





The CFCS ‘Prevent’ Action Plan for 2015-2016 has the following key priorities:

- 1. To establish a CFCS ‘Prevent’ Task and Finish Group to oversee the delivery of the action plan**
- 2. To develop a communications’ strategy to ensure all key stake holders are aware of their responsibilities under the legislation and the support available to them**
- 3. To develop a workforce development programme to ensure frontline staff have a good understanding of Prevent, are able to identify individuals who may be at risk, are aware of available programmes to deal with this issue, and know when to refer on to other agencies**
- 4. To develop guidance on ‘Prevent’ for front line staff and their managers who work with children, young people, families and vulnerable adults including where to make referrals if risks are identified**
- 5. To develop a resources toolkit to support front line staff with the delivery of universal and targeted interventions to children, young people, families and vulnerable adults dealing with extremism and radicalisation**
- 6. To ensure ICT equipment used in NCC facilities utilises filtering solutions that limit access to terrorist and extremist material; and ensure that all schools and early years settings are able to access appropriate advice, support and guidance**
- 7. To provide guidance to ensure that publicly-owned venues and resources do not provide a platform for extremists and are not used to disseminate extremist views**

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For purposes of clarity, the action plan has been broken down into stakeholder groups. All KPIs are relevant to each sector but have been tailored to meet specific needs.

Schools and Governing Bodies						
Task ID	Key Tasks	Timescale	Who	Outcome	Progress update	RAG rating
1a	To prepare and deliver initial briefing session for the Secondary HT conference	June 2015	Sarah Lee	Secondary HTs made aware of the Prevent Duty and given advice regarding action to be taken in their respective settings	Session delivered and positive feedback received- evidence that many HTs have acted upon the advice given	
1b	To prepare and deliver initial briefing session for the Governor's Education Trust Board	June 2015	Sarah Lee/John Slater	Trust Board members made aware and active supporters in cascading messages to governing bodies	Session delivered and positive feedback received.	
1c	To prepare and deliver initial briefing session at the A&E Team's x 2 conferences on British Values	July 2015	Sarah Lee	Delegates from primary, secondary and special schools in attendance made aware of the duty and given advice regarding action to be taken	Session delivered and positive feedback received- evidence that many HTs have acted upon the advice given	
1d	To establish connectivity with other groups working on this agenda such as the "Threats to Children" work-streams and the Health in Education Hub	July/ Aug 15	Sarah Lee/Leah Sareen	Duplication of activity will be avoided. Consistent messages will be given to the workforce. Capacity will be strengthened.	TETC/School Health Hub now established and recruitment to team has taken place. TETC has a presence on the School's Portal and comms strategy is underway to ensure all relevant	



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					stakeholders are engaged and aware of team's existence.	
1e	To ensure governors are aware of their responsibilities in relation to Prevent	August/ September 2015	Sarah Lee (John Slater/Marion Clay)	Governors made aware of their responsibilities and actions needed in relation to staff training and safeguarding policies.	Director's Report written and circulated. Clerks briefed. All Heads and Chairs briefings attended by either SL/JS/MC to ensure HTs and Chairs have opportunity to ask questions re the report. Additional updates shared via Director's Reports and Governor Newsletter and Conference. Prevent built into Governors' Compliance Checklist and Model Safeguarding Policy.	
1f	To ensure all school staff are aware of the Prevent Duty and have accessed appropriate training; and understand local referral pathways	July- September 2015	Sarah Lee (+John Slater/Marion Clay)	Information Sheet 1 (Guidance for Schools) will provide information about the duty; training and resources available; and referral pathways and key contact details	Information disseminated and discussed at Heads and Chairs briefings and Head Teacher briefings in Autumn term. Information shared on the new TETC pages of the Schools' Portal. WRAP training	







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					offered to DSLs at numerous venues in summer and autumn term	
1g	To build capacity for delivery of Workshop To Raise Awareness of Prevent (WRAP) training in collaboration with Police Prevent Team	September 2015	A&E Team/Police Prevent	More schools will be able to access WRAP training during the autumn term	SL is now accredited WRAP trainer and registered with the Home Office. Training sessions delivered across the LA (see 1f above)	

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1h	To roll out WRAP training to Designated Safeguarding leads in schools and other staff as appropriate	October 2015	A&E team and Police Prevent team	Schools were be appropriately trained to identify children/young people at risk. Schools will be able to demonstrate to Ofsted that they are taking their responsibilities seriously and that procedures are robust.	Training sessions delivered. Will assess whether still further sessions required in the spring term 2017	
1i	To prepare and deliver briefing session for the Special Schools' HT briefing	November 2015	Sarah Lee	HTs made aware of the Prevent Duty and given advice regarding action to be taken in their respective settings	Session prepared/tailored to meet the specific needs of special school staff. Working group being established to tailor curriculum resources to needs of these learners	
1j	To prepare and deliver briefing session for the Primary HT briefings	November 2015	Sarah Lee	HTs made aware of the Prevent Duty and given advice regarding action to be taken in their respective settings	Session prepared to meet specific needs. Primary practitioners identified to be part of a curriculum working group.	
1k	To attend Educational Seminar in London	29.09.15	Sarah Lee	Local advice to schools will be in line with national messages and latest developments in relation to Prevent	Conference attended and information incorporated into training and advice. SL has subsequently attended training on Far	



