

## **Nottinghamshire Health and Care Portal (NHCP) Privacy Notice**

### **Introduction**

Nottinghamshire County Council is one of the Nottinghamshire health and social care providers that participates in the Nottinghamshire Community Care Portal. The community portal enables providers to electronically share your health and social care information, such as hospital and GP attendances, test results, medication and care plans with providers that subscribe to the Nottinghamshire Community Care Portal. Health and social care professionals, or staff who are supervised by health and social care professionals, will be able to access this information to better coordinate and provide care to you. Access is strictly controlled, and the shared record is hosted by Nottingham University Hospitals NHS Trust in their secure data centre.

### **Who will be using your data?**

Nottinghamshire County Council will be the data controller for the data you provide to us.

We may also contract third party organisations to process your data on our behalf.

### **What personal data do we use?**

- Name and Contact Details
- Age
- Date of Birth
- Gender
- NHS number
- Address
- Social Care ID
- Family details
- Parent/carer details
- Emergency contacts
- Case file information

### **What types of special category personal data do we need from you?**

- Social care support outcomes
- Physical and mental health details

### **Why do we use your data?**

- For service delivery
- To provide direct care to our service users

## **What legal reasons allow us to use your data in this way?**

Our legal basis for processing your personal data is that it is necessary to perform our public tasks as a local authority.

Our legal basis for processing your special category personal data is that it is necessary for the provision and management of health or social care services.

## **Who may we share your data with or receive it from?**

- NHS agencies (GPs, Hospitals)

We can share information about you with any NHS and social care staff who directly support or care for you. We can generally do this without your consent. We can do this under what is called 'implied consent'. Implied consent means circumstances in which it would be reasonable to think that you would agree to the information being shared in support of your care. Information shared between NHS and social care staff is always shared in confidence. You have the right to object to the sharing (see rights section).

## **May personal data be transferred overseas?**

The Council may for operational purposes transfer personal data overseas. In these cases, we will ensure that your personal data is protected and there are safeguards for the protection of your rights. Please refer to the [County Council's privacy statement](#) for further details.

## **How long is your data kept for?**

This information is held in accordance with the Council's retention schedule – see [here](#).

## **What will happen if you do not provide or we cannot obtain the data needed?**

We could not provide the most efficient and responsive health or social care services that you need.

## **Does the service make decisions using fully automated processes?**

No.

## **What rights do you have over this use of your data?**

- To be informed about how we use your data
- To access a copy of your data that we process
- To have us rectify or correct your data that we process
- To restrict our processing of your personal data
- To object to the use of your data
- To have your personal data erased
- To request that we transfer your information to you or another organisation
- To object to fully automated decision making

- To withdraw your consent (if it the legal reason why we use your data).

Some of these rights are subject to exceptions. Please refer to the [County Council's privacy statement](#) part 10 for further details. National Data Opt-Out

The National Data Opt-Out was introduced to give you a choice about whether you want your confidential patient information to be used just for your individual care and treatment or also to be used for research or for the planning of health and care services. To find out more or to register your choice to opt out, please visit [www.nhs.uk/your-nhs-data-matters](http://www.nhs.uk/your-nhs-data-matters). You can change your mind about your choice at any time. If you do choose to opt out your confidential patient information will still be used to support your individual care.

#### **Contact the Data Protection Officer:**

If you have any concerns about how the Council is using your data, you can contact the Council's Data Protection Officer by writing to:

[DPO@nottsc.gov.uk](mailto:DPO@nottsc.gov.uk)

Or

Data Protection Officer  
Nottinghamshire County Council  
County Hall  
West Bridgford  
Nottingham  
NG2 7QP

Please see the County Council's privacy statement for further information:

<http://www.nottinghamshire.gov.uk/global-content/privacy>

#### **Contact details of the Information Commissioner's Office:**

If you are unhappy with how your data has been processed by the Council or you feel your data protection rights have been breached, you have the right to complain to the Information Commissioner's Office at:

[www.ico.org.uk](http://www.ico.org.uk)

Or

Wycliffe House  
Water Lane  
Wilmslow  
SK9 5AF

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