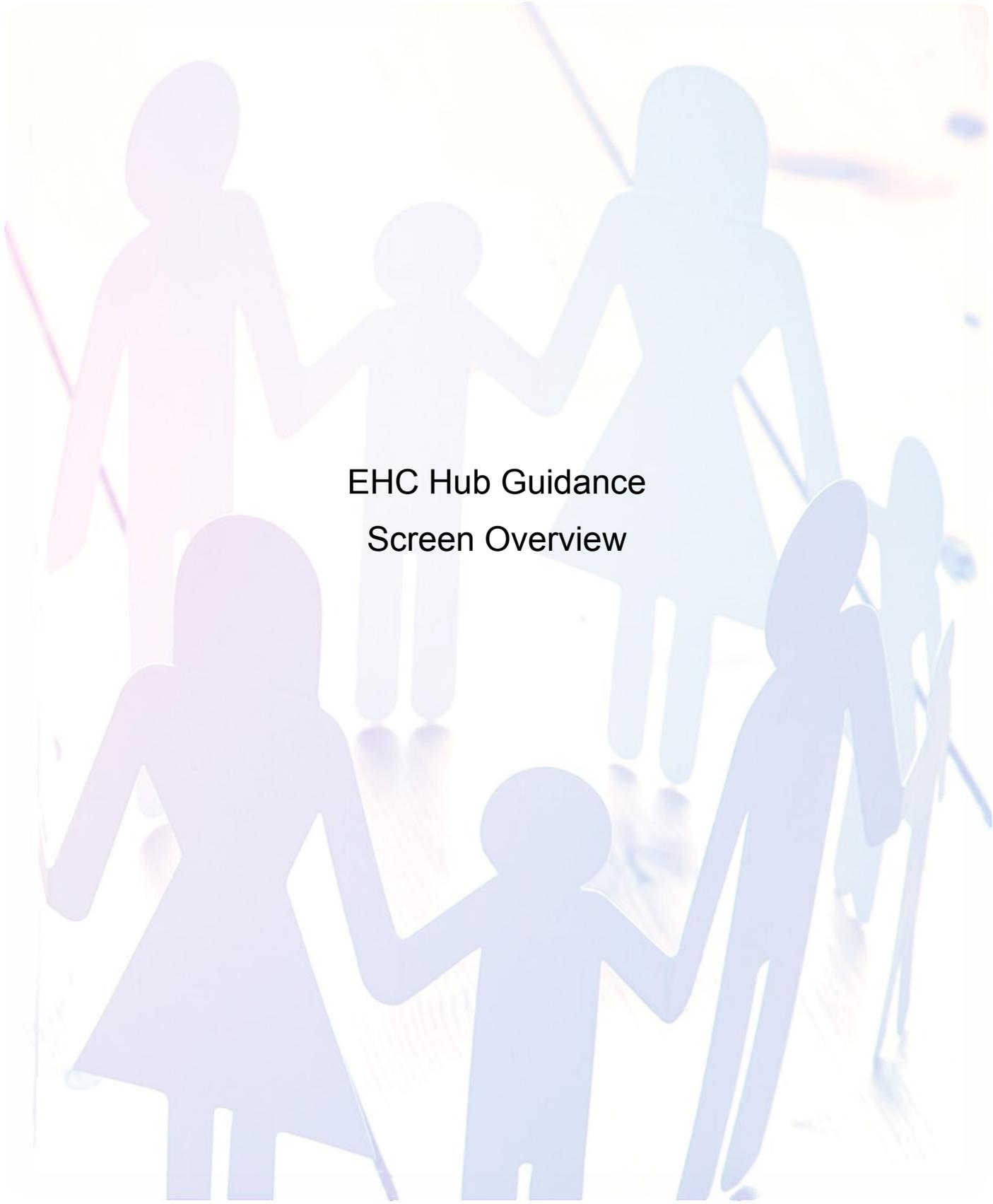




Education, Health and Care Hub

A large, faint illustration in the background shows a diverse group of people of various ages and ethnicities holding hands in a circle, symbolizing community and support. The colors are soft and blended, with shades of purple, blue, and yellow.

