

**Community Safety Committee**

**Date:** **Tuesday, 10 July 2012**  
**Time:** **14:00**  
**Venue:** **County Hall**  
**Address:** **County Hall, West Bridgford, Nottingham NG2 7QP**

**AGENDA**

<b>1</b>	<b><u>Minutes 29 May 2012</u></b> Details	<b>3 - 6</b>
<b>2</b>	<b><u>Apologies for Absence</u></b> Details	<b>1-2</b>
<b>3</b>	<b><u>Declarations of Interest</u></b> (a) Personal (b) Prejudicial	<b>1-2</b>
<b>4</b>	<b><u>Community Safety - Police Update (Oral Report)</u></b> Details	<b>1-2</b>
<b>5</b>	<b><u>Update on Community Safety</u></b> Details	<b>7 - 18</b>
<b>6</b>	<b><u>Domestic Homicide Reviews</u></b> Details	<b>19 - 24</b>
<b>7</b>	<b><u>Presentation on Trading Standards (Oral Report)</u></b> Details	<b>1-2</b>
<b>8</b>	<b><u>Update on Trading Standards</u></b> Details	<b>25 - 30</b>
<b>9</b>	<b><u>Update on Emergency Management and Registration Services</u></b> Details	<b>31 - 34</b>
<b>10</b>	<b><u>Savings and Efficiency Programme Update</u></b> Details	<b>35 - 38</b>
<b>11</b>	<b><u>Changes to Trading Standards Staffing</u></b> Details	<b>39 - 44</b>
<b>12</b>	<b><u>Work Programme</u></b> Details	<b>45 - 50</b>





Meeting **COMMUNITY SAFETY COMMITTEE**

Date **Tuesday, 29th May 2012 at 2:00pm**

## **membership**

Persons absent are marked with 'A'

## **COUNCILLORS**

Mick Murphy (Chairman)

David Taylor (Vice-Chair)

A Sybil Fielding  
John H Hemsall  
Rachel Madden  
Mike Quigley MBE

Mel Shepherd MBE  
S Smedley MBE JP  
June Stendall

## **EX-OFFICIO MEMBER (NON-VOTING)**

Councillor Mrs Kay Cutts

## **OFFICERS IN ATTENDANCE**

Carl Bilbey	(Policy Planning & Corporate Services)
Robert Fisher	(Adult Social Care, Health & Public Protection)
Ann Marie Hawkins	(Adult Social Care, Health & Public Protection)
Paul McKay	(Adult Social Care, Health & Public Protection)
Daniel Reynafarje	(Policy Planning & Corporate Services)
Lisa Swift	(Adult Social Care, Health & Public Protection)
Chris Walker	(Adult Social Care, Health & Public Protection)
Mark Walker	(Adult Social Care, Health & Public Protection)
Michelle Welsh	(Policy Planning & Corporate Services)

## **APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN**

### **RESOLVED 2012/001**

That the appointment by the County Council of Councillor Mick Murphy as Chairman of the Committee and Councillor David Taylor as Vice-Chairman be noted.

## **MEMBERSHIP**

### **RESOLVED 2012/002**

That the membership of the Community Safety Committee as set out on the agenda be noted.

## **APOLOGIES FOR ABSENCE**

None

## **DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

Councillor Mike Quigley MBE declared a personal interest in agenda item 11 – Domestic Violence Funding, as he is a member of the Nottinghamshire Police Authority.

## **TERMS OF REFERENCE**

### **RESOLVED 2012/003**

That the terms of reference of the Community Safety Committee be noted.

## **UPDATE ON TRADING STANDARDS**

Consideration was given to a report on key Trading Standards matters.

### **RESOLVED 2012/004**

That the report be noted.

## **SAFETY AT SPORTS GROUNDS**

Mr Robert Fisher gave a presentation on the report which provided an overview of the County Council's responsibilities in respect of safety at sports grounds, along with an update on activities over the last 12 months and forthcoming inspections.

### **RESOLVED 2012/005**

That the report be noted.

## **UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES**

Mr Robert Fisher gave a presentation on the report which provided an update on key activities and events of the County Council's Emergency Planning Team and of Registration and Celebratory Services.

### **RESOLVED 2012/006**

That the report be noted.

## **UPDATE ON COMMUNITY SAFETY**

Consideration was given to a report which detailed performance in relation to crime in 2011/12 and targets for 2012/13, outlined the impact of the new Police and Crime Commissioner following their election in November 2011 and highlighted some of the successful safety initiatives undertaken during the past year.

### **RESOLVED 2012/007**

That the report be noted.

## **HOLOCAUST CENTRE PROJECT**

Consideration was given to a report requesting funding approval to extend a successful hate crime pilot project to Worksop North.

### **RESOLVED 2012/008**

That the allocation of £15,000 from the Community Safety budget in 2012/13 to extend the successful project approach in Ravensdale to Worksop North in Bassetlaw be approved.

## **DOMESTIC VIOLENCE FUNDING**

Consideration was given to a report seeking approval to allocate funds to the Nottinghamshire Multi-Agency Risk Assessment Conferences (MARACs) that support those victims of domestic violence who are at the highest risk of serious harm and for domestic violence awareness training.

### **RESOLVED 2012/009**

1. That the allocation of £120,000 from the Community Safety budget for 2012-13, 2013-14, 2014-15 to the Nottinghamshire Multi-Agency Risk Assessment Conferences (MARACs) that support highest risk victims of domestic violence be approved.
2. That the allocation of £20,000 from the Community Safety budget for 2012-13, 2013-14 and 2014-15 to a commissioned provider for Domestic Violence Training be approved, subject to the provider successfully meeting the targets set and community safety funding continuing to be available.

## **WORK PROGRAMME**

A report on the Committee's proposed Work Programme for 2012/3 was considered.

### **RESOLVED 2012/010**

That the work programme be noted.

The meeting closed at 3.05pm.

CHAIRMAN

M\_29May2012





**REPORT OF SERVICE DIRECTOR,  
POLICY, PLANNING AND CORPORATE SERVICES**

**COMMUNITY SAFETY UPDATE**

**Purpose of the Report**

- 1 The purpose of this report is to inform Members of the Committee of community safety performance at County, District and Partnership Plus Area levels and to provide an overview of the Anti-Social Behaviour (ASB) White Paper.

**Information and Advice**

- 2 **Community Safety Performance 2011/12**

- 2.1 The Safer Nottinghamshire Board Performance Update report is attached at Appendix 1 and summarises the performance by Community Safety Partnership (CSP) for 2011/12. The four statutory Community Safety Partnerships are responsible for the delivery of local community safety strategies and action plans:

- Ashfield Community Safety Partnership (ACSP)
- Mansfield Partnership Against Crime (MPAC)
- Bassetlaw, Newark and Sherwood Community Safety Partnership (BNS)
- South Nottinghamshire Community Safety Partnership (a combined partnership of Broxtowe, Gedling and Rushcliffe).

- 2.2 The Safer Nottinghamshire Board (SNB) is the countywide strategic group that is required under Crime and Disorder Regulations 2007 to ensure the delivery of shared priorities and a community safety agreement. It supports local community safety partnerships, which were set up as statutory bodies under sections of the 1998 Crime and Disorder Act, and aims to bring together agencies and communities to tackle crime and ASB in local areas. The SNB was established in 2008 and has fulfilled the requirement for a county strategy group in Nottinghamshire since then. The main purpose of SNB is to:

- Set strategic direction for community safety and substance misuse
- Ensure effective delivery of Nottinghamshire Community Safety Strategic Plan

- Support the statutory local Community Safety Partnerships to deliver their community safety strategies
- Ensure effective use of resources for community safety and substance misuse
- Respond effectively to emerging issues
- Ensure effective strategic linkages are in place between the City and County Community Safety Partnerships
- Ensure effective performance management arrangements are in place

2.3 The key strategic objectives for SNB are:

- **Early intervention** with individuals, families and communities seen to be at risk of substance misuse or crime, with a particular focus on children and young people.
- **Prevention of offending** through the delivery of effective interventions to reduce levels of crime, disorder, and substance misuse.
- **Improved confidence** and satisfaction levels in local communities through the implementation of effective engagement strategies, which identify the issues that are most important to those communities, and work effectively with those communities to tackle those issues and reduce anti social behaviour.

2.4 Each of the CSPs completed a strategic assessment in November 2011, identifying local priorities to be addressed in 2012/13. Priorities that are common across localities have now been translated into seven priority areas and are reflected in the strategy:

1. Serious Acquisitive Crime (Burglary, Vehicle Crime, Robbery etc)
2. Violent Crime
3. Domestic Violence
4. Anti-Social Behaviour
5. Drugs and Alcohol
6. Youth Issues
7. Hate Crime

2.5 As requested at the previous Committee meeting, the 2011/12 crime statistics for each district are outlined in the table at Appendix 2, together with comparative figures for the previous year and outlining the percentage reductions/increases. The statistics show some excellent reductions in All Crime, Criminal Damage and Vehicle Crime (especially Theft of Vehicle). The one area which shows a consistent increase is Domestic Violence, which is of concern but also partly reflects the partnership work around increasing the rate of reporting of these crimes.

