








The ‘Prevent’ Action Plan for 2015-2017 has the following key priorities:



- 1. To develop a communications strategy to ensure all key stake holders are aware of their responsibilities under the legislation and the support available to them**
- 2. To develop a workforce development programme to ensure frontline staff have a good understanding of Prevent, are able to identify individuals who may be at risk, are aware of available programmes to deal with this issue, and know when to refer on to other agencies**
- 3. To develop guidance on ‘Prevent’ for front line staff and their managers who work with children, young people, families and vulnerable adults including where to make referrals if risks are identified**
- 4. To develop a resources toolkit to support front line staff with the delivery of universal and targeted interventions to children, young people, families and vulnerable adults dealing with extremism and radicalisation**
- 5. To ensure IT equipment available to the general public utilises filtering solutions that limit access to terrorist and extremist material**
- 6. To provide guidance to ensure that publicly-owned venues and resources do not provide a platform for extremists and are not used to disseminate extremist views**
- 7. To develop a partnership strategy to enable the engagement with different communities across Nottinghamshire in order to secure the outcomes of the national ‘Prevent’ strategy.**


Priority One: to develop a communications strategy to ensure all key stake holders are aware of their responsibilities under the legislation and the support available to them						
Task ID	Key Tasks	Timescale	Who	Outcome	Progress update	RAG rating
1.1	To present on Prevent to Secondary and Primary Heads and CLAAS Conferences, and Governors' Trust Board	July 15	Sarah Lee	Awareness amongst education sectors will be raised. Some school and NCC staff will have completed on-line Channel training.	Presentations completed	
1.2	To publish article for staff in relevant internal staff communications including NCC Team Talk and equivalent publications in Districts/Boroughs	Jul 15	Andy Peacock Anthony Shardlow District/Borough representative	Awareness of employees will be raised. Some staff will have completed on-line Channel training.	NCC Team Talk article published electronically Equivalent District/Borough articles	
1.3	To write a communication strategy for approval by NCC and Partnership Boards (SNB, HWB, NSCB & NASB): applicable for ASCH and CFCS	Sep 15	Chris Jones Rob Shirley District/Borough representatives	Communication Strategy approved	To be progressed	

1.4	To produce regular updates on Prevent and any associated guidance on Prevent for key partners and agencies bodies	Ongoing	Sarah Lee Claire Bearder	Partners and agencies better be aware of their responsibilities. Opportunities for clarification/questions will be provided via the service SPOCs	Initial update drafted and awaiting approval	
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Priority Two: to develop a workforce development programme to ensure frontline staff have a good understanding of Prevent, are able to identify individuals who may be at risk, are aware of available programmes to deal with this issue, and know when to refer on to other agencies


Task ID	Key Tasks	Timescale	Who	Outcome	Progress update	RAG rating
2.1	To signpost and instruct staff to complete the on-line Channel training	Dec 15	Helen Richardson District/Borough representatives	Councils will know which staff have completed general awareness training. Teams which need to access training and which have not will be identified. Councils will be able to demonstrate compliance with the Prevent Duty.	NCC Team Talk article has link to training module. Some NCC staff have completed the training. Currently no data collection agreed. Procedures in Districts/Boroughs to be agreed	 
2.2	To plan / commission the required Workforce development activities	Started by Sep 15	Helen Richardson/ Sarah Lee Claire Bearder	Programme of workforce development activities agreed with NCC and District/Borough HR representatives	Initial contact made with NCC HR Links established between NCC HR and District/Borough	

			District/Borough representatives		representatives	
2.3	To provide capacity for 'Train the Trainers' training for WRAP training	Started by Sep 2015	Police Prevent Team/ Sarah Lee/SPOCs District/Borough representatives Other appropriate training providers	Identified staff from across Councils are trained in the delivery of WRAP and ready to deliver plus commissioned services	Initial contact made with Police Prevent Team	
2.4	To identify staff development needs and deliver workforce development activities with priority given to: (1) staff working in key access points to services e.g. EHU/MASH (2) front line staff working with children, young people and vulnerable adults	Started by Oct 15	Workforce Development Team SPOCs District/Borough representatives	Programme of activities delivered with priority groups first to access	Priority training identified (see Annex 1) for specific staff groups	