EHC Hub Guidance Screen Overview

ACCESSING THE EHC HUB

The EHC Hub can be accessed via the following link/URL:

<https://ehchub.nottinghamshire.gov.uk/>

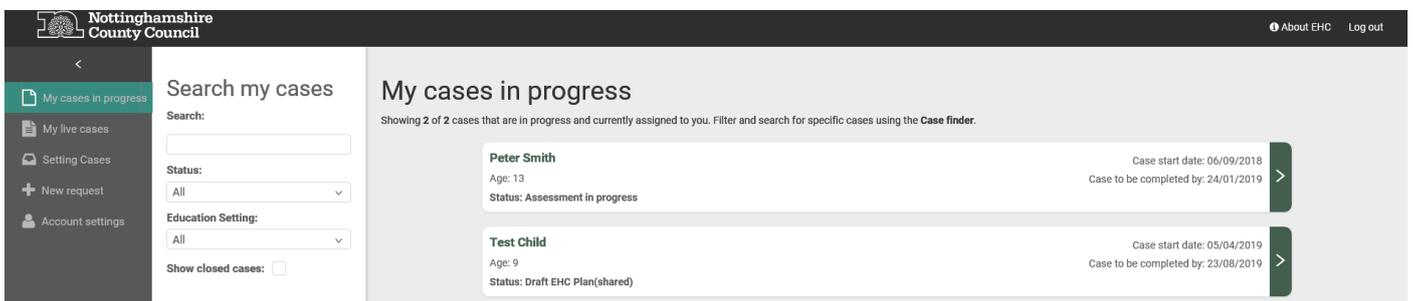


For more information about the EHC process click [About EHC](#)

The following gives a basic overview of the screens available with the EHC Hub:

MY CASES IN PROGRESS

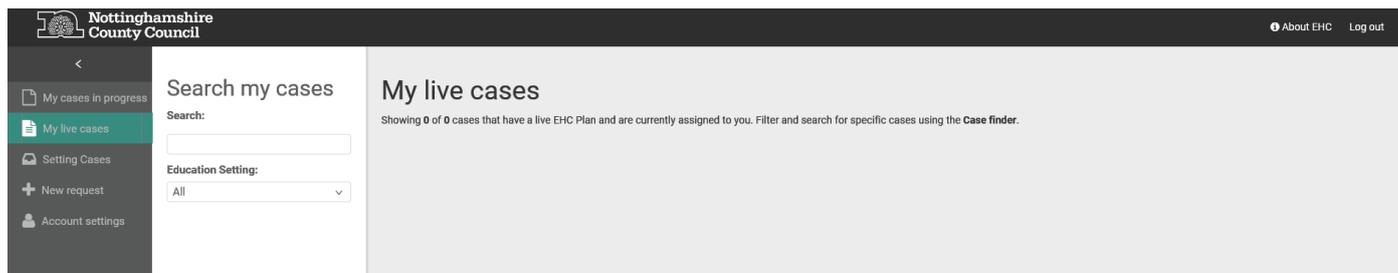
This is the landing area when you first access the EHC Hub and displays the cases that have EHC assessments in progress, which are currently assigned to the user/coordinator.



To access a case/record click the [>](#) against the relevant child/young person.

MY LIVE CASES

This screen displays any cases with live EHC plans that are currently assigned to the user/coordinator within the system.