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					Right Extremism and also incorporated into training etc. Contacts with key figures working in this area also established including Tadriz Consultants, Chris Hardy and Christianne Bodreau.	
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1l	To offer guidance/consultancy to schools which do not currently purchase ICT services from NCC to ensure filters/security is fit for purpose	October 2015-March 2015	Ben Bailey	All schools across Nottinghamshire will be aware of what ICT filters they need to have in place and their limitations	Capacity is currently being explored and charging policy developed	
1m	To update Online-safety training for schools to reflect need for schools to teach children/young people how to keep safe on-line. Additional resources to be developed/commissioned to help build resilience.	On-going	Lorna Naylor	Children & young people will be better able to keep themselves safe on-line and will know how to report any inappropriate activity	Training has been updated and input into What's New in Safeguarding sessions and to other key stakeholders including parents/carers also delivered. Curriculum resources shared via TETC pages of the School's Portal.	
1n	To update model safeguarding policy for schools with a paragraph regarding radicalisation and extremism	August 2015	Terri Johnson/Sarah Lee	Policy updated. Schools will meet Ofsted expectations. All stakeholders will have an understanding of the school's policy on radicalisation and extremism	Policy has been updated and disseminated to schools. Refreshed again in autumn 2016	
1o	To update NSCB multi-agency safeguarding procedures	August 2015	Steve Baumber	Consistent practice across all agencies including schools. Procedures in line with revised	Procedures have been updated and published on NSCB website	



				Working Together and Keeping Children Safe in Education		
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Early Years' Settings						
Task ID	Key Tasks	Timescale	Who	Outcome	Progress update	RAG rating
2a	To develop and deliver training for PVI settings	July 2015- March 2016	Sarah Lee & A&E Team consultants	Awareness amongst early years' practitioners will be raised.	Training developed and courses advertised. Courses delivered. Zebrared training sessions also offered and places taken up by some staff.	
2b	To publish an article in the August Team Talk	14 Jul 15	Sarah Lee	Awareness of NCC employees will be raised. Some NCC staff will have completed on-line Channel training.	Team Talk article published electronically	
2c	To circulate the statutory and non –statutory sector specific guidance including information re referral pathways	September 2015	Sarah Lee	Increased awareness and knowledge of referral pathways	Guidance circulated	
2d	To develop additional guidance with an early years' focus to encourage greater practitioner confidence	September- October 2015	Sarah Lee	Increased confidence and knowledge. Ofsted readiness. Robust procedures.	Information drafted- early years' examples being collected and incorporated into British Values/Prevent training offered via TADO	



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2e	To review current ICT security filters and liaise with Police Prevent Team with regards to any additional alerts which need to be incorporated	September – December 2015	Ben Bailey/ Police Prevent team	Children’s centres can be confident that ICT filters are robust and that staff and service users are protected from inappropriate on-line material	Checks have already been made. Liaison is taking place.	
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Libraries, youth settings and CLAAS						
Task ID	Key Tasks	Timescale	Who	Outcome	Progress update	RAG rating
3a	To develop written guidance for CLAAS staff	June 2015	Tracy /Julie Dye	CLAAS staff will be more aware of Prevent Duty and their responsibilities	Guidance has been written and circulated	
3b	To deliver an initial briefing to staff at CLAAS conference	June 2015	Sarah Lee	Staff will be more confident and aware of referral pathways and local contacts	Briefing delivered and positive feedback received	
3c	To raise awareness of Prevent and roll out training for all NCC staff via the on-line Channel training	June 2015	Sarah Lee	NCC staff will understand the Prevent Duty and be better able to identify those at risk	Team Talk article written and published. Several NCC teams have already completed the training	





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3d	To provide 'Train the Trainers' training for nominated leads to deliver WRAP training for identified frontline staff working with children, young people and vulnerable adults in respective service areas	Started by October 2015	Police Prevent Team/Andrea Lowe/ Chris Warren/Pom Bhogal	Identified staff from across CFCS will be trained in the delivery of WRAP and ready to deliver	Some staff received training but have not delivered more widely	
3e	To provide guidance to staff working in libraries, young people's centres and community centres	October-November 2015	Andrea Lowe/ Chris Warren/Leah Sareen	Staff will be more aware of local referral pathways and resources and support available if they have concerns	Schools' guidance has been written which can be used as a template for sector specific guidance. Not sure if this has been developed.	
3f	To develop guidance on the use of publicly-owned venues and resources to avoid their use by extremist organisations	October 2015	Brian Vipond	Existing lettings policy will be updated and fit for purpose	Policy reviewed and disseminated	
3g	To review current ICT security filters and liaise with Police Prevent Team with regards to any additional alerts which need to be incorporated	September-December 2015	Ben Bailey/Police Prevent team	Libraries and youth centres can be confident that ICT filters are robust and that staff and service users are protected from inappropriate on-line material	Reviewed and ongoing dialogue	