2.5	To deliver General Prevent and WRAP training for schools and early years' settings	Started by Oct 15	Sarah Lee	Schools will be aware of their duties and referral pathways and will be more able to identify children and young people at risk.	WRAP training in place for MASH, Early Help, Youth Justice district leads and Achievement and Equality team	
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Priority Three: to develop guidance on 'Prevent' for front line workers and their managers who work with children, young people, families and vulnerable adults

	Key Tasks	Timescale	Who	Outcome	Progress update	RAG rating
3.1	To develop guidance for school staff- a series of Information Guides	Jul 15	Sarah Lee	Guidance is completed and circulated electronically to schools keeping them informed of latest developments	Guidance Information Sheet 1 is still being approved by partners	
3.2	To develop guidance for children's centre staff and those working in early years' settings	01 Sep 15	Sarah Lee	Guidance is completed and circulated electronically	Priority key groups for information briefings: Not yet started: early Years, family service	
3.3	To develop guidance for the wider partnership including NCC/District/Borough council staff, ASCH (learning from schools and children's centre good practice in 3.1, 3.3)	Dec 15	Leah Sareen Claire Bearder District/Borough representatives	Guidance is completed and circulated electronically to the wider partnership	Priority key groups for information briefings: Not yet started: Frontline Council staff: Youth workers, MASH, Assessment service, , district locality managers,	


					EPS, SFSS, Information Advice and Support Service,	
3.4	To develop and raise awareness of the Nottinghamshire referral pathways for adults and young people	Dec 15	Sarah Lee Claire Bearder District/Borough representatives	Consistent referral mechanism in place and staff aware of process and how to make referrals	Referrals mechanism guidance in development	

Priority Four: to develop a resources toolkit to support front line staff with the delivery of universal and targeted interventions to children, young people, families and vulnerable adults dealing with extremism and radicalisation


Task ID	Key Tasks	Timescale	Who	Outcome	Progress update	RAG rating
4.1	To develop a resources' toolkit on extremism and radicalisation to support the work of front line staff (including teaching staff)	Dec 15	Sarah Lee/Pav Ayoub/ Leah Sareen/Jenny Spencer	Resources Toolkit available for work with children and young people in different settings	Not yet started	
4.2	To develop the resources' toolkit to support the work front line staff in NCC ASCH and District/Borough councils	Feb 16	Claire Bearder Andy Peacock Anthony Shardlow District/Borough	Resources Toolkit available for work with front line staff working with adults	Not yet started	

			representatives			
4.3	To develop materials for use with/by parents/carers	Dec 15	Sarah Lee/Pav Ayoub/Leah Sareen/Jenny Spencer	Resources available for parents/carers	Not yet started	





Priority Five: To ensure ICT equipment available to the general public utilises filtering solutions that limit access to terrorist and extremist material

Task ID	Key Tasks	Timescale	Who	Outcome	Progress update	RAG rating
5.1	To provide guidance to NCC and District/Borough council premises offering ICT services to the public and partner agencies (including schools and other places of learning, libraries, young people's centres and community centres)	Ongoing	Susan Horobin Kirstie Phillips (schools) Lesley Holmes (information governance) District/Borough representatives	Guidance issued	Ongoing technical security support via Ben Bailey (ICT Security) and appropriate District/Borough representatives	



Priority Six to develop guidance to ensure that publicly-owned venues and resources do not provide a platform for extremists and are not used to disseminate extremist views

Task ID	Key Tasks	Timescale	Who	Outcome	Progress update	RAG rating
6.1	To develop guidance on the use of publicly-owned venues and resources to avoid their use by extremist organisations	Dec 2015	Brian Vipond District/Borough representatives	Guidance developed and distributed to relevant organisations	<p>All the currently known letting policies from different sites/service areas have been accumulated as there is no overarching NCC Letting Policy and a strategy is being prepared which will consider the most appropriate way to incorporate the condition.</p> <p>This to be shared with District/Borough representatives for consideration and possible adoption.</p>	


