

# Admissions policy – appendix

Retford Oaks Academy

Edition – September 2025 for academic year 2027/28

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## Introduction

This appendix should be read in conjunction with the Diverse Academies overarching admissions policy. It sets out the localised information for admission to Retford Oaks Academy the 'academy'.

## Contact

For any additional information or to book a trip around the academy, please contact the academy office on 01777 861618 or [office@retfordoaks-ac.org.uk](mailto:office@retfordoaks-ac.org.uk).

## Published admission number (PAN)

The published admission number for entry to the academy in year 7 is 240.

Sixth form: 200 (of which year 12 is 100). The external PAN for year 12 is 10. If fewer than 100 of the academy's own year 11 pupils transfer into year 12, additional external pupils will be admitted until year 12 reaches its capacity of 100.

## Oversubscription criteria – year 7

1	Looked after children and previously looked after children.
2	Children who live in the catchment area and attend a linked primary school on the closing date for applications and who, at the time of admission, will have a brother or sister attending the school.
3	Children who live in the catchment area on the closing date for applications and who, at the time of admission, will have a brother or sister attending the school.
4	Children who live in the catchment area and attend a linked primary school on the closing date for applications.
5	Children who live in the catchment area on the closing date for applications.
6	Children who live outside the catchment area and attend a linked primary school on the closing date for applications and who, at the time of admission, will have a brother or sister attending the school.
7	Children who live outside the catchment area and who, at the time of admission, will have a brother or sister attending the school.

8	Children who live outside the catchment area and attend a linked primary school on the closing date for applications.
9	Children of staff who have been employed at the academy for at least two years and/or are recruited to fill a demonstrable skill shortage.
10	Other children

## Sixth form oversubscription criteria – external year 12

Subject to both internal and external applicants meeting the minimum entry requirements to gain entry into the sixth form – see academy website [How to apply - Retford Oaks Academy \(retfordoaks-ac.org.uk\)](http://retfordoaks-ac.org.uk) for details or email enquiries to [office@retfordoaks-ac.org.uk](mailto:office@retfordoaks-ac.org.uk).

1	Looked after children and previously looked after children.
2	Children, who at the time of admission have a sibling attending the academy
3	Children of staff who have been employed at the academy for at least two years and/or are recruited to fill a demonstrable skill shortage.
4	Other children

## Feeder schools

The feeder schools for the academy are:

Beckingham Primary School
Bracken Lane Primary Academy
Clarborough Primary School
Misterton Primary School
Leverton CE Academy,
Ordsall Primary School
Rampton Primary School
St Peter's CE Aided Primary School (Gringley-on-the-Hill)
St Swithun's CE (Aided) Primary School
Thrumpton Primary Academy
Walkeringham Primary School

## **Catchment area**

The catchment area for the academy can be found at:

[School Details | Nottingham County Council](#)

You can check if your address falls into the academy's catchment area:

[School catchment areas | Nottinghamshire County Council](#)