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Social Workers, MASH and Early Help Unit and NSCB						
	Key Tasks	Timescale	Who	Outcome	Progress update	RAG rating
4a	To raise awareness of Prevent and roll out training for all NCC staff via the on-line Channel training	September – December 2015	Sarah Lee/Joe Foley	All Social Workers will have more awareness and a basic understanding of Prevent and referral thresholds	Social Care's OMT group have been advised to ensure social workers complete the training. OMT signposted again to Team Talk articulated. Zebrared training also offered and taken up by several social care staff.	
4b	To update NSCB multi-agency safeguarding procedures	August 2015	Steve Baumber	Consistent practice across all agencies including schools. Procedures in line with revised Working Together and Keeping Children Safe in Education	Procedures have been updated and published on NSCB website	
4c	To deliver WRAP training to staff working in key access points to services e.g. EHU/MASH	September-October 2015	Police Prevent Team/Teresa Godfrey	Staff working in the MASH/EHU will be aware of thresholds and communication between police and social care/early help will be secure	Training delivered. Case study review required to ensure practice is consistent.	

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4d	To deliver briefing at the What's New In Safeguarding seminar	08 October 2015	Sarah Lee	Practitioners across a range of agencies will be reminded of the Prevent Duty and advised of local referral pathways and how to access additional training and support/resources	Several sessions delivered and more booked in the diary.	
Youth Justice and Family Support Service						
Task ID	Key Tasks	Timescale	Who	Outcome	Progress update	RAG rating
5a	To raise awareness of Prevent and roll out training for all NCC staff via the on-line Channel training	June-December 2015	Sarah Lee	Awareness of NCC employees will be raised. Some NCC staff will have completed on-line Channel training.	Team Talk article published. Many staff have completed. Zebrared training also offered and accessed.	
5b	To provide 'Train the Trainers' training for nominated leads to deliver WRAP training for identified frontline staff working with children, young people and vulnerable adults in respective service areas	Started by October 2015	Police Prevent Team/Samantha Morris/ Jenny Spencer/ Denis McCarthy	Identified staff from across CFCS will be trained in the delivery of WRAP and ready to deliver	Replaced by Zebrared training as considered more appropriate to need.	
5c	To develop a resources' toolkit on extremism and radicalisation to support	Dec 15	Sarah Lee/Pav Ayoub/ Leah	Resources Toolkit available for work with children and young people in different settings	Prevent residential held in the summer to begin youth engagement programme. Resources	





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	the work of front line staff (including teaching staff)		Sareen/Jenny Spencer		being shared on TETC pages of School's portal and via Youth Service Work is ongoing and currently dialogue with ICT security and Comms Team regarding use of social media to continue youth engagement and co-production.	
5d	To develop materials for use with/by parents/carers	Dec 15	Sarah Lee/Pav Ayoub/Leah Sareen/Jenny Spencer	Resources available for parents/carers	Not yet started- social media usage needs to be agreed as mechanism for disseminating information. Some engagement work underway.	

Services to Schools- (inc. EHE Advisors; Virtual School; Governor Services; EIS etc)						
Task ID	Key Tasks	Timescale	Who	Outcome	Progress update	RAG rating






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6a	To ensure EHE advisors are aware of Prevent Duty and their responsibilities	Oct 2015	Sarah Lee/Mike Sharpe	EHE advisors briefed and aware of Prevent and what to do if concerns are identified	Tower Hamlets case shared with MS/JS. Item on agenda for advisors' meeting on 22.09.15. Current local case will inform discussions around thresholds for interventions with Social Care and family Service and Police Prevent team.	
6b	To ensure all staff working in Services to Schools are fully aware of Prevent and have accessed appropriate training	June-September 2015	Sarah Lee	All S2S staff will be aware and know local referral pathways and sources of support	Team Talk article published. Majority of staff have completed Channel training. Staff briefed via service day 11.09.15. Refresher training currently being considered.	



*Consideration may also need to be given to alignment of current practice in relation to CME and Missing Children as well as the identification of potential placements for children/young people who may need to be removed from the care of parents/carers who fail to protect them from radicalised/extremist activity.

Key to RAG status

	Completed – work has been successfully completed to deadline
	On schedule – work has started and is meeting milestones
	Happening but behind schedule – work has started, activity is not meeting milestones, but is expected to by the deadline if adjustments are made
	Behind or not happening – work has not started when scheduled or has started but activity is not meeting or unlikely to meet its milestones
	No information received