2.6 As the focus of SNB is now very much on the Partnership Plus Areas (PPAs), the table below outlines performance in the 15 areas which had this status in 2011/12. The PPAs were identified in the annual Strategic Assessment as



suffering from the highest levels of crime and disorder in the County. It is clear that some areas have experienced far greater reductions than others and some work is currently being undertaken through the SNB Performance Group to see why this has occurred and where possible to identify good, effective and tested practice and then ensure there is roll out to all the PPAs.

<b>SNB Partnership Plus Area</b>	<b>2010/11</b>	<b>2011/12</b>	<b>12 month rolling % reduction</b>
<b>ACSP</b> – Kirkby-in-Ashfield East – sub ward	778	690	-11.3%
<b>ACSP</b> – Stanton Hill	252	174	-31%
<b>ACSP</b> – Sutton	1,335	1,128	-15.5%
<b>MPAC</b> – Carr Bank & Newgate	689	653	-0.5%
<b>MPAC</b> – Portland & Woodland	2,338	1,921	-17.8%
<b>BNS</b> – Castle (will be merged with Devon for 2012/13)	1,251	1,222	-2.3%
<b>BNS</b> – Harworth	856	574	-32.9%
<b>BNS</b> – Worksop North West	866	906	+0.5%
<b>BNS</b> – Worksop South East	1,049	1,001	-0.5%
<b>South Notts</b> – Carlton	576	431	-25.2%
<b>South Notts</b> – Eastwood	746	627	-16%
<b>South Notts</b> – Netherfield & Colwick	813	774	-0.5%
South Notts – Trent Bridge	599	475	-20.7%
<b>All PPAs</b>	<b>12,148</b>	<b>10,576</b>	<b>-12.9%</b>

- 2.7 There have been some changes to the list of PPAs, based on the findings of the Strategic Assessment for 2012/13, and the areas benefiting from this approach in 2012/13 are listed as follows:

1. Portland (Mansfield)
2. Worksop South East (Bassetlaw)
3. Castle (N & S)
4. Worksop North West (Bassetlaw)
5. Hucknall East (Ashfield)
6. Sutton-in-Ashfield East (Ashfield)
7. Sutton-in-Ashfield Central (Ashfield)
8. Carr Bank (Mansfield)
9. Kirkby-in-Ashfield East (APAC)
10. Newgate (Mansfield)
11. Woodlands (Mansfield)
12. Netherfield and Colwick (Gedling)
13. Sutton-in-Ashfield North (Ashfield)
14. Eastwood South (Broxtowe)
15. Oak Tree (Mansfield)

- 2.8 The Safer Nottinghamshire Board is responsible for the effective use of county wide resources. In order to achieve this, clear budget reporting and procurement and commissioning processes have been put in place, based on accountable body financial regulations. The Board has overall responsibility for ensuring these processes work effectively.

- 2.9 In 2011/12 the Home Office Community Safety Fund (£775,000) was combined with the County Council contribution of £200,000 to make a pooled budget of £975,000. The SNB Commissioning Group agreed that 70% of this sum should be allocated equally between the 15 Partnership Plus Areas identified in the Strategic Assessment (£44,500 each). The remaining 30% (£292,500) was allocated to countywide initiatives focused on domestic violence and reducing re-offending.

### **3. Anti Social Behaviour White Paper**

#### **3.1 Overview**

- 3.1.1 The Government published its much awaited anti-social behaviour (ASB) White Paper on 22 May, stating that the proposals would ensure that the needs of victims and communities suffering from ASB would now be put first. 'Putting Victims First' proposes to replace "19 complex existing powers with six simple new ones". The White Paper also sets out other previously announced government policy/activity intended to tackle the "drivers of anti-social behaviour". A draft bill will shortly be published for pre-legislative scrutiny before legislation is introduced. The White Paper is structured under the following sections.

#### **3.2 Focusing on the needs of victims**

- 3.2.1 Significant emphasis is placed on measures outlined in the White Paper that will better enable agencies involved in tackling ASB to put the needs of the victims first. The role of Police and Crime Commissioners (PCC) is highlighted as being important in ensuring greater democratic accountability of police priorities. The current system for tackling ASB is seen as being top down and overly bureaucratic – focusing on narrowly defined targets rather than broader outcomes.
- 3.2.2 Worryingly, the White Paper identifies 'more than half of all Anti-Social Behaviour Orders (ASBOs) are now breached at least once and those that do get breached, are breached more than four times on average'.
- 3.2.3 The starting premise of the White Paper is that ASB will vary from area to area and it should be for local agencies involved in dealing with it to focus resources most effectively. The role identified for the government is one of enabling good practice to be shared, simplifying powers available and also identifying broader support required for victims of anti-social behaviour.
- 3.2.4 Also highlighted is the need to improve information sharing between agencies involved in the fight against ASB, in particular, the need for earlier identification of higher risk cases often repeatedly reported across a number of agencies. Trials undertaken in a number of police authority areas, in conjunction with the Home Office, have focused on agencies collecting common data of reported ASB which enables them to jointly focus on priority cases.
- 3.2.5 Police and local agencies should be categorising ASB in just three ways – environmental, public nuisance and personal threat. This, it is claimed, along with an initial risk assessment of each case, will make it easier for the focus to be on the impact on the victim. There is a recognition that ASB is likely to be experienced by young people just as much as old people.

### 3.3 Empowering communities

- 3.3.1 This section of the White Paper will be of significant interest to those in local authorities as it outlines the final proposals for 'a new community trigger ... to ensure that victims and communities are not ignored'. The proposal is simple: 'the trigger would give victims and communities the right to demand that agencies who had ignored repeated complaints about ASB take action'. This proposal enjoyed broad support during the consultation phase.
- 3.3.2 It is not prescriptive in terms of how the trigger would work, and it commits that neither will be the legislation which follows. Authorities (district council level or above) will have to publish thresholds that trigger a complaint, regarding the way an agency has dealt with an ASB case or incident. A complaint that met the criteria would need to be considered by local authorities police and health – health will be through Clinical Commissioning Groups once established. A current pilot in Manchester is cited whereby triggers are to be considered via the Community Safety Partnership.
- 3.3.3 Work undertaken to develop the crime mapping website, [www.police.uk](http://www.police.uk), is highlighted as an important resource in the fight against ASB.

### 3.4 Swift effective action

- 3.4.1 The White Paper states that current powers for agencies involved in tackling ASB are too broad, bureaucratic and unwieldy. A number of times it emphasises the goal of the act as 'cutting the existing alphabet soup of unwieldy powers'. The existing 19 powers will be slimmed down to six. The clear desire is for a broader approach to ASB to be adopted.
- 3.4.2 The proposed simplification is claimed to enjoy widespread support amongst the police, local authorities, housing associations, judiciary and voluntary sector. The six powers would fall under the three banners of People, Places and Police Powers. The new people powers outlined are **Criminal Behaviour Orders** and **Crime Prevention Injunctions**. These would replace: ASBOs, ASBO on conviction, Drink Banning Order, ASB Injunction, Individual Support Orders and Intervention Orders. Crime Prevention Injunctions would be a civil injunction available in county courts for adults or Youth Courts for 10 to 17 year olds. The benefit of this as opposed to an ASBO would be the speed and lower burden of proof required to obtain them. Proposed Criminal Behaviour Orders would be available alongside any conviction for a criminal offence.
- 3.4.3 To protect places, **Community Protection Notices**, **Community Protection Order (Public Space)** and **Community Protection Order (closure)** are outlined. Community Protection notices will be issued by a number of different agencies including the police, local authorities and social housing providers. The examples such orders could tackle include persistent dog fouling, drunk behaviour in a particular area and litter hotspots outside of certain businesses. Non-compliance with such breaches would carry fines ranging from £2,500 to £20,000. Community Protection Orders would enable local authorities to determine areas where they will focus on a particular issue. In keeping with the wider government localism agenda, this will effectively enable local areas to agree and enforce byelaws without the need for secretary of state approval.
- 3.4.4 Gating Orders would be replaced by the Community Protection Order (public space). The order would be issued by the local authority (in consultation with the police and the directly elected Police and Crime Commissioner). The local authority would be

required to consult the local community and the PCC before making the order and to publicise it. Failure to comply with the restrictions would be a criminal offence. Guidance on consultation and publication of these orders will follow legislation.

- 3.4.5 CPO (Public Spaces) and **Direction Orders** will be retained by police officers and police community support officers. This will empower the Police and Police Community Support Officers to require a person who has committed or is likely to commit ASB to leave and not return to a specified area for 48 hours. It will be a requirement for local data on such orders to be published to ensure appropriate accountability and allay civil liberties fears. CPO (Closure) would allow either the police or local authorities to issue notices to close nuisance premises (businesses or private residences) for up to 48 hours.
- 3.4.6 Proposals following the Department for Communities and Local Government consultation on evicting so called 'Nightmare Neighbours' are outlined. The proposals would extend the existing discretionary grounds for possession to cover convictions of tenants or members of their households for offences committed at the scene of a riot. They would also introduce a new mandatory route to possession, modelled on the process for bringing introductory tenancies to an end for local authority landlords and on existing mandatory grounds for possession for private registered providers and social housing.

