

minutes



Meeting	ADMINISTRATION COMMITTEE
Date	Wednesday 26 th April 2006 (10.30 am – 10.56 am)

Membership

Persons absent are marked with `A`

COUNCILLORS

Sheila Place (Chair)
Sybil Fielding (Vice Chair)

Peter Barnes
Chris Baron
Martin Brandon-Bravo OBE
Mrs K L Cutts
Albert Haynes
Stan Heptinstall MBE

Thomas A J Pettengell
Mick Storey
David Taylor
Chris Winterton

MINUTES

It was moved, seconded and

RESOLVED:- 2006/037

That the Minutes of the last meeting held on Wednesday 15th March 2006 be agreed as a true and correct record.

Note

Arising from the above resolution, the Minute Book was signed by Councillor Sheila Place.

APOLOGIES FOR ABSENCE

There were no apologies for absence.

DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

Councillor Chris Winterton declared a personal interest in Agenda item number 5b – Association of European Textile Communities on the grounds that he is the UK Vice-President of ACTE. Following a request for further clarification Councillor Winterton informed the Head of Members' Services that his interest was personal.

COUNTY HOSPITALITY BUDGET – FINANCIAL SUMMARY

Nigel Stevenson, Finance Manager, introduced the report which the Director of Resources had circulated previously. The report was concerned with the current position in relation to the County Hospitality Budget.

RESOLVED:- 2006/038

That the report be noted.

FIFTH ANNUAL ASSEMBLY OF STANDARDS COMMITTEES

Members had before them a report of the Head of Members' Services seeking approval for the attendance of five Members (to include at least one Independent Member of the Standards Committee) at the Fifth Annual Assembly of Standards Committee.

RESOLVED:- 2006/039

- (1) That Five Members (to include at least one Independent Member of the Standards Committee) and one Officer be authorised to attend the Fifth Annual Assembly of Standards Committee in Birmingham on 16th – 17th October 2006.
- (2) That in accordance with usual practice a written evaluation of the event be produced for consideration as appropriate within the Council.

ASSOCIATION OF EUROPEAN TEXTILE COMMUNITIES (ACTE)

Members had received from the Assistant Director Regeneration, a report requesting approval for attendance of one Member at the ACTE Executive Meeting on 20th – 23rd May 2006 in Lodz, Poland.

RESOLVED:- 2006/040

- (1) That Councillor Chris Winterton be authorised to attend the next ACTE Executive Meeting in Lodz, Poland on 20th – 23rd May 2006.
- (2) That in accordance with usual practice a written evaluation of the event be produced for consideration as appropriate within the Council.

NUCLEAR FREE LOCAL AUTHORITIES SEMINAR

The Assistant Director (Community Protection) had circulated a report outlining arrangements for the County Council to host a seminar on behalf of the Nuclear Free Local Authorities Group at County Hall on 29th – 30th June 2006.

RESOLVED:- 2006/041

- (1) That the arrangements described in the report for hospitality and hosting the Nuclear Free Local Authorities Seminar at County Hall on 29th – 30th

June be approved.

- (2) That in accordance with usual practice a written evaluation of the event be produced for consideration as appropriate within the Council.
- (3) That the cost of the Seminar of £790 be met from the County Hospitality Budget.

Note

Councillors Martin Brandon-Bravo, Mrs. K. L. Cutts, Thomas A. J. Pettengell and David Taylor requested that their votes against the above resolution be recorded.

ENVIRONMENT DEPARTMENT – MEMBER TOUR 2006

The Director of Environment had circulated previously a report seeking approval for hospitality to be provided during this year’s Environment Department Member Tour.

RESOLVED:- 2006/042

- (1) That approval be given for the arrangements (including hospitality) to be made in connection with the Environment Department – Member Tour on Monday, 15th May 2006.
- (2) That in accordance with usual practice a written evaluation of the event be produced for consideration as appropriate within the Council.

NLGN CLEANER, SAFER NEIGHBOURHOODS 2006

The Head of Members’ Services had circulated previously a report seeking approval for attendance at the NLGN Conference Cleaner, Safer Neighbourhoods 2006, to be held on Thursday, 25th May 2006 in London.

RESOLVED: 2006/043

- (1) That one Member of the Labour Group be authorised to attend the NLGN Cleaner, Safer Neighbourhoods 2006, in London.
- (2) That in accordance with usual practice a written evaluation of the event be produced for consideration as appropriate within the Council.

