

**Meeting title:** Nottinghamshire Schools Forum  
**Date and time:** 18 September 2018, 2pm to 4pm  
**Location:** National Watersports Centre, NG12 2LU

## Membership

*'A' denotes absence*

	Mr A Rossington	Maintained Primary Head Teacher (Gedling)
	Mrs H Atkins	Maintained Primary Head Teacher (Mansfield) – (Vice Chair)
A	Ms L Regan	Maintained Primary Head Teacher (Ashfield)
	Ms L Toom	Maintained Primary Head Teacher (Rushcliffe)
A	Ms L Corner-Brown /	
	Adrian Nash	Maintained Primary Head Teacher (Broxtowe)
	Vacancy	Maintained Primary Head Teacher
	Vacancy	Maintained Secondary Head Teacher
	Ms Anne Hall	Academy Representative
	Mr D Bell	Academy Representative
	Mr J MacDonald	Academy Representative
	Mr N Holmes	Academy Representative
	Vacancy	Academy Representative
	Vacancy	Academy Representative
	Vacancy	Academy Representative
	Ms D Wigley	Special School Head Teacher
	Vacancy	Academy Special School Head Teacher
	Ms A Williams	Governor Maintained Primary
	Ms F Jones	Governor Maintained Primary
A	Mr M Thixton	Governor Maintained Primary
A	Mr T Colton	Governor Maintained Secondary
	Vacancy	Governor
	Ms K O'Connell	PVI - Early Years Group Member
	Vacancy	PVI - Early Years Group Member
	Mr C Cuomo	Diocesan Representative - (Chair)
	Ms C Meese	Diocesan Representative
	Mr J Jefferies	Trades Union Representative
A	Ms L Maddison	Trades Union Representative

## ***In attendance:***

Mr J Hawketts	Group Manager Placements and Commissioning
Mrs M Clay	Service Director – Education Learning and Skills
Ms L Foster	Group Manager
Mrs S Summerscales	Senior Finance Business Partner, Children & Families Finance
Mr M Sharpe	Team Manager, Pupil Place Planning
Mrs T Gardner (Clerk)	Assistant Account, Children & Families Finance

**EXTRA-ORDINARY MEETING 2.00 – 2.15****1. Welcome**

Carlo Cuomo welcomed all members to the meeting.

**Apologies for absence**

Apologies were received from Mark Thixton, Tony Colton, Colin Pettigrew and Lorraine Maddison

**2. School Forum Constitution****ACTION**

Carlo Cuomo presented the paper, and mentioned that the last time this paper was bought to forum it was the terms of office that was queried, looking at what was presented what was the general view.

James MacDonald and Helen Atkins queried why there was a need for a year break in-between each term of office, and that it wouldn't just be a year's break as someone else would need to be voted into that position.

Karen O'Connell felt that a 3 year term was not long enough, for PVI's it was difficult to get representation so this would be another barrier.

James MacDonald asked whether we should mirror parliament and look at a 5 year term.

Helen Atkins seconded the suggestion of a 5 year term, and added that members could either resign or stand again mirroring what happens in government. Forum members were happy with this suggestion and in agreement.

**RECOMMENDATION/S****That the Schools Forum:**

- 1. That the Forum should confirm that the Membership of the Schools Forum should be for a specified period of time to exceed no more than 5 years.**

Votes for	Votes against	Abstentions
11	0	0

- 2. That the revised Schools Constitution document, dated September 2018 be ratified, with the above change regards term of office**

Votes for	Votes against	Abstentions
11	0	0

Helen Atkins asked for confirmation that the transitional period would take effect / end August 2019 for those whose membership already exceeds 10 years. Marion Clay confirmed this as correct.

**ORDINARY MEETING 2.15 – 4.00****1. Minutes June 2018**

Minutes were agreed as accurate.