### 3.5 **Tackling the drivers of ASB**

- 3.5.1 This section of the White Paper is essentially an overview of existing government activity and policy changes that should contribute to broader social changes and reduce overall levels of ASB. The main areas are:

- Dealing with problem drinking through the government's recently launched alcohol strategy. The strategy outlines measures to bring forward a minimum unit price for alcohol and a number of other enforcement activities to tackle ASB related to binge drinking
- Stopping illicit drug use as outlined in the drug strategy. The strategy outlines a number of programmes for example the Positive Futures programme
- Troubled Families Initiative and associated commitment to turn round the lives of the 120,000 most troubled families in England by 2015
- Addressing mental health needs and encouraging responsible dog ownership.

### 3.6 **Comment**

- 3.6.1 A significant proportion of 'Putting Victims First' is a summary of other initiatives being taken forward to tackle ASB, such as alcohol and drug strategies and the election of Police Commissioners. The White Paper underlines the change in emphasis about local areas deciding what is best in terms of dealing with ASB rather than centrally imposed targets, which fits with the broader government approach to localism.

### **Financial details**

- 4 There are no financial implications arising from this report.

## **Statutory and Policy Implications**

- 5 This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Recommendation**

- 6 Members are asked to note the report.

## **7 Background Papers Available for Inspection**

Putting Victims First. More effective responses to anti-social behaviour. Cm8367 Home Office, May 2012.

## **Martin Done, Service Director Communications and Marketing**

For any enquiries about this report please contact: Chris Walker, Community Safety Manager, Safer and Engaged Communities (0115 9774331)

## SNB Performance Update

Prepared on behalf of: ACC Paul Scarrott, Nottinghamshire Police, Chair of SNB Performance Group

### 1.0 PURPOSE OF THE REPORT:

- 1.1 To update the Board with performance issues.

### 2.0 UPDATE:

- 2.1 New 2011/12 targets have been utilised for the performance dashboard, although closer tracking to Most Similar Groups (MSG) will be utilised and reviewed every 6 months.
- 2.2 The Quarter 4 SNB performance dashboard is available for the Board meeting on 15 June and is attached in Appendix A. The table below summarises the SNB year end performance.

	Ashfield	Mansfield	BNS	South Notts
<b>Serious Acquisitive Crime</b>	On target	On target	Target not met (-5.6%)	On target
<b>Violent crime (VAP with injury)</b>	On target	On target	Target not met (-4.4%)	On target
<b>Domestic Violence</b>	On target	Target not met (-7%)	Target not met (-7%)	On target
<b>Anti-social behaviour</b>	Police changed Criminal damage target met	Police changed Criminal Damage target met	Police ASB changed Criminal Damage target met	Police ASB changed Criminal Damage target met
<b>Substance misuse</b>	Not known yet	Not known yet	Not known yet	Not known yet
<b>Youth crime</b>	On target	On target	On target	On target
<b>Hate crime</b>	On target	On target	On target	On target

- 2.3 Performance issues to highlight are as follows:

- All crime down by 9% - 4,235 fewer offences (when compared to previous year to date). Whilst this remains under-achieving against target, it is worth noting that Nottinghamshire BCU is currently 3% below the Most Similar Group average (now 8<sup>th</sup> out of 15 which is slight slip from Quarter 3). Challenges to current performance include vehicle crime, theft and violence. Bassetlaw and Newark & Sherwood remains a performance risk.
- Under-reporting of Hate crime is an ongoing concern, although in part is currently being addressed through utilisation of Stop Hate UK, for which the funding has been extended.

- Youth crime performance this year has been outstanding, with a 70% reduction in the number of First Time Entrants (FTE). It should be noted that as the FTE figure reduces, a reduction in re-offending becomes more challenging, as the cohort concentrates on more criminally active young people, which has been witnessed over the last two quarters.
- 2011/12 has seen an increase in the percentage of violent crimes which are domestic violence related, which suggests increased reporting through greater confidence. Domestic violence repeats (through the MARAC process) have increased, due to the move from three the MARAC model to a two MARAC model, which has resulted in fewer cases being dealt with. The increase was anticipated and at an acceptable level and has stabilised for Quarter 4. The 'Man Enough' campaign is ongoing and positively raising awareness.
- Substance misuse – A new model of recovery-orientated drug services has been developed. There has been a largely improved performance over the last 6 months, although representations for treatment are higher than the national average. This could be an indicator that successful completions are not being sustained.
- Reducing re-offending – There has been a change in the way in which re-offending is measured by the MoJ. The new release of 2009 data suggests Nottinghamshire is performing in line with the national average for re-offending rates. However, the offences committed per offender are better than the national average and Nottinghamshire is the 9<sup>th</sup> best performing Probation Trust out of 35 nationally. Local re-offending measures have been introduced this year, which sets a target maximum no. of offenders each month to deliver a target 10% re-offending rate of all offenders. The year end figure for Nottinghamshire Probation was 10.1%, which was only 1% off the target.

### 3.0 RECOMMENDATION:

3.1 The SNB notes the above.



## Appendix 2

Performance Comparison Table	Ashfield			Bassetlaw			Broxtowe			Gedling			Mansfield		
	2010/11	2011/12	Change	2010/11	2011/12	Change	2010/11	2011/12	Change	2010/11	2011/12	Change	2010/11	2011/12	Change
All Crime	8,670	7,872	-9.2%	7,965	7,459	-6.4%	5,720	5,295	-7.4%	6,436	6,018	-6.5%	8,354	7,231	-13.4%
Criminal Damage	2,070	1,793	-13.4%	1,504	1,352	-10.1%	1,099	963	-12.4%	1,526	1,273	-16.6%	1,614	1,396	-13.5%
Domestic Burglary	592	354	-40.2%	362	329	-9.1%	498	400	-19.7%	503	392	-22.1%	343	264	-23.0%
Domestic Violence (crimes)	783	817	4.3%	428	602	40.7%	405	452	11.6%	474	658	38.8%	773	863	11.6%
Drugs Offences	311	349	12.2%	269	244	-9.3%	297	212	-28.6%	251	265	5.6%	433	370	-14.5%
Hate Crime	161	108	-32.9%	133	86	-35.3%	88	77	-12.5%	109	88	-19.3%	161	130	-19.3%
Robbery	64	68	6.3%	36	29	-19.4%	78	59	-24.4%	140	76	-45.7%	47	41	-12.8%
Serious Acquisitive Crime	1,434	1,124	-21.6%	1,370	1,180	-13.9%	1,226	1,108	-9.6%	1,247	1,107	-11.2%	1,227	958	-21.9%
Theft from a vehicle	542	515	-5.0%	686	553	-19.4%	505	520	3.0%	466	514	10.3%	624	543	-13.0%
Theft of a vehicle	236	187	-20.8%	286	269	-5.9%	145	129	-11.0%	138	125	-9.4%	213	110	-48.4%
Vehicle Crime	778	702	-9.8%	972	822	-15.4%	650	649	-0.2%	604	639	5.8%	837	653	-22.0%
Violence Against a person (VAP)	1,768	1,591	-10.0%	1,222	1,208	-1.1%	918	913	-0.5%	1,021	1,115	9.2%	1,995	1,780	-10.8%

Source: Police Crime data provided by Management Information - Nottinghamshire Police.

Domestic Violence and Hate Crime data provided by the SAU.



Performance Comparison Table	N & S			Rushcliffe			County		
	2010/11	2011/12	Change	2010/11	2011/12	Change	2010/11	2011/12	Change
All Crime	6,103	5,928	-2.9%	4,830	4,040	16.4%	48,078	43,843	-8.8%
Criminal Damage	1,246	1,171	-6.0%	783	622	20.6%	9,842	8,570	12.9%
Domestic Burglary	282	207	-26.6%	402	316	21.4%	2,982	2,262	24.1%
Domestic Violence (crimes)	474	554	16.9%	257	277	7.8%	3,594	4,223	17.5%
Drugs Offences	208	146	-29.8%	208	123	40.9%	1,977	1,709	13.6%
Hate Crime	115	82	-28.7%	84	72	14.3%	851	643	24.4%
Robbery	25	34	36.0%	72	60	16.7%	462	367	20.6%
Serious Acquisitive Crime	856	792	-7.5%	1,203	848	29.5%	8,563	7,117	16.9%
Theft from a vehicle	379	406	7.1%	629	363	42.3%	3,831	3,414	10.9%
Theft of a vehicle	170	145	-14.7%	100	109	9.0%	1,288	1,074	16.6%
Vehicle Crime	549	551	0.4%	729	472	35.3%	5,119	4,488	12.3%
Violence Against a person (VAP)	1,048	1,057	0.9%	593	532	10.3%	8,565	8,196	-4.3%

Source: Police Crime data provided by Management Information - Nottinghamshire Police.  
Domestic Violence and Hate Crime data provided by the SAU.



**10 July 2012****Agenda Item: 6****REPORT OF SERVICE DIRECTOR,  
POLICY, PLANNING AND CORPORATE SERVICES****DOMESTIC HOMICIDE REVIEWS****Purpose of the Report**

- 1 To inform the Committee of progress with Domestic Homicide Reviews (DHRs) undertaken since March 2011 and the recent Safer Nottinghamshire Board (SNB) Review of DHRs.
- 2 To recommend £10,000 from the Community Safety Budget 2012-12 to support Domestic Homicide Reviews required during the financial year 2012-13.

