

Meeting            ADULT SOCIAL CARE AND PUBLIC HEALTH COMMITTEE

Date                14 September 2020 (commencing at 10.30 am)

**Membership**

Persons absent are marked with an 'A'

**COUNCILLORS**

Tony Harper (Chairman)  
Boyd Elliott (Vice-Chairman)  
Francis Purdue-Horan (Vice-Chairman)

Joyce Bosnjak  
Dr. John Doddy  
Sybil Fielding  
David Martin

Andy Sissons  
Steve Vickers  
Muriel Weisz  
Yvonne Woodhead

**OFFICERS IN ATTENDANCE**

Sue Batty, Service Director Ageing Well Community Services, Adult Social Care & Health

Melanie Brooks, Corporate Director, Adult Social Care & Health

Jonathan Gribbin, Director of Public Health, Adult Social Care & Health

Jennie Kennington, Senior Executive Officer, Adult Social Care & Health

Louise Lester, Consultant in Public Health, Adult Social Care & Health

Ainsley Macdonnell, Service Director, Adult Social Care & Health

Noel McMenamin, Democratic Services Officer, Chief Executive's

Grace Natoli, Service Director, Adult Social Care and Health

Kath Sargent, Senior Finance Business Partner, Adult Social Care & Health

Gemma Shelton, Market Development Officer, Adult Social Care & Health

**1. MINUTES OF THE LAST MEETING**

The minutes of the meeting of Adult Social Care and Public Health Committee held on 13 July 2020 were confirmed and signed by the Chair.

**2. APOLOGIES FOR ABSENCE**

None.

**3. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

None

#### **4. IMPLEMENTATION OF THE HEALTH PROTECTION (CORONAVIRUS RESTRICTIONS) (ENGLAND) (No 3) REGULATIONS 2020**

Jonathan Gribbin introduced the report and responded to questions.

#### **RESOLVED 2020/020**

- 1) That the Adult Social Care & Public Health Committee formally delegates authority for the exercise of all powers under the Health Protection (Coronavirus, Restrictions) (England) (No. 3) Regulations 2020 to the Chief Executive, such powers to be exercised following consultation with the Director of Public Health and where possible, having sought the views of the Leader of the Council, the Chairman and Vice Chairman of Adult Social Care & Public Health Committee, and the Leaders of the opposition groups of the Council. For the avoidance of doubt, Committee also approves that this delegation of authority may be exercised by either the Deputy Chief Executive or the Corporate Director for Adult Social Care & Health in the absence of the Chief Executive.
- 2) In addition to the delegation to the Chief Executive above, to authorise the Service Director for Place, and the Group Manager for Trading Standards & Communities, to designate officers within Nottinghamshire County Council or other partner agencies to exercise powers under the Regulations with regard to notification, management and enforcement of the requirements, including but not limited to the issue of prohibition notices and fixed penalty notices. Such designation to include authority for designated officers to designate additional officers within their partner agencies, as they deem appropriate, in order to effectively manage the control of outbreaks and the enforcement of any Directions.

#### **5. LOCAL AUTHORITY TEST AND TRACE GRANT RESOURCE PLAN**

Jonathan Gribbin and Melanie Brooks introduced the report and responded to questions.

It was agreed to circulate current Government guidance for schools and parents in managing suspected and confirmed cases of Covid-19 to Committee members for information.

#### **RESOLVED 2020/021**

To approve:

- 1) Use of the Local Authority Test and Trace Grant, as per the proposed resource plan, for which Nottinghamshire Council has been allocated £3.8 million by Government;
- 2) The establishment of fixed term staffing posts to support the Public Health Division, as set out in Appendix 1 to the report, funded from the Local Authority Test and Trace Grant;

- 3) Use of media communications in relation to the fulfilment of Local Outbreak Control Plan responsibilities.

**6. PUBLIC HEALTH – CHILDREN’S INTEGRATED COMMISSIONING HUB STAFFING**

Jonathan Gribbin and Louise Lester introduced the report and responded to questions.

