



Older Persons Concessionary Bus Pass Application Form

There is no charge for this pass; however there is a fee payable if you require a replacement. For a replacement please fill in the Replacement Concessionary Bus Pass Application Form.

If you have any difficulties or enquiries regarding the completion of this form, please telephone: **0300 500 80 80**.

You can apply for your Bus Pass up to one month prior to your qualifying date. To check when you become eligible, please follow the link at www.nottinghamshire.gov.uk/concessionarytravel or call the number above.

Please note that in certain circumstances we are required to complete additional checks concerning the information you have submitted on the form.

ABOUT YOU

Title: Mr / Mrs / Miss / Ms / Other

First Names:

Surname:

Previous / Maiden Name:

Address:

.....

.....

Postcode:

Date of Birth: / /

Telephone Number:

E-mail address:

IN ORDER TO OBTAIN YOUR PASS YOU WILL NEED TO ENCLOSE A COPY OF

(Please DO NOT send original documents)

1 x Proof of Age

(Birth Certificate, Passport, Driving Licence or Medical Card)

PLUS

1 x Proof of Residency

(Utility Bill or Bank Statement dated within the last 3 months or current year Council Tax Bill)

PLUS

1 x Passport Sized Photo

(With your name written on the reverse)

Please post your completed application form to the address on the back page.

This authority is under a duty to protect the public funds it administers and to this end may use the information you have provided on this form to administer concessionary travel and for the prevention and detection of fraud it may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

I certify that the above details are correct. I further acknowledge that I am aware that the bus pass is the property of Nottinghamshire County Council and I undertake to return it to the council if it is no longer required by me or its return is formally requested by an authorised officer of the council.

The personal information collected on this form will be processed on computer to provide and manage the information or service that you have requested. For further details regarding your privacy, please see our Privacy Statement: <http://www.nottinghamshire.gov.uk/privacy/>

Please Sign Here	Date / /
Print Name	

Please post your application form to the following address:

Transport and Travel Services
PO Box 1889
Nottingham
NG2 9RU

PLEASE NOTE THAT WE DO NOT OFFER A WHILE YOU WAIT SERVICE.

FOR OFFICE USE ONLY		
Date Received	Pass Number	
Date Pass Issued		
Initials	ID	Residency