**Information and Advice**

- 3 Domestic Homicide Reviews (DHRs), are a new process required by law since April 2011. Five DHRs have been started in Nottinghamshire since March 2011, involving a range of SNB partner agencies.
- 4 Representatives from these agencies were invited to meetings in May 2012 to discuss and review the DHR process as it has been implemented locally. This report summarises the key findings and recommendations arising from these meetings.
- 5 The review meetings produced agreement that there are recognisable benefits emerging from the DHRs which are likely to have a positive impact on victims in the future. These include:
  - The development of a new Integrated Offender Management co-located process for violence offenders managed jointly by Probation and Police
  - Two separate pilot projects to explore ways to link General Practitioners with the Multi Agency Risk Assessment Conferences (MARACs are multi agency meetings where partner representatives address the safety of the most high risk victims of domestic violence known to the police and other services)

- Nottinghamshire Police have been reviewing and improving their response to DV and risk management since receiving an Independent Police Complaints Commission report last year about a City DV murder case and this improvement has continued with the DHR process
- Nottinghamshire Healthcare Trust (Community and Mental Health) is already implementing a more consistent approach to record keeping and training on DV since the DHR process began. They reported a much greater recognition of the impact of DV on children and vulnerable adults.

6 The meetings reflected on the ways that the DHR process in Nottinghamshire has worked well:

- There has been positive engagement with the DHR process from partner agencies
- There has been an open, questioning approach from agencies and they have all demonstrated a willingness to learn
- It has been useful to include people with safeguarding case review experience – this has supported the process
- Consistency across the county has been achieved by having a single independent chair with considerable experience of review processes.

7 Partners expressed concerns about:

- the current process, to support the Chair of the Community Safety Partnerships (CSPs), to decide whether a DHR is required or whether it is more appropriate for a Serious Case Review to be conducted through the Children or Adults Safeguarding Board. With the benefit of experience gained from the review process, partners now consider that one of the DHRs did not in fact warrant a review and another would, in future, be referred to the Safeguarding Children Board.
- the use of CSP staff to write the overview reports and administer the DHR process as it is very time consuming, complex and requires new skills and experience. It was noted that both the Children and Adults Safeguarding Board employ independent authors
- the lack of finance for DHRs
- ensuring robust processes are in place to monitor the delivery of DHR action plans
- the divergence of procedures between City and County

- the Multi Agency Safeguarding Hub (MASH) needs appropriate linkages with Local Authorities and specialist domestic violence agencies
- the limitations of Home Office guidance and templates, the lack of response from the Home Office to queries, and delays in the Home Office DHR Quality Assurance processes

8 Recommendations agreed by Safer Nottinghamshire Board on June 15<sup>th</sup> 2012 are as follows:

- i) That Independent Chairs and Independent Authors be appointed for each DHR to mirror best practice in relation to Serious Case Reviews and that all Responsible Authorities of the Community Safety Partnerships agree to share the cost of funding an Independent Chair and Author as each DHR arises.
- ii) That local DHR guidance is written for Nottinghamshire (and ideally should include Nottingham City) based on Home Office recommendations and practice developed to date to include:
  - a common process that supports the CSP Chair to make the decision whether or not to conduct a DHR which includes senior colleagues from Safeguarding and Community Safety. This process will recognise that in some cases a safeguarding review will be more appropriate, and in a few cases, where there has been no prior involvement with the victim or perpetrator, no review will be conducted
  - a common process for establishing the DHR Panel involving countywide partners as well the local CSP Chair
  - a single appropriate Individual Management Review template based on learning from previous DHRs and the safeguarding boards
  - revised DHR Panel terms of reference (the existing model may have over-complicated the process in some cases)
  - the standard use of Independent Chairs and Independent Report Authors and an agreed method for recruitment, payment etc. It may be helpful to establish an approved list of suitable individuals
  - clear guidance for decision as to publication or anonymity where family members need protection

- a media strategy to prepare for the impact of publication
- iii) That the Domestic Violence Performance and Strategy Group should establish a 'task and finish' group (with key representatives from local CSPs and countywide agencies), to develop robust monitoring arrangement for DHR action plans to ensure that effective learning is taking place and is sustained into the future and to make recommendations to the next SNB
- iv) That partners leading the establishment of MASH consider how firm links are made with District Councils and third sector specialist domestic violence services (District Councils have information about housing, rent arrears, ASB. Women's Aid has intelligence on victims and perpetrators that have not been subject to criminal proceedings)
- v) That the Nottingham Crime and Drugs Partnership be invited to work with SNB partners to develop locally tailored joint procedures for DHRs in the City and County based on the national guidance and learning to date
- vi) That SNB agrees to write to the Home Office indicating that:
- Nottinghamshire DHRs will only be conducted in future where there is likely to be significant learning for the partnership and resulting benefit to victims as the lack of any central funding for DHRs is causing considerable pressures on local CSPs at a time when funding is reducing
  - the Home Office Guidance should be revised. Although it was initially helpful as a summary of what was required it is in practice 'not fit for purpose' and is in some respects contradictory when used to manage a DHR
  - the Home Office should support CSPs where a local decision is made not to publish a DHR where it is considered that the welfare of a child or vulnerable adult will be affected by publication even in an anonymised format.

### **Reason/s for Recommendation/s**

- 9 When a Domestic Homicide Review is established it is necessary to ensure the process begins promptly. A contingency fund of this size will enable the Community Safety Team to commit County Council funding,

which together with other partner contributions, will ensure that this occurs.

### **Statutory and Policy Implications**

- 10 This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described above.

### **RECOMMENDATION/S**

- 11 It is recommended that the Committee note this report and commit £10,000 from the Community Safety budget to provide contingency funding to support Domestic Homicide Reviews that may be required in 2012-13.

**Martin Done, Service Director Communications and Marketing**

**For any enquiries about this report please contact:**

Rachel Adams, Community Safety Officer Tel 0115 9772015 or  
Christopher Walker, Team Manager Community Safety 0115 9774331

### **Constitutional Comments (SLB 20/06/2012)**

Community Safety Committee is the appropriate body to consider the content of this report and has authority to consider the recommendation.

### **Financial Comments ([DD 8/05/12])**

Adequate budget provision exists to fund the above initiative.

### **Background Papers Available for Inspection**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Report to Safer Nottinghamshire Board June 15<sup>th</sup> 2012 **“Recommendations for Domestic Homicide Reviews”**

### **Electoral Division(s) and Member(s) Affected**

All Wards





10<sup>th</sup> July 2012**Agenda Item: 8**

## **REPORT OF GROUP MANAGER FOR TRADING STANDARDS**

### **UPDATE ON KEY TRADING STANDARDS MATTERS**

#### **Purpose of the Report**

1. To update the Committee on key Trading Standards matters.

#### **Information and Advice**

2. **Media coverage in the North of the County** - analysis of coverage in North Nottinghamshire shows that Trading Standards media releases attract good coverage both on local radio stations such as Trax FM, and in local 'printed' media such as the Retford Times and Worksop Guardian. Communications' colleagues report it is more challenging to secure television coverage. It is believed this is due to the fact the area lies at the border of two local television regions, some distance from studios. The Service will explore ways to address this issue.
3. **Naming those prosecuted in reports** - as previously requested, names of people prosecuted will be included in reports to the Committee and full Council.
4. **Scams** - the Service will continue to flag up relevant scams in order to help residents protect themselves and others. May was national Scams Awareness Month, and the Service launched a campaign highlighting a new lottery scam claiming links to the Olympics.
5. The Nottingham Post ran a double page article identifying 7 typical scams, and followed this up with an article concerning a resident who had fallen victim to timeshare resale. An officer was also interviewed on Radio Nottingham to warn residents about an Air Ambulance charity bag scam.
6. **Cheque cashing** - Third party cheque cashing is where a consumer 'cashes' the cheque with a business, immediately receiving the cheque amount in cash, minus a fee. The business then cashes the cheque via an arrangement with its bank. This is not a form of credit, as the business is essentially 'buying' the cheque from the consumer, and the consumer is not left owing any monies.
7. The practice is a "Money Service Business" though controlled by the Money Laundering Regulations. Businesses must register with Her Majesty's Revenue and Customs (HMRC),

or be supervised by the Financial Services Authority. HMRC are the supervisory body for the purposes of the Regulations.

8. Money Service Businesses are required to carry out 'due diligence' checks to prevent money laundering, such as confirming customers identities and keeping these records for 5 years. There are also requirements relating to staff training, and the need to monitor all transactions and report any suspicious activities.
9. **Pay Day Lending** - the Service has now visited the Nottinghamshire business identified by the Office of Fair Trading in its national review into this sector and has reported its findings back.
10. **Illegal Money Lending – 'Loan Sharks'** - the national Illegal Money Lending Unit, hosted by Birmingham Trading Standards, supports local initiatives designed to prevent people falling victim to loan sharks, for example by promoting access to legal and affordable credit options. The Service is meeting with the Unit to identify those areas most likely to be affected by Loan Sharks in the County, and to design interventions to tackle this.
11. **Consumer Credit Licence Applications** - The Office of Fair Trading (OFT) currently operates the UK consumer credit licensing system. For certain high risk businesses (such as debt collecting, debt adjusting and 'sub-prime' lending), the OFT pay Trading Standards Services to undertake thorough audits on such businesses that have applied for a licence. Officers visit the businesses concerned to look at systems and practices, and to inform the OFT's decision as to whether the business is fit to hold a consumer credit licence. The Service has carried out 6 such audits in the last 2 years.
12. **Product Safety** - at the time of writing, the Service has deployed three teams of officers to seize a quantity of suspected counterfeit air fresheners at various locations in the County. The counterfeit fresheners can contain very dangerous levels of chemicals that are hazardous to human health. They were brought to the Service's attention by members of the public following a feature on the recent 'Fake Britain' programme.
13. Officers have also been supporting a Nottinghamshire company to recall unsafe electrical vehicle heaters. The business withdrew the product immediately from sale, and put in place a product recall with the team's assistance to ensure the return of all units from customers, who are being refunded.
14. **Neighbourhood Alert** – allows the Police, Trading Standards, Neighbourhood Watch and other organisations to send targeted community safety messages to communities. 9,500 residents have now signed up to receive Trading Standards messages. Recent messages sent include an information request to mobility product purchasers, a warning about the new Olympic lottery scam, information on bogus charity collectors, and warnings about bogus traders in Hucknall and West Bridgford. Residents can register to receive messages at [www.neighbourhoodalert.co.uk](http://www.neighbourhoodalert.co.uk).
15. **Safeguarding the vulnerable** – the team continues to focus efforts on protecting those most in need. Recent cases include:
  - Officers intervened to assist an older women resident who had paid £500 in cash to a cold-calling tarmaccer. The 'tarmac' was in fact red paint, which washed off in the rain.

