

## **REPORT OF THE SERVICE DIRECTOR FINANCE, INFRASTRUCTURE & IMPROVEMENT**

### **COMMUNITIES PERFORMANCE REPORT FOR QUARTER 2 PLACE CORE DATA SET**

#### **Purpose of the Report**

1. To provide the Committee with an update of performance for Communities Committee for quarter 2 2021/22 (1 July 2021 to 30 September 2021).

#### **Background**

2. The Council's Planning and Performance Framework establishes the approach that the Council takes to planning and managing its performance to deliver effective and responsive services.
3. The Council has agreed that the key measures of its performance will be defined through a number of core data sets which are detailed in its Council Plan and each of its Departmental Strategies. Performance against these core data sets is reported to committee every three months (quarterly) to support the performance management of the delivery of services.
4. Key measures from the existing Council Plan (2017-2021) will continue to be reported until a new Council Plan can be established, and the subsequent core data set agreed upon.
5. At Full Council on November 25<sup>th</sup>, 2021, the Nottinghamshire Plan 2021-2031 was unanimously agreed. The Nottinghamshire Plan is a new, ambitious plan for the County Council, which sets out the strategic vision for the future of Nottinghamshire and the local authority. The Place Leadership team will begin working on revising performance indicators to support the plan and its ambitions over the coming weeks.

#### **Information and Advice**

6. The full Core Data Set is included in Appendix A, and when considering the appendix it should be noted that:
  - The previous figures are for the preceding quarter or financial year (2020/21), although in some cases this is highlighted as not applicable where the data is unavailable for the previous quarter/annual.
  - The appendix also indicates whether the measure is
    - a cumulative measure (C) which shows performance from 1 April 2021 to 31 March 2022,
    - a measure which is reported annually (A),

- or a measure which only includes the value for the individual quarter

7. The report highlights those core data set measures which have been identified as a risk in the appendix based on the latest performance figures.
8. The report also acknowledges Inspire, who commenced provision of a range of cultural and learning services from April 2016, including the Council's library services. Supported by the Council, Inspire has implemented a programme of investment to modernise public libraries and develop a range of cultural and learning services on behalf of the Council.

## Core Data Set

### Libraries

9. The previous performance indicator of number of library visits has been changed to library service engagement and visits as this better reflects the performance of the service and how users engage with it following the introduction of Covid19 restrictions and wider cultural shifts in user habits. The indicator still includes physical library visits, however, now also takes into account website visits, online library catalogue visits, attendance to virtual events, participants to outreach visits, contacts with ASK Inspire and home delivery.
10. For Q2 21/22, the total number of engagement and library visits was 790,113, against a quarterly target of 937,500 (annual target of 3,750,000). These targets have been agreed between Inspire and the Council and reflect a typical year, unaffected by Covid19 restrictions.
11. As to be expected physical visits are still down considerably, which reflects limited customer confidence in utilising public spaces and the slow return to town centres and the high street, whilst virtual interactions continue to be very high. Evidence from across the country suggests that library services in many areas are not yet fully open, whereas in Nottinghamshire all sites are now open in a covid secure way and largely at pre pandemic opening hours. A breakdown of engagement has been provided:

Engagement with service	Quarterly Target	
214,774 physical visits	575,000	⬇️
139,900 website visits	100,000	⬆️
409,478 online library catalogue visits	250,000	⬆️
6,983 attendance at virtual events	250	⬆️
2,956 participants to outreach visits	250	⬆️
15,453 contacts with ASK Inspire	11,750	⬆️
569 home delivery/home library service	250	⬆️

### Registration Services

12. The General Register Office (GRO) sets a national target of 90% for deaths registered within five days. Internal authority target has not been set for this year due to the pandemic and severe issues we have been experiencing with the RON system (registration online) The GRO compliance officer will no doubt look at this again in the coming months, however they have made it clear this is not a priority at the moment.
13. The percentage of deaths registered within five days during the months of July, August and September were 60%, 29% and 49%, respectively, which resulted in quarter 2 outcome of 53%. The Covid Act is still in place, therefore all deaths are being register over the telephone, however, the service is hugely reliant on hospitals and GP surgeries to send the MCCD (medical certificate cause of death) in a timely manner. The service regularly write to all concerned and asks for their cooperation in this matter but, whilst the Covid act is in place, the service has no control over when MCCD's are received. The Covid Act can only be in place until March 2022; the service are currently at the process of returning to face to face appointments, however it is hoped an extension will granted.

