# National Impact Study Privacy Notice

# About us

Children’s Services in Nottinghamshire are part of the National Troubled Families Programme run by MHCLG (Ministry of Housing, Communities and Local Government). The programme is aimed at targeting support to families with the greatest need. The programme tracks families being worked with by children's services ensuring interventions are family led and outcome focused with a lead professional. This will involve some sharing of information between council departments and with other organisations.

In order to identify families, understand the difference we are making and focus on who can potentially access the additional support the programme offers we will be sharing personal records. Any information sharing will be undertaken proportionately and lawfully for the purpose of identifying families and monitoring progress.

This might include records in relation to social care,involvement with the police, courts and probation, aspects relating to employment, anti-social behaviour, violence in the home, substance misuse, educational attendance and behaviour, vulnerable children and health issues.

The personal data of individuals and families will be linked with information from public agencies, such as the NHS and health organisations, Department of Work and Pensions, the Police, the ministry of Justice, substance misuse services, the probation services, schools and Youth Offending Team. This list is not exhaustive. The data includes both those people / families only assessed, but also those who have participated in the programme.

The reason to link the information is to help the government and local service providers identify families in need of support and to measure how effective the approach is in meeting the needs of families and improving their lives.

# The national evaluation of the Troubled Families Programme: National Impact Study (NIS)

The National Impact Study is part of the Troubled Families Evaluation. MHCLG is responsible for supporting families and improving services they receive from local authorities. By carrying out research, MHCLG aims to find out:

1. How well services for families are working across England

2. How those families use public services and what benefits they get

3. The costs of providing services to families in the greatest need

To do this, MHCLG links information about your family with past and future information on your use of public services and your benefits.

MHCLG ask all local authorities to share individual personal data and family level programme participation data for linking to national administrative data sources.

The sharing of personal data and information for the National Impact Study is for evaluation and research purposes only - it will not be used for operational purposes.

The data for this project provides robust information on the impact of the Troubled Families Programme. This is crucial for understanding families and all their needs, finding out what helps families and ensuring that we work with the right partners in the most efficient and cost –effective way.

NIS information is sent to a partner agency for the evaluation; Office for National Statistics (ONS). They will keep your data secure.

MHCLG link the information with other information from public agencies.

• The ministry of justice (MOJ)

• The department of education (DoE)

• The department of Work and Pensions (DWP)

• NHS and other Health organisations

• National crime agency

# What personal data do we collect?

A small amount of personal information for every individual assessed for the programme in order to conduct a National Impact Study (NIS). This is information that we would routinely collect as part of our assessment process.

1)

• Personal identifiers of individuals in all families assessed for eligibility (e.g. name, date of birth, gender and postcode)

• Eligibility criteria met: Crime, Education, Children Who Need Help, Domestic Abuse, Health, Employment and Financial Exclusion

• Status of intervention (e.g. whether eligible, start/end date of intervention)

• Available unique identifiers (e.g. National Insurance Numbers, Unique Pupil Numbers)

2. Family Progress Data (FPD) is provided every six months for all individuals in families who are being supported by the programme against around a dozen measures for which there are no national administrative datasets.

* Homelessness
* Homelessness applications
* Debt Level
* ASB and DA incidents
* the data can only be used for carrying out research;
* the linked data cannot be used to make decisions about individuals;
* the linked information is anonymised to reduce the risk of individuals being identified;
* it will be impossible for any person or family to be identified from any published reports;
* the linked personal data will not be shared with or made available to the local authority or any other public agency;
* all data is transferred, handled and stored in accordance with the Data Protection Act;
* appropriate measures are in place to prevent unauthorised use of the data;
* the data is destroyed after eight years.

# Will the sharing of this data affect you?

No: The information used is for research into the programme only. It will in no way affect any benefits, services or treatment that you are entitled to.

# How long will my information be kept?

All personal information held by ONS for this researchwill be securely destroyed by December 2022. The personal information held by DWP, MoJ and DfE for this research will be securely destroyed after a month and they will not keep records showing you were part of this research. All data use is strictly within the terms of data protection legislation.

To legally share data for this research, local authorities and MHCLG will rely on the Digital Economy Act 2017.

**Your rights**

You have a number of rights which relate to your personal data.

You are entitled to request access to any personal data we hold about you and you can also request a copy.

We are obliged to consider and respond to any such request within one calendar month.

# Further Information

If you have a question, or wish to make a request or complaint about how we have handled your personal data you can:

* speak to any member of Nottinghamshire County Council staff to raise any issues or concerns. We will aim to resolve your issues as soon as possible.
* record a complaint by completing the online feedback form at [www.nottinghamshire.gov.uk/contact-and-complaints/](http://www.nottinghamshire.gov.uk/contact-and-complaints/)
* Telephone: 0300 500 80 80
* email: complaints@nottscc.gov.uk
* write to: Complaints and Information Team, County Hall, West Bridgford, Nottingham, NG2 7QP.

If you are not satisfied with our response or believe we are not processing your personal data in accordance with the law, you can complain to the Information Commissioner’s Office (ICO) [www.ico.org.uk](http://www.ico.org.uk)