A Neighbourhood Alert message was sent out to warn local residents, and officers gave 'target hardening' support to the resident to stop it happening again.

- A safeguarding meeting was convened to work with Social Care and Police colleagues to protect an elderly resident befriended by known bogus property repairers.
- Officers have been supporting an elderly resident duped into paying over £2,000 in cash for a reclining chair bought for £600 from a legitimate local trader. Whilst there are no leads on identifying the perpetrator, the team will work with mobility retailers to flag up the issue.
- Officers secured a refund of £1,100 for an older person with Parkinson's, in respect of an adjustable bed. Having promised delivery in four days, the wrong bed was delivered three weeks later. For four months, repeated attempts were made to get the correct bed delivered. Following several failed attempts by the purchaser to get a response to a refund request, the retailer finally refunded after a Trading Standards Officer was called in to help.

16. **Changes to the controls on video games** – The Government have announced proposed measures to strengthen the law on age ratings on games. The changes would see the current system simplified and strengthened to offer better protection to young people, with all relevant games rated using the PEGI system (used across Europe) by the Video Standards Council (VSC).

17. The two most significant changes are firstly, that the VSC will have the power to refuse to grant an age-rating for a video game if it includes extreme content, meaning it would not be allowed to be sold - supplying a game without an age-rating would be an offence punishable by two years in prison and an unlimited fine. Secondly, the '12' age rating would be enforceable for the first time, and punishable by six months in prison and a £5000 fine for anyone selling such a game to someone under 12. Trading Standards has been identified to enforce the proposed changes.

18. **Olympic Torch Relay** - The Service is preparing for opportunist scams and crimes that the celebration might present. The Games' marks and symbols are legally protected by existing and special laws, and Trading Standards have a responsibility for enforcing this legislation. As the torch relay progresses, officers will keep a watching brief, identifying potential issues and liaising with colleagues in other areas.

19. Some officers will be marshalling the event, whilst a dedicated officer will be on standby for the multi-agency control room to contact should an immediate response be needed.

20. **Illicit Tobacco & Alcohol** - The Service continues to monitor the market for sales of counterfeit tobacco and alcohol, both of which pose significant public health risks. After publicity campaigns to raise awareness, the Service continues to receive useful tip-offs from the public. Recent calls resulted in a small seizure of illicit vodka from a retailer, while at another premises, 1,600 illicit cigarettes were recovered.

21. **Road Traffic Accuracy** - the Service recently verified the accuracy of the 'Dynamic Axle Weigher' at Saxondale, operated by the Vehicle & Operators Standards Agency (VOSA). The equipment is used by the Police and VOSA to tackle the menace of overloaded vehicles

on the County's roads. Because it can weigh each axle of a vehicle, the equipment helps to prevent accidents caused through poorly loaded as well as dangerously overloaded vehicles, in addition to reducing the damage caused to the highways.

22. **Newark Agricultural Show** - officers attended the show in May to ensure the welfare of livestock, and to carry out bio-security checks aimed at preventing disease spread. Over the two days, the movement licences of over 500 animals were verified. Of the infringements identified, none were found regarding Nottinghamshire animals.
23. **Environmental Weight Restrictions** - The Service has conducted 8 enforcement exercises since April, 6 of which were at existing Community Lorry Watch areas (Papplewick, Nuthall, Cropwell Bishop, Langar cum Barnstone, Coddington and Ravenshead), whilst 2 were in West Bridgford and Kirkby in Ashfield. Thirty (30) vehicles are currently being investigated for potential offences, and whilst a further driver has received a warning.
24. A number of new orders come into force in 2012, so the Service will survey the new restrictions to assess compliance levels.
25. **Handy Persons Adaptation Scheme (HPAS)** - Trading Standards and Social Care colleagues are working to recruit more 'Buy With Confidence' traders to the Handy Person Adaptation Scheme. The scheme helps to older and vulnerable people to remain living independently in their homes through access to reliable businesses to assist with adaptations to their homes.
26. Training sessions in Hucknall and Worksop in June will promote the scheme, run in partnership between the County Council, all District and Borough Councils, and the two health authorities.
27. **Primary Authority Partnerships** - Following the joint seminar with Rushcliffe Borough Council, two further companies have now signed up for a partnership, one a Pet Food Manufacturer, the other a large supplier of 'white goods'.
28. **'Real Deal'** - The Service is pleased that the new owners of Thoresby Market have now signed up, thereby agreeing to work hard to prohibit the sale of illegal goods there. In return, Trading Standards has been working with the organisers to support them in identifying such goods, and in policing the market. The Service will look to roll the Charter out to other responsible Market Operators if it proves to be a success.
29. **Regional Operations Unit ('Scambusters' Team)** - The review of the Consumer Law landscape has offered new opportunities. The Team has seized this, and has been given additional central Government funds to investigate bogus charity bags. The Team is also bidding for finance to support a large fraud investigation. The flexible structure and past experience in obtaining external grant money means the Service is well placed to exploit the new landscape, and attract extra resources.
30. The Team is leading an enquiry into a bogus roof treatment company. As well as investigating whether the treatment is effective at all, it is looking into several cases where large deposits have been taken without work being done, and also harassment allegations. Derby City Council will second a Trading Standards Officer into the Team to support the investigation.

31. **Legal Action Update** - The sentencing of Maxwell Stuart Alvey from Arnold, who had previously pleaded guilty to committing a number of fraud offences for reducing the mileages on vans, was adjourned from 4<sup>th</sup> May until 22<sup>nd</sup> June, pending medical reports.
32. On the 9<sup>th</sup> May, Graham Jenkins from Newark attended Worksop Magistrates Court in relation to poor quality work the authority alleges he carried out on several people's homes. He did not enter a plea, but the magistrates committed the case to the Crown Court to be dealt with.
33. A Mansfield man, James William Thomas, who had been selling counterfeit cigarettes and tobacco recently pleaded guilty to Trade Mark Act offences and tobacco labelling offences. He has been committed to the Crown Court for sentencing, and for the commencement of 'a proceeds of crime' hearing. A date has not yet been set.

## **Statutory and Policy Implications**

34. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

It is recommended that the Community Safety Committee:

- 1) note and comment on the contents of this report.

**MARK WALKER**  
**GROUP MANAGER, TRADING STANDARDS**

**For any enquiries about this report please contact:**

Mark Walker

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### **Background Papers**

None.

### **Electoral Division(s) and Member(s) Affected**

All.

CS5



10<sup>th</sup> July 2012**Agenda Item: 9****REPORT OF GROUP MANAGER, EMERGENCY MANAGEMENT & REGISTRATION  
UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES****Purpose of the Report**

1. To provide an update on recent key activities and events of the County Council's Emergency Planning Team and of Registration and Celebratory Services.

**Information and Advice****Emergency Management**Floods response planning

2. During May, the Emergency Planning Team carried out a telephone 'call-out' exercise to test the out-of-hours contact arrangements in place as part of the Local Resilience Forum 'Sandbag policy'. The policy formalises the multi-agency procedures for responding to requests for sandbags, and has been agreed by all relevant agencies. It establishes the procedure used by local public bodies when they receive a sandbag request from a member of the public or a local business. The policy recognises that sandbags may be useful in only in specific circumstances, and requests from hospitals, care homes and other life saving services will be given priority. The public are encouraged to purchase their own sandbags and flood protection equipment prior to a flood occurring, and are advised that there may be a significant delay in the issuing of sandbags if there is a high volume of requests during a flood emergency.
3. The County Council has robust and appropriate plans to respond to local flood events. However, recent changes in legislation, and changes to local highways management arrangements between the County Council and other Councils, have changed the capacity of some Councils to issue sandbags. Consequently, the emergency planning team, together with authority's Highways colleagues, have begun the process to revising and update emergency plans ahead of the seasonal flood risk period over the winter months.
4. In early June, wet weather across the UK caused significant flooding in Wales, South West England and Sussex. In Nottinghamshire some of the forecasts from the Met Office and the Environment Agency were reminiscent of those that caused surface water flooding in summer 2007, and preparations were made for possible flooding once again. The emergency planning team maintained close touch with environment agency colleagues, and



issued information as appropriate. Information was also passed to the chairman of the Community Safety Committee and the Transport and Highways Committee.