<p><b>2.</b></p>	<p><b>2a – Election of Chair and Vice Chair</b></p> <p>Karen O’Connell nominated Carlo Cuomo as Chair, this was seconded by James MacDonald and Helen Atkins</p> <table border="1" data-bbox="185 300 1299 371"> <tr> <td>Votes for</td> <td>Votes against</td> <td>Abstentions</td> </tr> <tr> <td>11</td> <td>0</td> <td>0</td> </tr> </table> <p>Carlo Cuomo nominated Helen Atkins as Vice Chair, this was seconded by Karen O’Connell</p> <table border="1" data-bbox="185 506 1299 577"> <tr> <td>Votes for</td> <td>Votes against</td> <td>Abstentions</td> </tr> <tr> <td>11</td> <td>0</td> <td>0</td> </tr> </table>	Votes for	Votes against	Abstentions	11	0	0	Votes for	Votes against	Abstentions	11	0	0	
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	<p><b>2b – Membership of Schools Forum</b></p> <p>Sue Summerscales presented the paper</p> <p>Marion Clay updated the forum on the position of the current vacancies which appear on page 3 and that these would be ratified at the next Governor Trust Board which takes place 20<sup>th</sup> November 2018.</p> <p>Marion Clay informed the members that we only had two secondary schools left as maintained, David Philip from Chilwell was present as an observer and discussions would take place with both secondaries to discuss representation.</p> <p><b>RECOMMENDATION/S</b></p> <p><b>That the Schools Forum:</b></p> <ol style="list-style-type: none"> <li><b>1. Notes the content of the report.</b></li> <li><b>2. Agrees to the membership as set out in paragraph 4 of the report.</b></li> </ol> <p>Report was noted and membership as set out agreed.</p>													
	<p><b>2c – High Needs Block Forecast Outturn 2018/19</b></p> <p>Sue Summerscales presented the paper and advised that the following paper would explain in more detail the HNB pressures.</p> <p><b>RECOMMENDATION/S</b></p> <p><b>That the Schools Forum:</b></p> <ol style="list-style-type: none"> <li><b>1. Notes the content of the report.</b></li> </ol> <p>Report was noted</p>													
	<p><b>2d – High Needs Block Budget Pressures</b></p> <p>Linda Foster presented the paper, and explained the increase in demand on HLN, and that the partnerships have been reporting back the difficulties experienced due to the cuts.</p> <p>Jon Hawketts talked about ways of working collaboratively, and advised that this is what Nottingham City, Derby and Derby City were looking at doing.</p>													

The options to negotiate a block contract and agree some kind of block place discount, but warned it would not happen quickly and definitely not in this academic year.

Linda Foster advised that in spite of everything Nottinghamshire County Council (NCC) was doing, we are predicting escalating costs, and a cut of any percentage from each budget line is only going to affect our children, we need a different approach to slow down the escalation of costs.

Forum were advised if there is a deficit on the HNB, it has to be paid for from the new year's block funding.

Fiona Jones asked how far we forecast in years.

Charles Savage replied no further than 2019/20 due to there being too many variables.

Karen O'Connell asked about the surplus in the Early Years Block and felt that NCC had not been transparent, had she known they would not have supported a drop of 1p on the hourly rate

Sue Summerscales explained the surplus was due to how the Education & Skills Funding Agency (ESFA) had funded our first year of pupils taking up the new 30 hours and that this would not happen in the future. At the time of the consultation last year this could not have been known.

Carlo Cuomo advised there would be a question regards the 0.5% transfer in the consultation and asked members to encourage colleagues to take part.

Marion Clay discussed the need to work together, members were invited to work with officers to look at new ways of working and any interested parties to give their name to Toni Gardner

## **RECOMMENDATION/S**

### **That the Schools Forum:**

#### **1. Notes the contents of the report**

Report was noted

#### **2. Agrees the inclusion of a proposal in the Schools budget consultation to transfer 0.5% of the Schools Block into the High Needs Block for 2019/20.**

Votes for	Votes against	Abstentions
11	0	0

#### **3. Identifies a representative for each phase of education from the Schools Forum to join a planning group, which will plan and deliver a series of consultation meetings on options for change in November 2018 to inform the report to Schools Forum in December 2018.**

Members that put their name forward: -

Amanda Williams  
James MacDonald  
Neil Holmes  
Dawn Wigley  
Karen Richards  
Ly Toom