**RESOLVED 2020/022**

That the following be approved:

- The establishment of 1 FTE permanent Public Health Commissioning Manager post;
- The extension of 1 FTE Children and Young People’s Mental Health and Wellbeing Programme Lead fixed term post for a period of 17 months.

**7. ADULT SOCIAL CARE PERFORMANCE AND PROGRESS UPDATE FOR QUARTER 4 2019/20**

Melanie Brooks introduced the report and responded to questions.

**RESOLVED 2020/023**

That the following action was required:

That an updated report on the current Adult Social Care Performance and Financial Position be circulated to Committee members as soon as was practicable.

**8. ADULT SOCIAL CARE AND PUBLIC HEALTH RECOVERY PLAN IN RESPONSE TO THE CORONAVIRUS PANDEMIC**

Grace Natoli introduced the report and responded to questions.

**RESOLVED 2020/024**

That the Recovery Plan and priorities for the Adult Social Care and Public Health department following the implementation of emergency operating models in response to the Coronavirus pandemic be approved.

**9. REVIEW OF STAFFING STRUCTURE WITHIN ADULT SOCIAL CARE**

Sue Batty introduced the report and responded to questions.

**RESOLVED 2020/025**

That the following changes, with effect from the implementation of the new Adult Social care staffing structure on 1<sup>st</sup> September 2020, be approved:

- a) The disestablishment of 1.07 FTE vacant Promoting Independence Worker (Grade 3) posts from the Maximising Independence Service structure creating a saving of £26,447;

- b) The establishment of an additional 0.5 FTE Senior Practitioner Occupational Therapy/Advanced Social Work Practitioner (Band C) post within the Maximising Independence Service at a cost of £26,385.

#### **10. A NEW APPROACH TO PROVIDING DIRECT PAYMENT SUPPORT SERVICES AND CHANGES TO THE STAFFING ESTABLISHMENT**

Sue Batty introduced the report and responded to questions.

#### **RESOLVED 2020/025**

- 1) To give approval for a competitive tender exercise to establish a Framework Agreement of Direct Payment Support Services, which will be used by Adult Social Care, Children and Families services, Nottingham City Council, Nottingham and Nottinghamshire Clinical Commissioning Group and Bassetlaw Clinical Commissioning Group;
- 2) To give approval to Nottinghamshire County Council to lead the tender exercise on behalf of the other parties;
- 3) To receive a report on the outcome of the tender services;
- 4) To approve the establishment of a permanent 0.6 FTE Finance Assistant – Managed Budgets post (Grade 4) to sit within Adult Care Financial Services;
- 5) To approve two temporary posts to sit within Adult Care Financial Services to be made permanent as follows:
  - 1 FTE Finance Assistant Grade 4)
  - 0.5 FTE Business Support Assistant (Grade 3)

#### **11. A REVIEW OF THE FUNERAL SERVICE CONTRACT**

Melanie Brooks introduced the report and responded to questions.

#### **RESOLVED 2020/026**

That the retender of the current funeral arrangements contract to commence on 1<sup>st</sup> April 2021 until 31<sup>st</sup> March 2024 be approved. A two-year option to extend will also be incorporated into the contract.

#### **12. MARKET MANAGEMENT POSITION STATEMENT**

Melanie Brooks introduced the report and responded to questions.

#### **RESOLVED 2020/027**

That there no actions arising from the report.

### **13. WORK PROGRAMME**

#### **RESOLVED 2020/028**

That the work programme be agreed.

### **14. EXCLUSION OF THE PUBLIC**

#### **RESOLVED 2020/029**

That the public be excluded for the remainder of the meeting on the grounds that the discussions are likely to involve disclosure of exempt information described in paragraph 3 of Schedule 12A of the Local Government Act 1972 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

### **15. EXEMPT APPENDIX TO ITEM 12: MARKET MANAGEMENT POSITION STATEMENT**

#### **RESOLVED: 2018/030**

That the information in the exempt appendix be noted.

The meeting closed at 12.40 pm.

**CHAIRMAN**