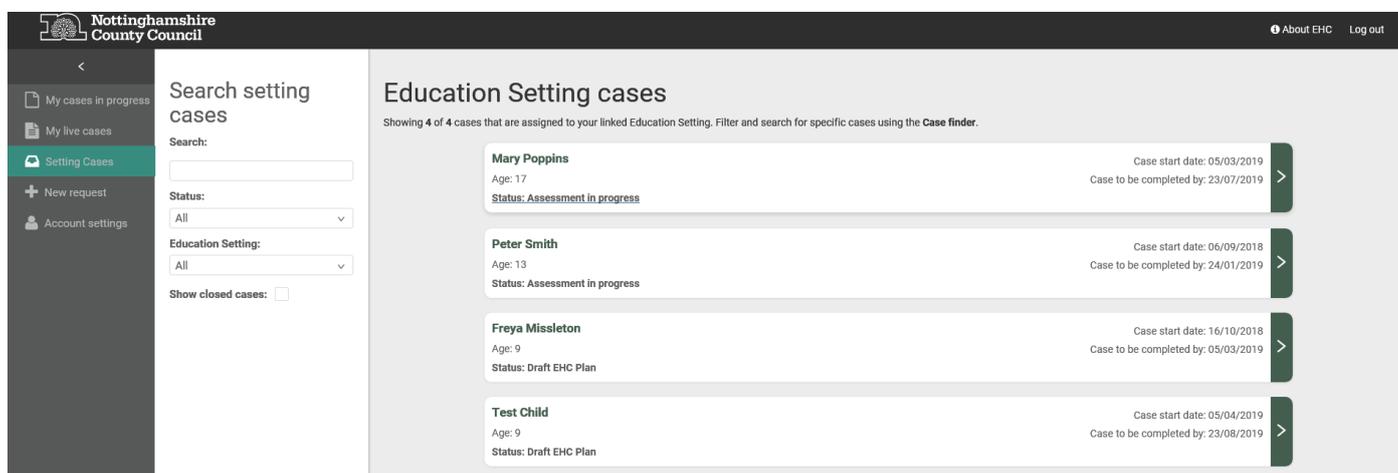


To access the **My live cases**, click this section of the menu.

To access a case/record click the  against the relevant child/young person.

SETTING CASES

To access the Setting Cases area, click the relevant section of the EHC Hub menu.