	<p>Anne Hall David Bell</p>	
	<p><b>2e – Schools 19-20 Consultation (verbal update)</b></p> <p>Sue Summerscales gave an overview on what was agreed for the formula in 18-19 for Nottinghamshire, and advised that 19-20 modelling would be based on October 17 numbers.</p> <p>Sue Summerscales informed members that the indicative funding allocation for Nottinghamshire was only an additional £2.7 million, therefore there wasn't as much to put through the formula as in 18-19.</p> <p>The 'Primary Low Prior Attainment' unit value had been reduced in the National Funding Formula. The pot remains the same but number of eligible pupils have increased. If we mirror this reduction and have a positive Minimum Funding Guarantee (MFG) schools affected would be protected.</p> <p>Sue Summerscales explained to members the new methodology being used to allocate growth funding to local authorities. Middle super output areas were being used which grouped schools and changes in pupil numbers. The 2019-20 allocation will not be known until December.</p> <p>Protection will apply, so that no local authority's growth allocation will fall by more than -0.5% of their overall 2018-19 schools block funding, but in order for it to be affordable, gains will be capped. The growth fund will need to come back to forum at some point.</p> <p>Sue Summerscales suggested that a small group of forum members look at the consultation and financial models prior to the next meeting.</p> <p>The following was explained:  Minimum per pupil (MPP) – affects only certain schools  Minimum funding guarantee (MFG) – all schools would benefit from a positive MFG  Gains Cap – affects only certain schools</p> <p>Sue Summerscales and Toni Gardner to review modelling and proposals which will be shared with forum members prior to the October meeting.</p> <p>Consultation working group: -</p> <p>Fiona Jones Anne Hall James MacDonald</p>	
	<p><b>2f – Criteria for Funding Secondary Pupil Growth</b></p> <p>Mike Sharpe presented the paper, and gave some background detail on the history of the primary growth fund, advising forum members that the local authority was now requesting secondary schools to expand.  Members were given a brief outline of the difference between the additional cost faced by primary and secondary schools due to curriculum.</p> <p>Mike Sharpe explained that the forum working group had met with officers and had agreed the recommendations that were presented.  The starting point for pupil numbers was discussed and explained in detail.</p> <p>Helen Atkins asked if the funding would be for both maintained and academy schools.</p>	

	<p>Mike Sharpe confirmed it was.</p> <p>Neil Holmes commented that safe guards are important for this funding.</p> <p>Marion Clay informed the members that most of the school forum secondary representatives where part of the working group and discussion, and that one safe guard was that the school will require the local authority to formally ask them to expand.</p> <p>Mike Sharpe advised that varying the numbers was the most pragmatic approach</p> <p>Helen Atkins asked if the primary growth report that is bought to forum will include the varying of secondary numbers and the impact. Mike Sharp confirmed it would.</p> <p>Fiona Jones asked if the growth allocation goes to a trust does that trust have to spend it on that school. Marion Clay advised the funding would go to the school and not the trust.</p> <p><b>RECOMMENDATION/S</b></p> <p><b>That the Schools Forum:</b></p> <p><b>1. Agrees that secondary pupil growth funding should be allocated to secondary schools through the varying of pupil numbers arising from any formal request by the LA to increase the PAN.</b></p> <table border="1" data-bbox="183 1041 1295 1115"> <thead> <tr> <th data-bbox="183 1041 555 1077">Votes for</th> <th data-bbox="555 1041 922 1077">Votes against</th> <th data-bbox="922 1041 1295 1077">Abstentions</th> </tr> </thead> <tbody> <tr> <td data-bbox="183 1077 555 1115">11</td> <td data-bbox="555 1077 922 1115">0</td> <td data-bbox="922 1077 1295 1115">0</td> </tr> </tbody> </table>	Votes for	Votes against	Abstentions	11	0	0	
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	<p><b>2g – 2018 Nottinghamshire Scheme for Financing Schools</b></p> <p>Sue Summerscales presented the paper and informed the members that this was only for maintained schools.</p> <p><b>RECOMMENDATION/S</b></p> <p><b>That the Schools Forum:</b></p> <p><b>1. Notes the content of this report and considers any action it may require prior to the consultation taking place.</b></p> <p>Report was noted and it was agreed that documents and changes would be sent to maintained members first before carrying out a consultation.</p>							
<p><b>3.</b></p>	<p><b>Any Other Business</b></p> <p>Marion Clay informed members that Councillor Owen had sent a letter to other conservative members regards the High Needs Block and Anna Soubry MP would like a meeting to discuss in more detail.</p>							
<p><b>4.</b></p>	<p><b>Confidentiality</b></p> <p>No items were identified as confidential.</p>							

<b>5.</b>	<b>Date and time of next meeting</b>		
	Thursday 18 <sup>th</sup> October 2018	2-4pm National Watersports Centre	
	Thursday 6 <sup>th</sup> December 2018	2-4pm National Watersports Centre	

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