

Appendix B

Paragraph/Article	Provision	Comments/Questions	Response
Paragraph 3 of the Summary and Definitions	<p>Who can change the Constitution?</p> <p>The Constitution will be continually reviewed by the Schools Forum. The Schools Forum can make changes if it considers them to be necessary or if required by changes in legislation.</p>	<p>Is the School Forum still agreeable to any Constitutional changes being agreed by the School Forum only? Should School Forum members lead consultation on discussions in their respective areas or networks?</p>	<p>Schools Forum members only will formally agree any Constitution changes.</p> <p>However there will be an expectation for School Forum Members to 'consult' with their relevant area, network and colleagues.</p>
Article 2.01 (8) and (9)	<p>8) Schools members and Academies members must together comprise at least two thirds of the membership of the forum.</p> <p>9) At least one member must be a representative of the governing bodies of maintained schools and at least one member must be a representative of the head teachers of such schools.</p>	<p>Do we still agree that schools/academies Schools Forum members must be head teachers, SLT members or Governors or should Schools Forum membership be head teachers and governors? What should be the role of CEO's in relation to Schools Forum membership?</p>	<p>Yes we still agree that schools/academies Schools Forum members must be head teachers, SLT members or Governors.</p> <p>CEOs will not be invited in their capacity whilst the impact of the academisation legislation settles. This will be reviewed yearly, however, as the schools forum may wish to revise this in the future</p>
Article 2.01(10)	<p>10) Substitute members must be elected by their representative group. In the absence of the elected representative, a substitute member</p>	<p>Do Schools Forum members agree that substantive members can send a proxy representative once in any academic year or should substitute members be identified from</p>	<p>Agreed that substantive members can send a proxy representative once in any academic</p>

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	<p>has full membership status at a schools forum meeting. The substitute member is part of the quorum and has voting rights. The substantive School's Forum member is responsible for ensuring that a 'Proxy Voting Form' is completed and sent to the clerk prior to the meeting or presented on the day prior to the meeting. Substantive members can only send a substitute member once in any academic year</p>	<p>the pool of any unelected candidates from any election process?</p>	<p>year, which will be nominate by the substantive member of the Schools Forum.</p> <p>We have decided against a pool of substitute members made up of unelected candidates from any election process</p>
2.04	<p>Composition of the School and Academy membership</p>	<p>Given the ending of the 14-19 Partnerships, should the LA delete this role from the non-school membership?</p>	<p>Yes the role of the 14-19 Partnerships should be removed but replaced with a Further Education representative.</p>
2.05 (c)	<p>Academy representatives:</p> <p>Academies will have a total of 8 members on the Nottinghamshire Schools Forum which includes 1 Academy Special School. It would be good practice for the Academy members to include representation of all phases of Academies within Nottinghamshire. Regulations require that the election of members to this group should be by the</p>	<p>Does the Schools Forum agree that it is the governing bodies of individual academies who should elect forum members?</p> <p>Does the Schools Forum wish to continue reviewing academy representatives to reflect primary/secondary distribution of pupils?</p>	<p>Yes agreed - it is the local governing bodies of individual academies who should elect forum members and not the Trust</p> <p>Yes agreed to continue reviewing academy representatives to reflect primary/secondary distribution of pupils?</p>

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	governing bodies of the Academies in the local authority area.	<p>Does the Schools Forum wish to distribute academy members places based on the number of pupils in a particular MAT?</p> <p>Does the Schools Forum wish to clarify the academy representative guidance to indicate that MATS cannot be over represented by their schools on the Schools Forum?</p>	<p>No disagree that academy members places should be based on the number of pupils in a particular MAT.</p> <p>Yes this has been clarified</p>
2.05 (d)	Special School Headteachers	<p>Should the nomination of special school reps be overseen by the Governors trust Board or Special Schools trust Board?</p> <p>As the Constitution deals with special school academies separately to other academy representatives, is the Schools Forum agreeable to special school nominations and elections are undertaken by special school governors rather than by MATS</p>	<p>Yes the Governor trust board to oversee all nominations and elections</p> <p>Yes it was agreed that academy & maintained special schools nominations and elections are undertaken by special school local governing bodies.</p>
2.05 (e)	Governors	<p>Given the number of pupils now attending academies, Does the Schools Forum agree that there should be 2 rather than 1 academy governor representative?</p>	<p>No disagreed – the following was agreed. At least 2 from the maintained sector, 1 from the academy and 1 from the special school sector.</p>
2.10	<p>Recording the Composition of School Members</p> <p>The Local Authority will make a written record of the composition of</p>	<p>Does the Schools Forum agree that a proforma should be drafted to summarise this key information?</p>	<p>Yes agreed that a proforma should be drafted to summarise key information and that it would be published on the schools forum website.</p>

	<p>its schools forum detailing the following-</p> <ul style="list-style-type: none"> a) the numbers of schools members and by which group or sub-group they were elected, b) the number of academies members and the number of non-schools members, c) their terms of office, d) how they were chosen and whom they represent. e) the term of office for schools and academies members. <p>This will be published on the schools forum website.</p>		
<p>Article 5 5.01</p>	<p>Chair and vice chair</p> <p>The chair and vice chair will be members of the Schools Forum elected to the positions by the forum at the Autumn term meeting. Each will hold office:</p>	<p>Does the Schools Forum agree that the Chair and Vice Chair can be reselected for a further maximum of 3 years?</p> <p>Does the Schools Forum agree that membership is for a period of 3 Years? Does the Schools Forum wish to state that members should have a break of 1 year before seeking re appointment?</p>	<p>Yes agreed that the Chair and Vice Chair can be reselected for a further maximum of 3 years</p> <p>Yes agreed that membership is for a period of 3 years and that members should have a break of 1 year before seeking re-appointment</p>

	<p>(a) until they resign from the position to which they have been elected with a maximum of 3 years; or</p> <p>(b) for a period of one year concluding on the day of the Autumn term meeting of the Schools Forum in the following year.</p>		
<p>Schools Forum Rules of Procedure 1.8</p>	<p>The authority must make arrangements to enable substitutes to attend and vote at meetings of the forum on behalf of schools members, Academies members and non-schools members, in consultation with members of the forum.</p>	<p>Does the Schools Forum wish to consider whether 'substitutes' are those nominees who are not 'elected' or should the Schools Forum member simply send a substitute who can vote?</p>	<p>Substitute will continue to be nominated by the substantive member of the Schools Forum, but can only attend once in an academic year and must complete a proxy voting form to have voting rights while at the meeting</p>