#### Emergency Temporary Mortuary Exercise

5. 'Exercise Raven', on 8<sup>th</sup> May, was established with the aim of validating the function of the Emergency Mortuary Co-ordinating Group (EMCG) within the Local Resilience Forum's Emergency Mortuary Plan. The emergency planning team had played a major part in the development of the plan, and the County Council's representation at the exercise was led by the Service Director for Promoting Independence and Public Protection.
6. Participants in the exercise included Dr Nigel Chapman representing HM Coroner, plus representatives of Nottinghamshire Police, all local authorities, local health services and the Regional Emergencies Division of the Department for Communities and Local Government. Delegates reported that it had been a productive event, and demonstrated the importance of local authority's involvement in this work. It had been useful to address the role of the District and County Council, and had confirmed that a memorandum of understanding in relation to costs and role needs to be included in the current emergency mortuary plan.

#### Queen's Diamond Jubilee Beacons

7. The period since the last meeting of the Community Safety Committee included the celebration of the Queen's Diamond Jubilee during an extended Bank Holiday in early June. Events included the lighting of thousands of beacons across the country, including around 80 in Nottingham and Nottinghamshire. The Emergency Planning Team contributed to the work of the overall organising committee, led by the Chief Fire Officer, in particular by signposting event organisers to guidance on event safety. Happily, the beacon events throughout Nottinghamshire were as safe as they were spectacular, provided a fitting tribute the occasion without any serious injuries occurring.

#### Olympic Torch Relay

8. At time of writing, the Emergency Planning Team is devoting significant resources to planning and preparations for events along the route of the Olympic Torch Relay through the County, scheduled for 28<sup>th</sup> June. In particular, the team are leading the multi-agency 'Safety Advisory Group' which is scrutinising and advising on Event Safety Management Plans for activities along the relay route. In doing so, they have been reviewing lessons learnt reports from earlier sections of the relay route. Two members of the team attended the briefing for Elected Members, which was organised by colleagues from the Children, Families and Cultural Services department.

#### Update on Safety at Sports Grounds

9. A match-day safety inspection was carried out at Trent Bridge Cricket Ground on the first day of the Test Match between England and the West Indies. Full details have been reported to the relevant 'Safety Advisory Group' and the key points are summarised here.
10. The ground was subject to a structural inspection on the day before the match, which confirmed that the ground is in very good condition and is maintained to a high standard. No major defects were found. The Cricket Club has a very experienced and qualified safety



team and strong safety culture is evident among the Steward Supervisors and to the Stewards. The Control Room is well equipped. Communications systems are resilient. The ground has a very clear public address system, and all steward supervisors have radios with direct access to the Control Room. The CCTV cameras are monitored from the Control Room and give a good coverage of the stands and concourses. There was no public disorder during the match, and only a very small minority became “boisterous” in afternoon.

11. With regard to Mansfield Town Football Club, the emergency planning team is currently investigating two suspected breaches of the club’s General Safety Certificate. These occurred at the One Call Stadium in the fixture against York City on Monday 7<sup>th</sup> May 2012. As part of this, the club was given time to complete their own internal enquiries prior to being interviewed by the emergency planning team on the 18<sup>th</sup> June.
12. The team is currently facilitating the process for a change of Safety Certificate Holder at Hucknall Town Football Club.

#### Industrial Action planned by Doctors on 21<sup>st</sup> June 2012

13. During June, team members worked with colleagues from across County Council departments to determine possible impacts arising from the anticipated industrial action by doctors scheduled to take place on 21<sup>st</sup> June. Consideration was given in particular to potential impact of children’s and adults social care.
14. The team represented the County Council in discussions with health service colleagues to make contingency plans to maintain critical services during the industrial action. They also gave information to be fed into a national 'Situation Reporting' system. A network of contacts was established to coordinate local plans, share assumptions and consider interdependencies affected by possible disruption. Health Service emergency planning colleagues were able to offer reassurance that doctors would be available to advise on and support ‘Section 47’ decisions under The Children's Act. There was confidence that urgent requests made for assessments be carried out on the same day if child was at risk.
15. With regard to doctors commissioned to undertake the Mental Health Assessor role within the deprivation of liberty safeguards, representatives of Nottinghamshire Healthcare NHS Trust predicted there would be no problems in providing emergency assessments. Similarly, there was no expectation of a surge or delays in hospital discharges. It was believed that discharges should be as normal on the day of action and that there should not be a knock-on effect to the following day. However, it was felt that routine, non-emergency calls from Social Workers to GP practices could be affected as some may not be dealing with calls that are not urgent.

## **Registration and Celebratory Services**

#### Registration Records Repository Project

16. As part of the overall reorganisation of the Registration Service, it is planned that all Registration Service historic records, dating back to 1837, will be gathered into one repository. It is intended that this will be a business unit for copy certificates and family history research. The repository project aims to provide improved facilities for the public and for staff, including the use of information technology to offer online certificate ordering.

17. Early enquiries established that the business unit and records cannot be accommodated in the County Council's Archives, therefore it was decided to utilise the Council's Registration Office in Bulwell, which was formerly Basford Register Office. Calculations have demonstrated that, after a building refit, there would be more than enough expansion space for many years to come. A temporary project manager has been provided to assist in planning the project.
18. At present, the only personnel assigned to this project are the Registrations Records Manager and a temporary Project Manager. The staffing establishment includes three Registration Support Officers, whose recruitment will begin soon. Once appointed, these officers will be based initially in each of our three Registration areas, from where they will organise the transfer of records to the repository, while maintaining business as usual for the public. It is anticipated that the project will be completed in spring 2013.

## **Statutory and Policy Implications**

19. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are included in the report.

## **RECOMMENDATION/S**

It is recommended that the Community Safety Committee:

- 1) Note and commend on the contents of the report.

**ROBERT FISHER**

**Group Manager, Emergency Management and Registration**

**For any enquiries about this report please contact:**

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## **Electoral Division(s) and Member(s) Affected**

All.

CS7

10<sup>th</sup> July 2012

**Agenda Item: 10**

## **REPORT OF THE SERVICE DIRECTOR, PROMOTING INDEPENDENCE AND PUBLIC PROTECTION**

### **SAVINGS AND EFFICIENCY PROGRAMME UPDATE**

#### **Purpose of the Report**

1. To provide an update on progress against the efficiencies savings relevant to the Community Safety Committee.

#### **Information and Advice**

##### **Background**

2. The budget approved by County Council in February 2011 required the Council to make savings and efficiencies of £1.744 million for the period 2011/12 to 2014/15 through delivery of 8 projects falling within the Community Safety Committee.
3. Subsequently, £65,000 savings assigned to one of these, the *Coroners Budget Reduction* project, was withdrawn as it was not possible to deliver the required level of efficiencies. In addition, at the February 2012 County Council budget meeting, it was agreed that the additional £42,000 would be realised through the Trading Standards staffing budget by £49,000.
4. The current level of savings assigned to this suite of projects is outlined below:

<b>Project</b>	<b>2011 / 12 Savings Target (£'000s)</b>	<b>2012 / 13 Savings Target (£'000s)</b>	<b>2013 / 14 Savings Target (£'000s)</b>	<b>2014 / 15 Savings Target (£'000s)</b>	<b>Total</b>
Cease Healthier Communities Service	187	0	0	0	187
Emergency Management: Increase Income	56	0	0	0	56
Registration Service: Maximising Income Opportunities and Cessation of the Security Guard	133	98	99	98	428

Project	2011 / 12 Savings Target (£'000s)	2012 / 13 Savings Target (£'000s)	2013 / 14 Savings Target (£'000s)	2014 / 15 Savings Target (£'000s)	Total
Trading Standards: Regional Working and Income Generation	76	77	0	0	153
Reduction of Grant Aid to Citizens Advice Bureaux	200	0	0	0	200
Trading Standards: Staffing Efficiencies	520	49	0	0	569
Emergency Planning: Staffing Reductions and Efficiencies	136	0	0	0	136
<b>Totals</b>	<b>1,308</b>	<b>224</b>	<b>99</b>	<b>98</b>	<b>1,729</b>

### Progress against the 2011/12 savings target

- As at the end of March 2012, 94% of the Year 1 (2011/12) efficiencies target assigned to these projects had been achieved. This equates to £1.235 million worth of savings, a shortfall against the target of £73,000.

### Progress against the 2012/13 savings target

- Five of the existing eight efficiency projects falling within the Community Safety Committee have now been fully completed. Over 2012/13 delivery of the remaining 3 projects continues, with the target of achieving a combined efficiencies target of £224,000.
- As at the end of May 2012, actual savings achieved relating to these remaining projects totals £63,000; this represents 28% of the annual savings target.
- Ongoing progress towards achieving these targets will continue to be reported to the Community Safety Committee.

### Statutory and Policy Implications

- This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### RECOMMENDATION

- It is recommended that the Community Safety committee receive and comment on the report.

**PAUL MCKAY**

**Service Director, Promoting Independence and Public Protection**

**For any enquiries about this report, please contact:**

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**Background Papers**

- 24<sup>th</sup> February 2011 County Council – Budget meeting. The budget report can be found at: [11-12 Budget Report](#)
- 23<sup>rd</sup> February 2012 County Council – Budget meeting. The budget report can be found at: [12-13 Budget Report](#).

