

Child Protection – Information Sharing Project (CP-IS) Privacy Notice

21-01-2019

Introduction

This privacy notice explains how the Council uses your data as a local authority partner to the CP-IS initiative led by NHS England.

The project is designed to provide health professionals with prompt and easy access to key social care information that can help them assess whether a child is at risk.

Further information can be found on the [NHS project page](#) (links to external website).

What personal data do we use?

- Name and Contact Details
- Date of Birth
- NHS number
- Social Care ID
- Family details
- Case file information

What types of special category personal data do we need from you?

- Social care support outcomes

Why do we use your data?

- For service delivery

What legal reasons allow us to use your data in this way?

Our legal basis for processing your personal data is that it is necessary to perform our public tasks as a local authority.

Our legal basis for processing your special category personal data is that it is necessary for the provision and management of health or social care services and/or necessary to protect the vital interests of the data subject or another person.

What will happen if you do not provide or we cannot obtain the data needed?

We would not be able to provide this information to NHS clinicians in unscheduled care, meaning they may not identify abuse or neglect in children who are at risk, as the clinician would not have all relevant information.

Who may we share your data with or receive it from?

- NHS agencies (GPs, Hospitals)
- Health organisations

Does the service make decisions using fully automated processes?

No.

Appendix A

Who will be using your data?

Nottinghamshire County Council will process your data and we may also contract third parties to process your data on our behalf

May personal data be transferred overseas?

The Council may for operational purposes transfer personal data overseas. In these cases, we will ensure that your personal data is protected and there are safeguards for the protection of your rights. Please refer to the [County Council's privacy statement](#) for further details.

How long is your data kept for?

This information is held in accordance with the Council's retention schedule – see [here](#).

What rights do you have over this use of your data?

- To be informed about how we use your data
- To access a copy of your data that we process
- To have us rectify or correct your data that we process
- To restrict our processing of your personal data
- To object to the use of your data
- To have your personal data erased
- To request that we transfer your information to you or another organisation
- To object to fully automated decision making
- To withdraw your consent (if it the legal reason why we use your data).

Some of these rights are subject to exceptions. Please refer to the [County Council's privacy statement](#) part 10 for further details.

Contact the Data Protection Officer:

If you have any concerns about how the Council is using your data you can contact the Council's Data Protection Officer by writing to:

Data Protection Officer
Nottinghamshire County Council
County Hall
West Bridgford
Nottingham
NG2 7QP

Or email: DPO@nottscc.gov.uk

Please see the County Council's privacy statement for further information:

<http://www.nottinghamshire.gov.uk/global-content/privacy>

Contact details of the Information Commissioner's Office:

If you are unhappy with how your data has been processed by the Council or you feel your data protection rights have been breached you have the right to complain to the Information Commissioner's Office at

Wycliffe House
Water Ln
Wilmslow
SK9 5AF

or via www.ico.org.uk