## **Trading Standards**

14. While the pandemic has initially limited the number of inspections able to take place in terms of illicit tobacco, the intelligence picture was still gathered and worked upon. This has meant that now inspections of shop premises are happening again, the team has increased knowledge in terms of the suspects and premises being used.
15. The service has continued to carry out illicit tobacco inspections, resulting in the seizure of 94,150 grams of illicit tobacco in September 2021, with a retail value of £37,660. For Q2, the total retail value of illicit tobacco seized was £46,350.
16. Throughout the pandemic the service has continued to support and protect vulnerable residents from scams and doorstep crime, predominately through engagement over the phone and in writing, rather than making personal visits. Visits are now starting to take place again, particularly to install call blockers to stop vulnerable consumers from becoming victims of scams and offer support via our partnership network.
17. A doorstep crime awareness project is currently being undertaken. Barbers and hairdressers are being visited in specific areas of Nottinghamshire to try and raise awareness of doorstep crime. It is recognised that hairdressers and barbers are often well established in the community and have ongoing relationships with consumers, therefore it is hoped that raising awareness of doorstep crime in this sector, will provide hairdressers and barbers with the knowledge of what to look out for and when to encourage a consumer to get some advice and support.

## **Communities Service**

18. The Communities service's hard work continued via the Community Support Hub, which brought together partners and volunteers to ensure that the vulnerable did not suffer unnecessary hardship due to Covid, from the delivery of essential medicines and food, to supporting mental health through books. This work is continuing and evolving with the demands from communities as they continue to live with the ever present covid risks.
19. A significant number of Local Improvement Scheme (LIS) revenue projects have been adversely impacted by the pandemic (i.e. many projects suspended, cancelled or

adapted their activity in response to the COVID-19 restrictions). Consequently, it has been difficult for groups to provide monitoring information for Q2 due to other emergency response priorities & challenges. Therefore, the figure provided is an estimate based on the year 1 monitoring information and makes some assumptions taking into account the information provided by groups regarding suspension/cancellation of their LIS project activity.

## **Finance Performance**

20. The 2021/22 revenue budget for the Communities Committee is £19.442 million. At the end of September 2021, the forecast outturn against this budget is £18.789 million resulting in a forecast underspend of £653,000. A summary of the Communities financial performance is included as Appendix B. The main reasons for forecast under and over-spending are set out below.
21. Culture and Enrichment is forecasting an overspend of £200,000 due to reduced income at Holme Pierrepont Water Sports Centre arising from cancelled/delayed events and reductions in people staying in accommodation, with consequent reduced income from food and beverage sales, resulting from COVID.
22. Registration services are forecasting an underspend of £313,000 due to ceremonies that had to be cancelled due to the pandemic being rescheduled for the current financial year.
23. Trading Standards are forecasting an overspend of £82,000 due to expected commercial income being lower than budgeted due to COVID.
24. The Communities team is forecasting an underspend of £862,000 due to reduced spending on the Local Improvement Scheme as there has been no capital bidding round in 2021/22.
25. Catering services are forecasting an overspend of £118,000 after a budget adjustment of £1.026 million to reflect the impact of COVID-19 on the financial performance of the service. The Schools Catering service is forecasting a revised overspend of £118,000 due to reduced sales of meals and increasing costs. Sales after schools reopened in September are expected to improve due to the lifting of COVID related restrictions but are expected to be lower than in previous years. Following the budget adjustment West Bridgford catering is forecasting a breakeven financial position.

## **Other Options Considered**

26. This report is provided as part of the Committee's constitutional requirement to consider performance of all areas within its terms of reference on a quarterly basis. The departmental strategy was agreed on 24 January 2018 and the format and frequency of performance reporting were agreed by Improvement and Change Sub Committee on 12 March 2018. Due to the nature of the report no other options were considered appropriate.

## **Reason/s for Recommendation/s**

27. This report is provided as part of the Committee's constitutional requirement to consider performance of areas within its terms of reference on a quarterly basis.

## **Statutory and Policy Implications**

28. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION**

29. That Committee notes the performance information provided on the Council's services for communities committee for the period 1 July 2021 to 30 September 2021.

**Nigel Stevenson**

**Service Director for Finance, Infrastructure & Improvement**

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## **Constitutional Comments (LPW 04/11/2021)**

30. The Communities Committee is the appropriate body to consider the content of the report. If Committee resolves that any actions are required, it must be satisfied that such actions are within the Committee's terms of reference.

## **Financial Comments (RWK 04/11/2021)**

31. There are no specific financial implications arising directly from the report. The financial performance of the Communities Committee up to the end of Q2 is set out in paragraphs 15 to 20 of the report and in Appendix B.

## **Background Papers and Published Documents**

The performance measures included within appendix A are measures which have previously been included within the performance section of committee reports. These committees are as follows; community safety committee, culture committee, environment and sustainability committee, personnel committee, planning and licensing committee, transport and highways committee, communities and place committee.

## **Electoral Division(s) and Member(s) Affected**

All