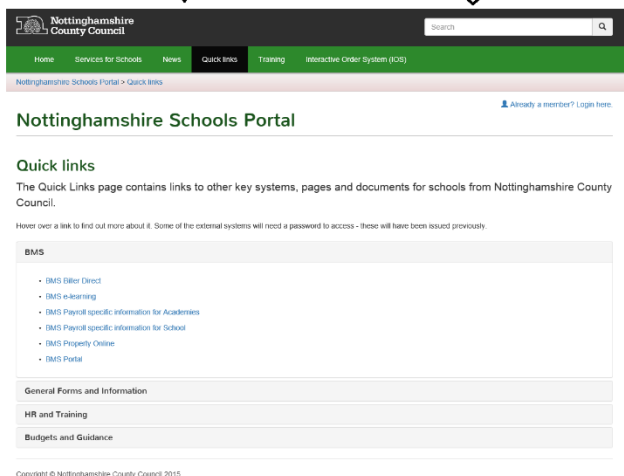
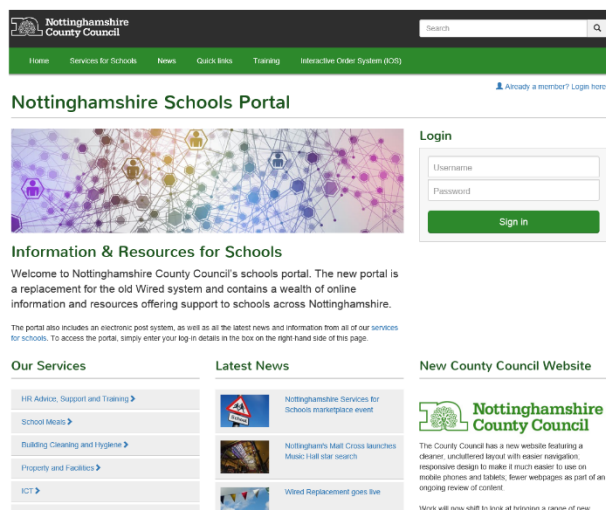
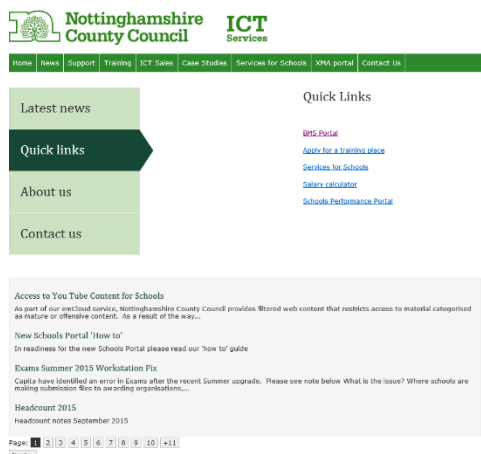


# Accessing BMS

There are many ways to get to the Nottinghamshire County Council BMS links.

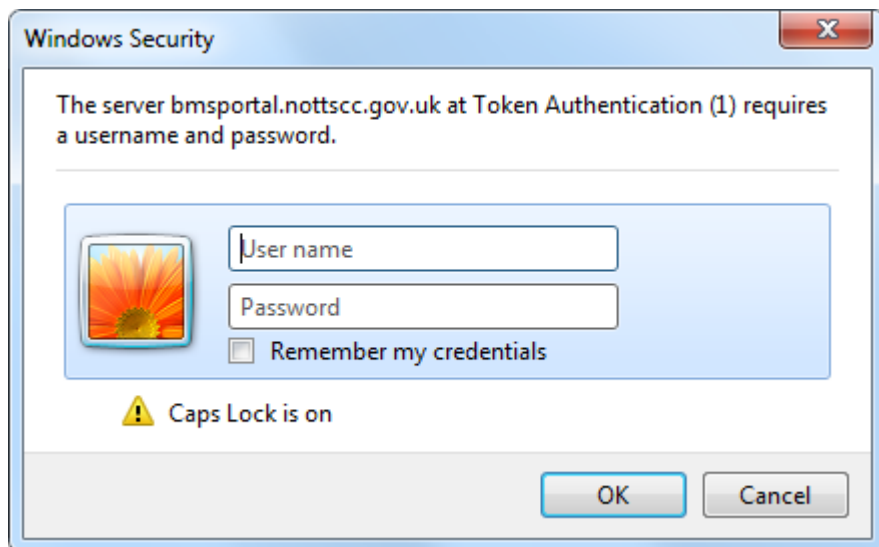
Both the Schools Portal and the ICT Services page have the Quick Links to the BMS shortcuts. We advise that you use Internet Explorer.

Either link may cause the password pop-up box shown. This is normal. Click cancel to close the dialogue box and continue.



## Token Authentication Pop-up


If you see a slightly different dialogue box mentioning the phrase “Token Authentication”, this usually indicates that you cannot access the BMS pages from your current location. Please call the ICT Service Desk on 0115 9772010 option 1 who will be able to help determine if the location is suitable and can be added to the approved list.




Some sites such as domestic broadband addresses and public wifi hotspots are unsuitable and cannot be added.

## Which Password Should I Use?

If you have purchased School Services from NCC you will have a portal login which comprises a user name and a complex password. The username will take the format 891 followed by your 4 digit DFE number e.g. 8911234. The password should be 8 characters utilising a mixture of upper and lower case, alpha-numeric and/or special character, e.g. BJ#cb%7R. This should be used on the Nottinghamshire Schools Portal.


**Nottinghamshire  
County Council**

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## Nottinghamshire Schools Portal



### Login

[Sign in](#)

### Information & Resources for Schools

Welcome to Nottinghamshire County Council's schools portal. The new portal is a replacement for the old Wired system and contains a wealth of online information and resources offering support to schools across Nottinghamshire.

The portal also includes an electronic post system, as well as all the latest news and information from all of our [services for schools](#). To access the portal, simply enter your log-in details in the box on the right-hand side of this page.

[Our Services](#) [Latest News](#) [New County Council Website](#)

Users accessing BMS Payroll, Biller Direct or Property Online who connect via the Quick Links will need to enter their BMS logins. These user names also use the 4 digit DFE number, followed by BMS then the user number e.g. 1234BMS1. The exception to this will be out of County schools who have an additional identifier in their user names,

so they appear thus; 1234XYBMS1. In either case the passwords are again a combination of Upper and Lower case, alpha-numeric and/or special characters e.g. Summ!t45.

## Quick links

The Quick Links page contains links to other key systems, pages and documents for schools from Nottinghamshire County Council.

Hover over a link to find out more about it. Some of the external systems will need a password to access - these will have been issued previously.

BMS
<ul style="list-style-type: none"><li>• <a href="#">BMS Biller Direct</a></li><li>• <a href="#">BMS e-learning</a></li><li>• <a href="#">BMS Payroll specific information for Academies</a></li><li>• <a href="#">BMS Payroll specific information for School</a></li><li>• <a href="#">BMS Property Online</a></li><li>• <a href="#">BMS Portal</a></li></ul>

You should not need to enter any passwords on either of the pop-up boxes that are mentioned earlier.

## Links

<http://www.nottinghamshire.gov.uk/schoolsportal/quick-links>

<http://ictservices.nottscc.gov.uk/>

<http://www.nottinghamshire.gov.uk/schoolsportal>