



Meeting title: Nottinghamshire Schools Forum

Date and time: 2 December 2013 at 2.00pm

Location: National Watersports Centre

Membership

'A' denotes absence

	Ms L Regan	Maintained Primary Head Teacher (Ashfield)
	Ms S Bates	Maintained Primary Head Teacher (Broxtowe) - (Chair)
A	Ms C Middleton	Maintained Primary Head Teacher (Bassetlaw)
	Mr J Wilson	Maintained Primary Head Teacher (Gedling)
	Mrs H Atkins	Maintained Primary Head Teacher (Mansfield)
	Ms H Richardson	Maintained Primary Head Teacher (Newark)
	Mr M Kennard	Maintained Primary Head Teacher (Rushcliffe)
A	Mr P Blinston	Maintained Secondary Head Teacher
	Mr D Vasey	Academy Head Teacher
	Mr G Lloyd	Academy Head Teacher
A	Mr C Weaver	Academy Head Teacher
	Mr G Johnson	Representative for C Weaver
A	Mr J Tomasevic	Academy Head Teacher
A	Mr D Hooker	Academy Head Teacher
A	Ms K McIntyre	Special school Head Teacher
A	Mr R McCrossen	Special school Head Teacher
	Ms V Holland	Governor - maintained primary
A	Mr S Hunt	Governor - maintained primary
	Vacancy	Governor - maintained secondary
	Mr M Quigley	Governor - academy
A	Mr R Lancaster	Pupil Referral Unit
	Ms K O'Connell	PVI - Early Years Consultation Group Chair
	Ms C Walton	PVI - Early Years Consultation Group Member
	Mr C Cuomo	Diocesan representative - Head teacher
	Ms C Meese	Diocesan representative
A	Ms J Addison	14 - 19 Partnership
	Mr J Jeffries	Trades union representative - NASUWT
	Ms H Allister	Trades union representative - UNISON
A	Ms A Hall	Observer - NASBM
	Mrs C Anderson	Observer – Operations Director, Christ the King Academy

In attendance:

Mr A May	Corporate Director, CFCS
Mr J Slater	Service Director, Education Standards & Inclusion, CFCS
Mrs Z Maxey	Senior Finance Business Partner – Schools & Public Health
Mrs K Adamson	Senior Finance Business Partner - CFCS
Mr T Gregory	Corporate Director, Environment & Resources

		ACTION
1.	<p>Welcome and apologies for absence</p> <p>Anthony May welcomed members to the meeting.</p> <p>Apologies were received from Janice Addison, Dave Hooker, John Tomasevic, Rob Lancaster, Ann Hall, Ron McCrossen, Kathy McIntyre and Craig Weaver who was represented by Graham Johnson.</p>	
2.	<p>Election of Chair and Vice Chair</p> <p>Anthony May outlined the process for the annual election of the Chair and Vice Chair of the Schools Forum.</p> <p>Louise Regan nominated Sally Bates for Chair, seconded by Helen Atkins and was elected unanimously. Anthony thanked Sally for accepting the role and all the work she had done for the Forum.</p> <p>Louise Regan nominated Carlo Cuomo as Vice Chair, seconded by Helen Atkins and was elected unanimously.</p> <p>Sally Bates raised a query from Carlo regarding his eligibility to vote on the Forum. Zoe Maxey confirmed, that as a Diocesan representative, Carlo was classed as a non-schools member, therefore, in line with the Schools Forum regulations was permitted to vote on all items, with the exception of votes regarding the local funding formula. Only schools members and PVI members were eligible to vote on items relating to the local funding formula.</p>	
3.	<p>Minutes of previous meeting</p> <p>The minutes of the meeting held on 29 October 2013 were accepted as a true and accurate record.</p>	
4.	<p>a) Services for Schools 2014-15</p> <p>Tim Gregory gave a presentation on Services to Schools including the following:</p> <p>Past</p> <ul style="list-style-type: none"> • Wide range of services offered to schools, not all of which are provided on a full cost recovery mechanism. Approximately £3.2m subsidisy provided by the Council • Introduction of a complaints process <p>Now</p> <ul style="list-style-type: none"> • £154million budget gap to 2017. 2014-15 budget proposals identified £71m towards this, but there are still significant savings to be found. 	

	<ul style="list-style-type: none"> Increasing pressures in Adult and Children’s services, will redefine the future role of the Council. <p>Future</p> <ul style="list-style-type: none"> Timeline for the 2014-15 brochure and ordering process established. Impact of Universal Free School Meals for Infants from September 2014 still to be established once funding announcements made in December. Trial runs in Summer 2014 ahead of implementation. School meal price will increase from April 2014 to cover food and labour cost increases. Cleaning costs will increase by 5% per hour. A review of alternative delivery models is taking place to ensure services offered in the future are sustainable. <p>Anthony May and Tim Gregory asked for representatives from the Schools Forum to work with the Services for Schools board to review other models of delivery. The following members volunteered :</p> <p>Sally Bates Carlo Cuomo / Caroline Anderson Hazel Allister Chris Walton Louise Regan</p> <p>Changes for 2015-16 would be factored into the budget setting cycle so that Head teachers were informed well in advance of these.</p> <p>Tim Gregory invited any feedback / direct comments from the Schools Forum.</p>	
	<p>b) Criteria for the Pupil Growth Fund for 2014-15</p> <p>Zoe Maxey presented the report on the Pupil Growth Fund Criteria for 2014-15 on behalf of the Place Planning and Admissions team who had prepared the criteria.</p> <p>The criteria were approved unanimously by the Forum.</p> <p>Martin Kennard asked if any criteria would be prepared for the Forum to consider regarding the Basic Need funding that was being retained. Zoe Maxey confirmed that these would be presented at the next meeting on 6 February.</p>	
	<p>c) Outcomes of the review of AFN funding and proposed changes to inter-authority recoupmnt</p> <p>Charles Savage presented the report on the Additional Family Needs funding review which had recently taken place. The recommendation of the review was to change the formula for distributing the AFN funding from September 2014.</p> <p>Martin Kennard queried the rationale for basing 10% of the allocation of the number of schools. Charles explained that the review highlighted that there needed to be shift in the amount of block funding that was given out through AFN.</p>	

	<p>The 10% allocation based on the number of schools in a family was in recognition that the higher number of schools could make the administration of AFN more time consuming in administration.</p> <p>Sally Bates asked Charles to outline the current inter authority recoupment process. Louise Regan expressed concern that schools would now be asked to manage this process, and queried what the rationale was for 300+ schools managing the process vs. one person in the local authority.</p> <p>Charles explained that in line with the new funding arrangements for high needs, local authorities were no longer required to carry out recoupment on behalf of schools, and many local authorities ceased doing this in April 2013. Full guidance would be provided to schools on how to manage this process.</p> <p>Carlo Cuomo and Dick Vasey commented that recoupment directly from other local authorities, had, in their experience not been an issue and was an easy process to manage.</p> <p>Due to the concerns highlighted, it was agreed that clarification on the process and options available would be brought back for consideration at the next meeting on 6 February.</p>	
5.	<p>Any Other Business</p> <p>Anthony May raised the issue of providing lunch at future Forum meetings. It was unanimously agreed that lunch would no longer be provided.</p>	
6.	<p>Confidentiality</p> <p>Sally Bates confirmed that there was no confidentiality.</p>	
9.	<p>Date and time of next meeting(s)</p> <p>6 February 2014 10am Rufford Mill(Ordinary)</p>	