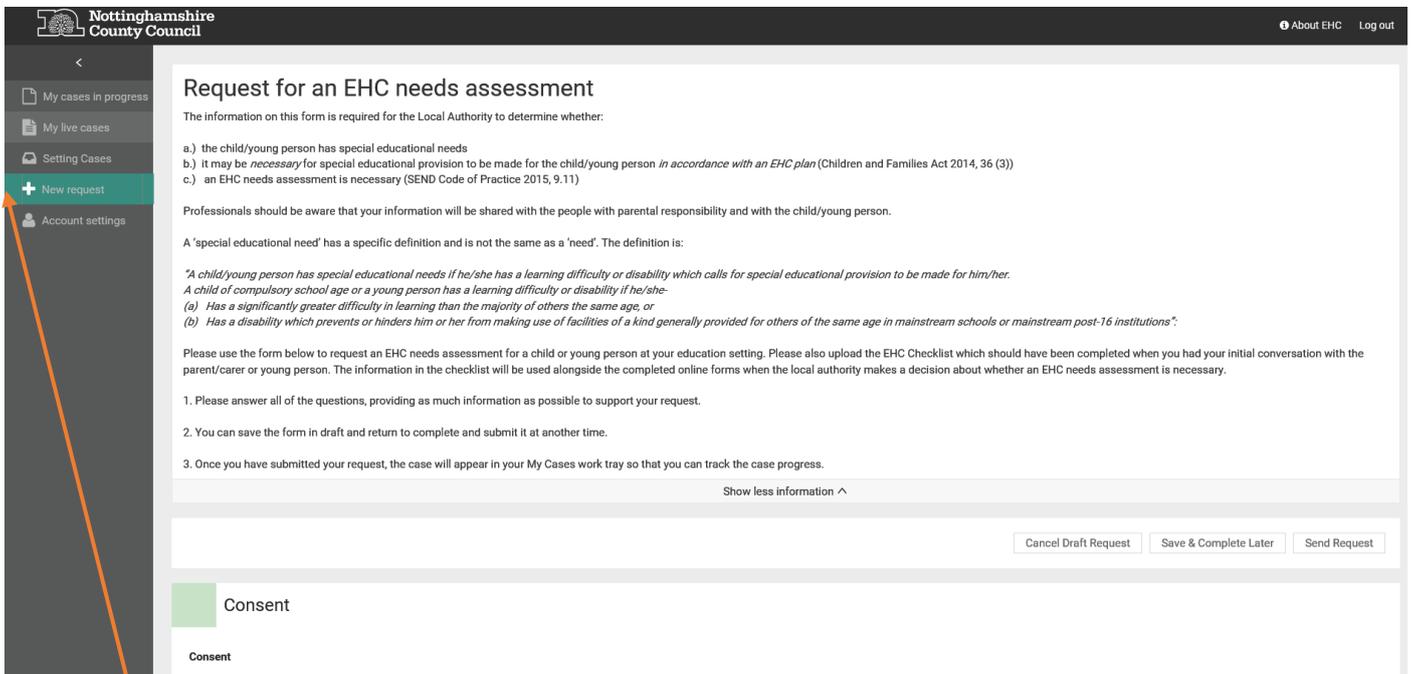


This screen displays any cases/new requests for an EHC needs assessment that are currently assigned to your school/linked education setting.

To access a case/record click the  against the relevant child/young person.

NEW REQUEST

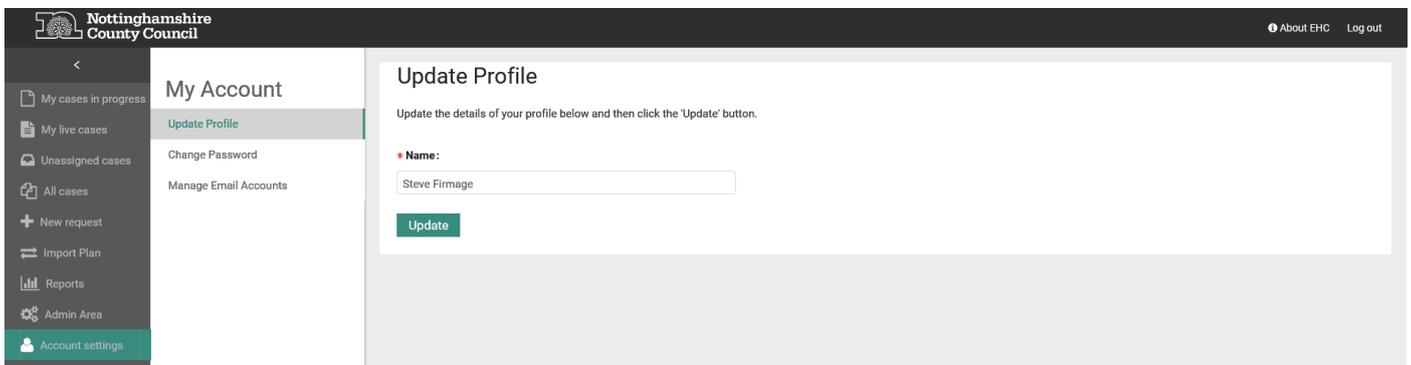
This screen allows you to make a new request for an EHC needs assessment on behalf of a child who is on roll at your school/setting.



To access the **New request** screen, click this section of the EHC Hub menu.

ACCOUNT SETTINGS

The final area of the EHC Hub is the **Account Setting** section. Here you can manage your user account, change your profile information, password and manage any email addresses that are attached to your account.



To access this area of the hub, click the **Account Settings** option on the menu.

For more information see guidance sheet **EHCHUBGUIDEINT1_ADMINUSERS**