**Electoral Division(s) and Member(s) Affected**

All.

CS6



10<sup>th</sup> July 2012**Agenda Item: 11****REPORT OF GROUP MANAGER TRADING STANDARDS****CHANGES TO THE TRADING STANDARDS STAFFING ESTABLISHMENT****Purpose of the Report**

1. The purpose of the report is to seek approval to make adjustments to the staffing establishment within the Trading Standards Service to address recent developments and emerging needs within the Service.

**Information and Advice****The Main Trading Standards Service**

2. On 31<sup>st</sup> May 2011, a new Trading Standards structure was implemented to realise staff efficiency savings for 2011/12 of £520,000; whilst continuing to deliver key business objectives. The changes were approved by delegated authority; ref AH/2011/00015.
3. A previously approved voluntary redundancy request from a 0.4 fte level 2 Trading Standards Officer took effect at the end of a period of maternity leave on 31<sup>st</sup> March 2012 and was a planned saving to contribute £11.9k to the £520k. An additional request from a level 2 Trading Standards Officer to reduce hours from 1 fte to 0.8 fte was approved and took effect from November 2011, generating an additional £6,000 saving.
4. The Service Director, Promoting Independence and Public Protection approved, under delegated authority, a request for voluntary redundancy from a level 4 Trading Standards Officer in anticipation of savings to be required in 2012/13. This took effect from 31<sup>st</sup> December 2011 (ref: AH 2011/000057), and generated a £41.4k saving.
5. A Level 2 Trading Standards Officer issued notice to retire from the authority on 31<sup>st</sup> May 2012, creating an additional vacancy.
6. The Service was subsequently asked to find a further £49,000 efficiency savings for 2012/13.

**Current Establishment**

7. A Level 2 Trading Standards Officer has recently achieved the Diploma in Consumer Affairs and Trading Standards, and the necessary Quality Assurance competency, to be in a position to advance to Level 3 in the Trading Standards career scheme. Two other officers are also on course to achieve the same within the current financial year. Advancement to Level 3

under this scheme is subject to a post being available, and the officer satisfying an internal recruitment process.

8. The Service lost a number of senior positions to voluntary redundancy, to meet previous staff savings targets.
9. As part of the previous restructure in May 2011, management capacity was reduced in the Service, from 3 fte Trading Standards Managers, 5.8 fte Team Leaders, 1 fte Legal Services Manager, and 2 fte Office Coordinators, to 4 fte Team Managers.
10. The legal duties of the Legal Services Manager role, including processing complex case files and presenting them in court, were absorbed by one of the Team Manager roles, on top of extensive additional operational and strategic management roles. The last several months have identified a pressing need for specialist legal support for that Team Manager in order to cope with this expanded role.
11. Certain legal roles such as processing case files, preparing papers for court and other associated duties could be delegated to a suitably competent and trained support person. The proposed amended structure, therefore, includes an additional 1 fte Intelligence Support Officer post to undertake these duties, and to also provide additional specialist support to the Intelligence Manager and Accredited Financial Investigator to bolster the Service's Intelligence and Financial Investigation capabilities.

## Proposed Structure

12. The proposed amended structure therefore includes the disestablishment of 4 Level 2 TSO posts, and the establishment of 4 Level 3 TSO posts to help to redress that balance. The proposal is to recruit to one post; initially considering redeployment candidates.
13. Table 1 below outlines the proposed new structure to meet the needs of the service within available resources, as compared to the previous structure which took effect on 31<sup>st</sup> May 2011.

**TABLE 1-TRADING STANDARDS MAIN SERVICE PROPOSED ESTABLISHMENT CHANGES**

Structure 31 May 2011			Proposed Structure	
ROLE	FTE	Cost (including oncosts) £k	FTE	Cost (including oncosts) £K
Level 1/2 TSO	24.2	719.4	19.6	582.8
Level 3 TSO	2.8	101.0	6.8	245.3
Level 4 TSO	8.6	356.0	7.6	314.9
Team Mgrs	4	201.8	4	202.1
Group Mgr	1	69.4	1	69.5
Office Co-ord	1	25.2	1	25.2
Fin Invest. Officer	1	41.4	1	41.4
Intelligence Mgr	1	36.1	1	36.1
Information Mgr	1	36.1	1	36.1
Intelligence Support Officer	1	21.3	2	42.6



ROLE	FTE	Cost (including oncosts) £k	FTE	Cost (including oncosts) £K
Business Support Admin	2	38.2	2	38.2
Technical Assts	3	57.3	3	57.3
<b>TOTAL FTE</b>	<b>50.6</b>	<b>1703.2</b>	<b>50</b>	<b>1691.5</b>

NB/ The above proposed figures incorporate the higher 2012/13 N.I rates.

## Scambusters Team

14. The Scambusters Team was set up in 2008, initially on a contract until March 2011. This arrangement has subsequently been extended twice and the current contract runs until March 2013 (DDR ref: AH/2012/00033). Previous employment contracts have been on a temporary basis, which has caused recruitment and retention issues within the team. The turnover of staff has inevitably at times impacted on the team's efficiency and morale, as major complex investigations require sustained officer commitment and continuity.
15. The national funding and government regime for Trading Standards is also changing. As a result the Scambusters team is now regarded as a permanent fixture within the national Trading Standards landscape. The proposal therefore is that the five core roles (outlined in Table 2 below) be made permanent.

**TABLE 2 – PROPOSED PERMANENT SCAMBUSTERS TEAM STAFFING**

FTE by ROLE: 1 June 2012	FTE	Rounded figure (£k)
Team Manager	1	50.5
Scambusters Investigator	3	108.3
Intelligence Support Officer	1	21.3
<b>Total</b>	<b>5</b>	<b>180.1</b>

16. **Financial Implications – Main Service Proposals** - Taking all proposed changes above into account, the new structure would save £11.7k. The shortfall of £49.2k required to meet the total required £60.9k savings (£11.9k remaining from 2011/12, £49k 2012/13) can be found from further efficiency savings to the Trading Standards supplies and services budget.
17. **Financial Implications – Scambuster Team Proposals** there are no financial implications for the Authority as the costs of the Scambusters team are fully met by external grant funding (DDR Ref: AH/2012/00033). As outlined above the financial consequences of redundancy would not alter once the post-holder has worked for the Authority for more than 12 weeks.

## Reason/s for Recommendation/s

18. In order to realise the required efficiencies and provide Nottinghamshire with an effective Trading Standards service, it is recommended that the changes to the staffing structure be approved.

## Statutory and Policy Implications

19. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

1) It is recommended that the existing Trading Standards staffing structure be disestablished with effect from 10<sup>th</sup> July 2012 and the amended staffing structure for the Trading Standards Service be confirmed as follows with effect from 10<sup>th</sup> July 2012:

- (a) 19.6 fte (725.2 hours) Trading Standards Officers, level 1 / 2 (Grade 4/5 scp 19-28) and the posts be allocated an approved car user allowance
- (b) 6.8 fte (251.6 hours) Trading Standards Officers, Level 3 (Band A, scp 29-34) and the post be allocated an approved car user allowance
- (c) 7.6 fte (281.2 hours) Trading Standards Officers, Level 4, (Band B, scp 34-39) and the post be allocated an approved car user allowance
- (d) 4 fte (148 hours) Team Managers, (Band D, scp 42-47), and the post be allocated an approved car user allowance
- (e) 1 fte (37 hours) Group Manager, (Band F, scp 56-61) and the post be allocated an approved car user allowance
- (f) 1 fte (37 hours) Officer Coordinator, (Grade 4, scp 19-23)
- (g) 1 fte (37 hours) Financial Investigation Officer, (Band B, scp 34-39) and the post be allocated an approved car user allowance
- (h) 1 fte (37 hours) Intelligence Manager, (Band A, scp 29-34) and the post be allocated an approved car user allowance
- (i) 1 fte (37 hours) Information Manager, (Band A, scp 29-34)
- (j) 2 fte (74 hours) Intelligence Support Officer, (Grade 3, scp 14-18)
- (k) 2 fte (74 hours) Business Support Administrators (Trading Standards), (Grade 2, scp 9-13)
- (l) 3 fte (111 hours) Technical Assistants, (Grade 2, scp 9-13)

2) It is recommended that the following roles within the Scambusters Team be established on a permanent basis with effect from 10<sup>th</sup> July 2012:

- a) 1 fte (37 hours) Scambusters Team Manager, (Band D, scp 42-47, subject to job evaluation) and the post be allocated an approved car user allowance

- b) 3 fte (111 hours) Scambusters Investigators, Level 3 (Band A, scp 29-34) and the post be allocated an approved car user allowance
- c) 1 fte (37 hours) Intelligence Support Officer, (Grade 3, scp 14-18).

**MARK WALKER**  
**GROUP MANAGER-TRADING STANDARDS**

**For any enquiries about this report please contact:**

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**Constitutional Comments (KK 21/05/2012)**

20. The proposals in this report are within the remit of the Community Safety Committee.

**Financial Comments (CLK 16/05/2012)**

21. The funding for the Scambusters posts is only confirmed until 31<sup>st</sup> March 2013. The funding is expected to continue beyond this date, however there is no formal confirmation of this. In the event that the funding ceases, the posts would have to be disestablished, which could incur costs to the authority.

