



meeting

ADMINISTRATION COMMITTEE

date

30 JANUARY 2008

agenda item number

REPORT OF THE STRATEGIC DIRECTOR OF RESOURCES

CIPFA ANNUAL CONFERENCE

1. Purpose of the Report

To seek approval for the attendance of 3 Members at the CIPFA Annual Conference, to be held in Brighton on June 17th to 19th 2008.

2. Information and Advice

2.1 The CIPFA Annual Conference is recognised as the premier event on Local Government Finance and has traditionally been addressed by many eminent speakers and by Ministers. This year's Conference is being held in Brighton on 17th to 19th June 2008.

2.2 It has been customary for three elected members to attend this conference, plus an officer.

2.3 The estimated costs are set out below, for four attendees

	£
Conference Fees (estimated)	4,000
Hotel Accommodation (2 nights)	900
Travelling costs	500
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	5,400
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The costs for Members can be met from the budget for Members Conference Expenses. The cost for the officer will be met from the Finance and Trading division's budget.

3. **Statutory and Policy Implications**

3.1 This report has been compiled after consideration of implications in respect of finance, equal opportunities, personnel, Crime and Disorder, Human Rights and those using the relevant service. Where such implications are material, they have been described in the text of the report.

4. Recommendation

The attendance of 3 Members and 1 officer at the CIPFA Annual Conference at Brighton on June 17th to 19th 2008 be approved.

**ARTHUR DEAKIN
STRATEGIC DIRECTOR OF RESOURCES**

Legal Comments (S.B 7.1.2008)

The Administration Committee is responsible for approving expenditure to be incurred for Member attendance at conferences and seminars including expenditure on travel, accommodation and associated costs. The proposal in this report, insofar as relates to Members and is in accordance with the Council's Travel and Accommodation Policy, is within the remit of this Committee. Approval for officer attendance is a departmental matter.

Background Papers Available for Inspection

Conference Details.