

minutes



Meeting ADMINISTRATION COMMITTEE

Date Wednesday 28 July 2010 (commencing at 10.30 am)

membership

Persons absent are marked with `A`

COUNCILLORS

Mrs Kay Cutts (Chair)
Alan Rhodes (Vice-Chair)

Reg Adair
Chris Barnfather
Joyce Bosnjak
Carol Pepper

June Stendall
Martin Suthers OBE
Jason Zadrozny

OFFICERS IN ATTENDANCE

Carol Devaney – Senior Civic Officer
David Ellis – Service Manager, Member Support
Keith Ford – Senior Governance Officer
Mike Bradford – Senior Accountant

MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting of the Committee held on 16 June 2010, having been circulated to all Members, were taken as read and were confirmed and signed by the Chair.

It was suggested that the minutes of the Urgency Sub-Committee also be submitted to the Committee in future, for information.

APOLOGIES FOR ABSENCE

None.

DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS

Councillor Alan Rhodes declared a personal and prejudicial interest in agenda item 4(d) – Westminster Briefing Conference – ‘The Future Policy Landscape for Local Government’, as the subject of the application, and left the meeting prior to consideration of that item.

MEMBERS' ATTENDANCE AT CONFERENCES AND SEMINARS AND OTHER COUNTY COUNCIL BUSINESS / OFFICERS' TRAVEL OUTSIDE OF THE UNITED KINGDOM

(a) YOUTH SUPPORT SERVICE YOUNG PEOPLE'S RESIDENTIAL VISIT TO GRAMSH, ALBANIA

Members requested a report back from officers on this visit.

RESOLVED 2010/034

That approval be given to:-

- 1) three County Council officers from the Youth Support Service participating in the planned residential visit to Gramsh, Albania from 12-17 October 2010;
- 2) two County Council officers from the Youth Support Service carrying out a pre-visit from 22-25 August 2010 in order to ensure all relevant Health and Safety procedures were adhered to.

(b) 30TH ANNUAL PUBLIC LIBRARY AUTHORITIES CONFERENCE, LEEDS, 20-22 OCTOBER 2010

RESOLVED 2010/035

That the County Council should not be represented at the Public Library Authorities Conference 2010.

(c) WESTMINSTER ENERGY, ENVIRONMENT AND TRANSPORT FORUM KEYNOTE SEMINAR, 18 NOVEMBER 2010, LONDON

RESOLVED 2010/036

That approval not be given for the attendance of Councillor S Creamer at The Westminster Energy, Environment and Transport Forum Keynote Seminar on 18 November 2010 in London.

(d) WESTMINSTER BRIEFING CONFERENCE – 'THE FUTURE POLICY LANDSCAPE FOR LOCAL GOVERNMENT', 16 NOVEMBER 2010, LONDON

Councillor A Rhodes left the meeting prior to consideration of this item.

RESOLVED 2010/037

That approval not be given for the attendance of Councillor A Rhodes at The Westminster Briefing Conference – 'The Future Policy Landscape for Local Government' on 16 November 2010 in London.

(e) LEADERSHIP ACADEMY GRADUATE SUMMER SCHOOL

Councillor Rhodes rejoined the meeting.

RESOLVED 2010/038

That approval not be given for the attendance of Councillors P Tsmibiridis and S Creamer at the Leadership Academy Graduate Summer School in Warwick on 4-5 August 2010.

HOSPITALITY

(a) COUNTY HOSPITALITY BUDGET – FINANCIAL SUMMARY

RESOLVED 2010/039

That the report be noted.

(b) CHILDREN'S CENTRES CELEBRATION CIVIC EVENT

RESOLVED 2010/040

That the County Council host a civic reception for Children's Centres staff, parents and partner organisations on 4 November 2010.

(c) HOSPITALITY FOR A TRI LATERAL YOUTH SUMMIT EVENT AT COUNTY HALL

RESOLVED 2010/041

- 1) that the provision of hospitality for the event on 22 October at County Hall be approved;
- 2) that the necessary budget expenditure (over and above external funding provided) to support this event be approved.

(d) CITIZENS ADVICE 70TH ANNIVERSARY CELEBRATION EVENT, RUFFORD COUNTRY PARK, 21 SEPTEMBER 2010

RESOLVED 2010/042

That the proposed Citizens Advice Celebration event on 21 September 2010 be not supported.

(e) SPORTS REVIEW OF THE YEAR 2011

During discussions, Members suggested that the proposals for this event be revised to include exploration of:-

- potential commercial sponsorship;
- use of an alternative, cheaper venue (including sporting venues);

- a different target audience (with successful athletes presenting, rather than receiving, awards).

RESOLVED 2010/043

That a further report for a revised event be submitted to a future meeting of the Committee.

(f) **FEEDBACK AND ACKNOWLEDGEMENTS FROM HOSPITALITY EVENTS**

RESOLVED 2010/044

That the report be noted.

REPORTS BACK FROM CONFERENCES OR OTHER APPROVED VISITS

RESOLVED 2010/045

That the report be noted.

The meeting closed at 11.28 am.

CHAIRMAN

M_28Jul10