22. The financial implications for the main trading standards team are contained within the body of the report.

**Background Papers**

None.

**Electoral Division(s) and Member(s) Affected**

All.

ASCH / DD3543



**29 May 2012****Agenda Item: 12****REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND  
CORPORATE SERVICES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's work programme for 2012/13.

**Information and Advice**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the new committee arrangements, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme.
5. At its meeting on 28 May 2012, Administration Committee decided that periodic update reports from the following outside bodies should be submitted to the Community Safety Committee:-
  - a. Community Safety Partnerships Trust
  - b. Crime & Disorder Reduction Partnerships
  - c. Nottinghamshire Fire Authority

The Committee needs to determine the frequency of these reports.

**Other Options Considered**

6. None.

## **Reason/s for Recommendation/s**

7. To assist the committee in preparing its work programme.

## **Statutory and Policy Implications**

8. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

- 1) That the committee's work programme be noted, and consideration be given to any changes which the committee wishes to make;
- 2) That the committee determine the frequency of the periodic reports from the named Outside Bodies.

**Jayne Francis-Ward**

**Corporate Director, Policy, Planning and Corporate Services**

**For any enquiries about this report please contact: Democratic Services Officer -**

Daniel Reynafarje

Tel: 0115 977 3160

## **Constitutional Comments (SLB)**

9. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

## **Financial Comments (PS)**

10. There are no financial implications arising directly from this report.

## **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

## **Electoral Division(s) and Member(s) Affected**

All

## **COMMUNITY SAFETY COMMITTEE - WORK PROGRAMME**

<b>REPORT TITLE</b>	<b>BRIEF SUMMARY OF AGENDA ITEM</b>	<b>LEAD OFFICER</b>	<b>REPORT AUTHOR</b>
<b>May 2012</b>			
Presentation on Emergency Planning, Registration and Safety in Sports Grounds	Information overview of service area including responsibilities, key issues and current service developments	Robert Fisher	Robert Fisher
Update on key Trading Standards Matters	Update on important developments in the Service	Mark Walker	Mark Walker
Safety at sports ground	Update report on regular inspections of safety at County sports grounds.	Rob Fisher	Rob Fisher
Update on Emergency Planning and Registration services	Update report on key activities and events in Emergency Planning and Registration.	Rob Fisher	Rob Fisher
Update on Community Safety	Report outlining key issues for community safety in Nottinghamshire.	Jayne Francis-Ward	C. Walker
Holocaust Centre Project	Report requesting approval for funding a successful hate crime pilot project to Worksop North	Jayne Francis-Ward	C. Walker
Domestic Violence Funding	Report on distribution of funds for domestic violence	Jayne Francis-Ward	C. Walker
<b>July 2012</b>			
Presentation on Trading Standards Matters	Information overview of service area including responsibilities, key issues and current service developments	Mark Walker	Mark Walker
Update on key Trading Standards Matters	Update on important developments in the Service	Mark Walker	Mark Walker
Update on Emergency Planning and Registration services	Update report on key activities and events in Emergency Planning and Registration.	Rob Fisher	Rob Fisher
Update of Community Safety	Report outlining key issues for community safety in Nottinghamshire	Jayne Francis Ward	C. Walker
Update on the Savings and Efficiencies Programme	Update on progress of the projects in the department and savings made to date	Paul McKay	E Davies
Community Safety- Police	Update from County Divisional Commander	Chief Supt Ak Khan	
Domestic Violence Report	Confirmation of commissioning arrangements, latest performance and Domestic Homicide Review	Jayne Francis-Ward	R. Adams
Police and Crime Commissioner Update	Latest news on Police and Crime Commissioner and local preparations for election.	Jayne Francis-Ward	C. Walker

REPORT TITLE	BRIEF SUMMARY OF AGENDA ITEM	LEAD OFFICER	REPORT AUTHOR
Youth Crime	Report from Head of Targeted Support and Youth Justice Services	Laurence Jones	Laurence Jones
Changes to the Trading Standards Staffing Establishment	To make adjustments to the staffing establishment within the Trading Standards Service (both the main Service, and the Scambusters Team hosted within the Service) to address recent developments and emerging needs in the Service.	Mark Walker	Mark Walker
Staffing Matters	To include an overview of staffing decision/issues.	All	
<b>October 2012</b>			
Presentation on Community Safety matters	Information overview of service area including responsibilities, key issues and current service developments	Jayne Francis Ward	C Walker
Update on key Trading Standards Matters	Update on important developments in the Service	Mark Walker	Mark Walker
Update on Emergency Planning and Registration services	Update report on key activities and events in Emergency Planning and Registration.	Rob Fisher	Rob Fisher
Update of Community Safety	Report outlining key issues for community safety in Nottinghamshire	Jayne Francis Ward	C. Walker
Community Safety – Reducing Re-offending	Presentation from Notts Probation on current work to reduce re-offending	Jane Geraghty	
I Pledge Report	Evaluation report from this year's programme.	Jayne Francis-Ward	C. Walker
Hate Crime	Update on action plan and partnership initiatives	Jayne Francis-Ward	C. Walker
Anti-Social Behaviour	Explanation of performance monitoring of Anti Social Behaviour and current position.	Jayne Francis-Ward	C. Walker
Staffing Matters	To include an overview of staffing decision/issues.	All	
<b>November 2012</b>			
Update on key Trading Standards Matters	Update on important developments in the Service	Mark Walker	Mark Walker
Registration fees	Report on potential changes to registration fees	Rob Fisher	Rob Fisher
Update on Emergency Planning and Registration services	Update report on key activities and events in Emergency Planning and Registration.	Rob Fisher	Rob Fisher



REPORT TITLE	BRIEF SUMMARY OF AGENDA ITEM	LEAD OFFICER	REPORT AUTHOR
Update of Community Safety	Report outlining key issues for community safety in Nottinghamshire	Jayne Francis Ward	C. Walker
Update on the Savings and Efficiencies Programme	Update on progress of the projects in the department and savings made to date	Paul McKay	E Davies
Community Safety - Victim Support	Presentation from Victim Support following Annual Review in October.	Olwen Edwards	
Prevent Strategy	Update on new national framework and local response Info	Jayne Francis-Ward	C. Walker
End of Q2 Performance Report	Brings performance up to end of September.	Jayne Francis-Ward	C. Walker
Staffing Matters	To include an overview of staffing decision/issues.	All	
<b>January 2013</b>			
Update on key Trading Standards Matters	Update on important developments in the Service	Mark Walker	Mark Walker
Update on Emergency Planning and Registration services	Update report on key activities and events in Emergency Planning and Registration.	Rob Fisher	Rob Fisher
Update of Community Safety	Report outlining key issues for community safety in Nottinghamshire	Jayne Francis Ward	C. Walker
Community Safety – Public Health	Presentation from Public Health on drugs and alcohol commissioning etc	Barbara Brady	BB
Staffing Matters	To include an overview of staffing decision/issues.	All	
<b>February 2013</b>			
Update on key Trading Standards Matters	Update on important developments in the Service	Mark Walker	Mark Walker
Approval of Trading Standards Fees and Charges for 13/14	To formally approve the fees and charges made for services delivered by the Trading Standards Service during 2013/14	Mark Walker	Andy Penn
Update on Emergency Planning and Registration services	Update report on key activities and events in Emergency Planning and Registration.	Rob Fisher	Rob Fisher
Update of Community Safety	Report outlining key issues for community safety in Nottinghamshire	Jayne Francis Ward	C. Walker
Update on the Savings and Efficiencies Programme	Update on progress of the projects in the department and savings made to date	Paul McKay	E Davies

REPORT TITLE	BRIEF SUMMARY OF AGENDA ITEM	LEAD OFFICER	REPORT AUTHOR
End of Q3 Performance Report	Up to end of December 2012	Jayne Francis-Ward	C.Walker
Community Safety Commissioning Proposals 2013/14	Report outlining proposed commissioning priorities for Community Safety Budget for 2013/14	Jayne Francis-Ward	C. Walker
Police and Crime Commissioner Update	Report updating committee on the newly elected Police and Crime Commissioner.	Jayne Francis-Ward	C. Walker
Strategic Assessment 2013/14	Report outlining key findings and recommendations of the Strategic Assessment 2013/14	Jayne Francis-Ward	C. Walker
Staffing Matters	To include an overview of staffing decision/issues.	All	All
<b>April 2013</b>			
Update on key Trading Standards Matters	Update on important developments in the Service	Mark Walker	Mark Walker
Food and Feeding Stuffs Service Plan	To approve the proposed work plan regarding Food Standards work and Animal Feeding Stuffs	Mark Walker	Andy Penn
Update on Emergency Planning and Registration services	Update report on key activities and events in Emergency Planning and Registration.	Rob Fisher	Rob Fisher
Update of Community Safety	Report outlining key issues for community safety in Nottinghamshire	Jayne Francis Ward	C. Walker
Community Safety - Police Update	Presentation from Divisional Commander		
Review of Community Safety Budget 2012/13	End of financial year review of initiatives funded by the Community Safety Budget.	Jayne Francis-Ward	C. Walker
Community Safety Agreement	Report outlining the new Community Safety Agreement	Jayne Francis-Ward	C. Walker
Staffing Matters	To include an overview of staffing decision/issues.	All	All