Priority Seven: to develop a partnership strategy to enable the effective engagement with different communities

across Nottinghamshire in order to secure the outcomes of the national 'Prevent' strategy						
Task ID	Key Tasks	Timescale	Who	Outcome	Progress update	RAG rating
7.1	Link to partners in CSPs and VPPs in Notts utilising the Counter Terrorism Local Profile (CTLP) produced by Notts Police	Ongoing	Tony Shardlow/ Andy Peacock District/Borough representatives	Identify individuals and communities deemed to be most at risk of violent extremism Referrals to VPP and Channel as appropriate	CTLP due to be refreshed Feb 2016	
7.2	Link to Community and Voluntary Sector team to explore ways to engage and utilise local community skills in partnership with District/Borough Councils	Dec 15	Cathy Harvey District/Borough representatives	Effective engagement with those communities deemed to be most at risk of violent extremism	Ongoing	
7.3	Develop and promote a joint countywide public awareness campaign	Dec 15	NCC Communications Rob Shirley District/Borough representatives	To ensure well-informed communities who are aware of how to report concerns and identify potential sources of violent extremism	Not yet started	
7.4	To identify mechanisms for consulting with young people and wider community members and stakeholders as prioritised locally by the wider partnership	Dec 15	Pom Bhogal (Youth Service) Andy Townsend (Communities) Sally Bates	Meaningful engagement and appropriate challenge made to the group by key partners and stakeholders. Policy and practice will be more	Initial discussions with Pom Bhogal/Pav Ayoub and Andy Townsend have taken place. Sally Bates is also aware of	






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			(Schools) Claire Bearder (ASCH) District/Borough representatives	effective based on involvement of these groups.	the group.	
7.5	To establish connectivity with other groups working on this agenda such as the “Threats to Children” work-streams and the Health in Education Hub	Aug 15	Sarah Lee/Leah Sareen	Duplication of activity will be avoided. Consistent messages will be given to the workforce. Capacity will be strengthened.	SL/LS both invited to be part of T2C and HIEH. Each group is aware of the other’s existence and plans.	
7.6	To establish connectivity with other groups working on this agenda and working with vulnerable adults (based on learning from 7.5)	Feb 16	Vicky Cropley District/Borough representatives	Duplication of activity will be avoided. Consistent messages will be given to the workforce. Capacity will be strengthened	Not yet started	

Priority Eight: to develop a programme of work to address ‘Prevent’ issues in locally determined priority areas

	Key Tasks	Timescale	Who	Outcome	Progress update	RAG rating
8.1	To develop local priority programmes to address specific local Prevent concerns	March 16	District/Borough representatives	Targeted local activity to address specific Prevent concerns	Not yet started	

Key to RAG status

	Completed – work has been successfully completed to deadline
	On schedule – work has started and is meeting milestones
	Happening but behind schedule – work has started, activity is not meeting milestones, but is expected to by the deadline if adjustments are made
	Behind or not happening – work has not started when scheduled or has started but activity is not meeting or unlikely to meet its milestones
	No information received

Annex 1

3.5 Training priorities as identified and service SPOCs

Posts/teams	Further Details	Single Point Of Contact
MASH	Agreed mandatory training for MASH WRAP training in place (Sarah Lee)	Claire Bearder
Adult Social Care staff in Districts	Not mandatory for all teams but specific training to identify signs of radicalisation in the wider family context and pick up early warning signs	Lesley Holmes
Early Childhood and Early Help Locality Services	Briefed in terms of prevent for Early Years settings; local workshops for local partners; Early Years teacher team who train Early Years settings. Early help WRAP training in place (Sarah Lee) Suggest Family Service frontline workers be briefed	Jude Burgess: line manages Early Years teacher team links to Early Years settings
Governors Services	Briefings in hand: included on agenda for all governing bodies and briefings for clerks, heads, chairs of governors	Mary Kiely : Access and Administration, strategy team manager
Educational Psychology Service (EPS) and specialist teachers within School and Families Specialist Services (SFSS)		Charles Savage (EPS) Ruth Hardy (SFSS)
Education Health and Care Plan coordinators (within the Assessment Team)		Louise Benson (EHC Assessment)
MASH and Assessment Service	Referrals are managed by the MASH however	MASH

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Posts/teams	Further Details	Single Point Of Contact
	there is a lack of clarity about the process and response: clear process map, practice guidance and training required	
County Youth Offending teams (YOT) x 3	<p>Channel project basic awareness at a YOT team meeting: Channel - learning is mandatory for all staff within our service.</p> <p>Suggest someone within each YOT team undertake in depth training which could be rolled out across the YOT but this may not be necessary if team could access in depth training</p>	Nicola Suttewood
Achievement and Equality team	WRAP training in place	Sarah Lee
Youth Service, Outdoor Education Schools Swimming Targeted Support Youth Justice	Youth Justice WRAP training in place (Sarah Lee)	Pom Bhogal; Phil Baker Michele Pulford Denis McCarthy Sam Morris