



**Nottinghamshire
County Council**

Nottinghamshire Archives

DISPLAY BOOKING FORM (for exhibitions of 14 days or less duration)

1 Name of Organisation

2 Contact Name

3 Address.....

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Postcode Telephone.....

Email.....

4 Event title (eg. flower festival/school centenary).....

5 Date of display: fromto.....

6 Number of cases

These are portable display cases (3 ft x 2 ft approx) and need to be placed on a flat surface and kept locked

7 Specific documents requested

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8 Location of display.....

Bookings should be made as far in advance as possible with a MINIMUM of 4 weeks notice.

9 Declaration: I wish to book the above display and undertake to be responsible for its security during display and transportation, according to the conditions overleaf.

SignatureDate