

Dear

I am writing to you in reply to your Freedom of Information Act (FOIA) request to Nottinghamshire County Council. I have the following information.

*1. Names of the members who serve on the Minerals Local Plan working group*

Cllr Bruce Laughton

Cllr Jim Creamer

Cllr Kevin Rostance (replaced by Cllr Phil Rostance)

Cllr Rachel Madden

*2. Dates on which the working group has met*

7th September 2017

5th October 2017

8th Feb 2018

17th May 2018

20th June 2018

*3. Minutes or notes taken*

This is an informal meeting of Councillors to be briefed on the progress of work on preparing a revised Minerals Plan by Officers. No minutes or notes of the meetings are taken.

*4. Copies of all reports considered by the working group*

The Group has not considered reports. In practice, officers may prepare a short briefing note on aspects of the Plan to speak to and answer questions. This has commonly related to matters such as the Nottinghamshire and Nottingham Local Aggregates Assessment, the Issues and Options consultation document, the Site Submissions received following the call for sites and the Draft plan consultation document.

Final versions of all documents above have either been available on/are currently available on the County Council website.

*5. Final recommendations of the working group that fed into the final report*

The Group does not make recommendations to feed into officer reports. Their role is to oversee progress on the work from officers and receive informal and often verbal reports on the emerging proposals. Members of the Working Group were however satisfied with the progress of the Plan and content that a Draft Plan should be presented to Communities and Place Committee.

*6. The reasons for the decisions*

Not applicable as the Group did not make any decisions.

*7. Names of officers and their positions who had an input in the workings of the group*

Sally Gill – Group Manager Planning

Stephen Pointer – Team manager Planning Policy

Steven Osborne-James – Planning Policy Officer

*8. The relevant committee minute that authorised the establishment of this working group and its terms of reference*

The minute is recorded as resolution 2017/016 in the following document:

<http://www.nottinghamshire.gov.uk/DMS/Document.ashx?czJKcaeAi5tUFL1DTL2UE4zNRBcoShgo=Wi94X3tjcophkBna3mRky0WvlayJ0hGw4xv7gI%2fExbcR8k%2fEn8PHrA%3d%3d&rUzwRPf%2bZ3zd4E7Ikn8Lyw%3d%3d=pwRE6AGJFLDNIh225F5QMaQWctPHwdhUfCZ%2fLUQzgA2uL5jNRG4jdQ%3d%3d&mCTIbCubSFfXsDGW9IXnlg%3d%3d=hFfUdN3100%3d&kCx1AnS9%2fpWZQ40DXFvdEw%3d%3d=hFfUdN3100%3d&uJovDxwdjMPoYv%2bAJvYtyA%3d%3d=ctNJff55vVA%3d&FgPIIEJYlotS%2bYGoBi5oIA%3d%3d=NHdURQburHA%3d&d9Qjj0ag1Pd993jsyOJqFvmyB7X0CSQK=ctNJff55vVA%3d&WGewmoAfeNR9xqBux0r1Q8Za60lavYmz=ctNJff55vVA%3d&WGewmoAfeNQ16B2MHuCPMRKZMwaG1PaO=ctNJff55vVA%3d>

The current group is a continuation of a practice which occurred in previous work on Local Plans to enable members and officers to discuss progress on developing a Minerals Local Plan. No formal terms of reference has been developed. The Group simply exists to enable officers to share progress on the development of the plan with Councillors and answer questions. The members involved are the Vice Chair of the Communities and Place Committee and other members drawn from the main political parties on the County Council. The Working Group will continue until the Plan is adopted.

If you have any queries or concerns then please contact me. Please remember to quote the reference number above in any future communications.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to the Team Manager, Complaints and Information Team, County Hall, West Bridgford, Nottingham, NG2 7QP or e-mail [foi@nottsc.gov.uk](mailto:foi@nottsc.gov.uk).

Yours sincerely

John Allison  
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