**Item 1c - Decisions and Actions Log of the Nottinghamshire Children’s Trust Board**

**Held on Friday 18 December 2015 – 2.00pm**

**Present:**

Colin Pettigrew (CP) (Chair) – Nottinghamshire County Council, Derek Higton (DHi) - Nottinghamshire County Council, Chris Few (CF) – Nottinghamshire Safeguarding Children Board, Dr David Hannah (DHa) – Nottinghamshire Clinical Commissioning Groups,Tracey Lindley (TL), Nottingham West CCG, Sue Gill (SG) – Bassetlaw Clinical Commissioning Group,Dr Kate Allen (KAl) - Nottinghamshire County Council (Public Health)

Chris Jones (CJ) – Nottinghamshire County Council, Georgina Carnill – Nottinghamshire County Council

For Items – Irene Kakoullis (IK) – Nottinghamshire County Council

**Apologies:** Richard Stapleford (RS) - Nottinghamshire Police

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| **Key:** |
| **Complete** |
| **Ongoing but in-hand** |
| **Requiring action/attention** |

| **Date of Meeting** | **Action Point** | **Lead** | **Progress Update** |
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| **Review of the Children’s Trust Board** |
| **18.12.15** | The Children’s Trust Board approved the revised proposals to have only one Trust Executive, as well as the Trust Board. * Representatives of County and Bassetlaw Clinical Commissioning Groups would be represented on both the Board and Executive – up to three places (North, Central and South)
* Agreed that Public Health would be represented on the Board with the Integrated Commissioning Hub being represented on the Executive.
* The proposed number of meeting dates per year (10) should be sufficient for the current business activities of the Trust.
* Next steps will be to update and revise the terms of reference for the Children’s Trust and to identify members for the Board and Executive.
 | **CJ** | **Revised terms of reference for the new arrangements to be tabled at the next Board meeting in February 2016 for approval.** |
| **Approval of the Joint Strategic Needs Analysis (JSNA) topic on ‘Transitions to Adulthood’** |
| **18.12.15** | The Children’s Trust Board decided not to approve the draft JSNA topic on ‘Transitions to Adulthood’.**CJ** to arrange a briefing at the next meeting of the Children’s Trust Board on the current work being undertaken on Transitions.**KA** will discuss with colleagues the next steps for the JSNA topic on ‘Transitions to Adulthood’.  | **CJ / KA** | **Report / presentation at the Children’s Trust Board meeting on 4 February 2016****Topic to be discussed at the Children and Young People’s JSNA steering group on 27.01.2016** |
| **Review of Local Management Groups (LMGs)** |
| **18.12.15** | Recommendations of the review of local management groups agreed.* LMGs will report to the Children’s Trust Executive with an annual report
* District information profiles to be developed to support local action planning
* LMGs to develop local action plans to support the delivery of the priorities of the Children, Young People and Families (CYPF) Plan
 | **IK****IK****IK / CJ** | **LMGs included in the governance arrangements of the Children’s Trust****Specification for district data profiles being developed (initial meeting on 29 January 2016)** **Template has been distributed which is based upon the one being used for the CYPF Plan** |
| **Review of Local Safeguarding Children’s Boards (LSCB) and Serious Case Reviews** |
| **18.12.15** | * The attention of the Board was drawn to the Government’s recent announcement on the review of LSCB and possible centralisation of Serious Case Reviews
 | **CF** |  |