REQUESTS FOR URGENT APPROVALS – TRAVEL, ACCOMMODATION CONFERENCES AND SEMINARS

RESOLVED:- 2006/044

- (1) That the report on the following approvals be noted:-

Event	Date
County Council’s Network Strategically	12 th April 2006

ADULT LEARNERS' WEEK CELEBRATION

The Assistant Director (Regeneration) had circulated previously a report seeking approval to hold a celebration event on 24th May 2006, as part of Adult Learners' Week 2006.

RESOLVED:- 2006/045

- (1) That approval be given to support an Adult Learners' Week Celebration on 24th May 2006 at County Hall.
- (2) That the estimated cost for the celebration of £5900 be met from the ACLS budget within the Regeneration portfolio.

BUILDING BETTER COMMUNITIES – (BBC) – CELEBRATION EVENT

The Director of Environment had circulated a report seeking approval for hospitality to be provided at the BBC Celebration event on Tuesday, 4th July 2006.

RESOLVED:- 2006/046

- (1) That approval be given for the provision of hospitality to hold the BBC Celebration event on Tuesday, 4th July 2006 at Thoresby Hall Gallery.
- (2) That the estimated costs associated with the celebration event of £7,500 be contained within the overall BBC budget.
- (3) That a report be presented at a future meeting giving details of any sponsorship secured towards the cost of the event.

**RESOURCES DEPARTMENT ANNUAL PROPERTY TOUR FOR MEMBERS
AND INVITED OFFICERS: ARRANGEMENTS FOR LUNCH**

Members had before them a report of the Director of Resources requesting approval for the provision of lunch during the property tour on Thursday, 25th May 2006.

RESOLVED:- 2006/047

That approval be given to finance a lunch for Members attending the Resources Department Annual Property Tour on Thursday, 25th May 2006 and that the cost be met from the Resources Department ' Corporate Property Division's hospitality budget.

REQUESTS FOR URGENT APPROVAL – HOSPITALITY

RESOLVED:- 2006/048

That the report on approvals given in connection with the following be noted.

Event	Date
Uganda Youth Exchange Civic Reception and Awards Presentation	28 th April 2006

REPORTS BACK ON CONFERENCES OR OTHER APPROVED VISITS

RESOLVED:- 2006/049

That the report be noted.

GOVERNORS OF SHERWOOD HOSPITAL FOUNDATION TRUST

The Head of Members' Services had circulated previously a report considering the appointment of a representative to the Governors of Sherwood Hospitals Foundation Trust.

RESOLVED:- 2006/050

- (1) That approval be given for a County Councillor to be nominated to the Board of Governors of the Sherwood Hospital Foundation Trust
- (2) That the appointment be made by the Head of Members' Services following consultation with the Groups' Whips.
- (3) That in accordance with usual practice, the Head of Members' Services be authorised to appoint to any casual vacancy occurring in the County Council's representation to this organisation, following consultation with the Groups' Whips or Business Managers.

NOTTINGHAMSHIRE VALUATION TRIBUNAL

Members had before them a report of the Head of Members' Services which considered changes in membership requested by the Nottinghamshire Valuation Tribunal.

RESOLVED: 2006/051

That the Committee support the appointment of 'joint members' and approve the appointment of the following members of the Leicestershire and Northamptonshire Tribunals to the Nottinghamshire Tribunal:

LEICESTERSHIRE VALUATION TRIBUNAL

Leicestershire Valuation Tribunal – Mr M Bradford, Mr G E Carr, Mr D M Freer, Mr A Greenwood, Ms S M Rippon, Mr M Smith and Mr W M S Tildesley

NORTHAMPTONSHIRE VALUATION TRIBUNAL

Northamptonshire Valuation Tribunal – Mr R J Coleman, Mr D Lovell, Mr A J Maskell, Mr C O Parker, Mr B R Patel and Mr M W Sawford.

URGENT ITEMS

In accordance with Section 100 (b) (4) of the Local Government Act 1972, the Chair had approved the submission of the following items. These reports were urgent because information regarding the matters referred to therein had not been received until after the preparation of papers for this meeting and it was necessary for decisions to be taken to enable arrangements to be made.

ANNUAL CONFERENCE YOUTH IN THE COMMUNITY 2006

This report described a proposal for attendance at a national conference.

RESOLVED:- 2006/052

- (1) That approval be given for one Member of the Labour Group to attend the Annual Conference Youth in the Community 2006 on Wednesday, 7th June 2006 in London
- (2) That in accordance with usual practice a written evaluation of the event be produced for consideration as appropriate within the Council.

DELIVERING VALUE FOR MONEY – COST EFFECTIVE WAYS FOR LOCAL GOVERNMENT TO PROVIDE BETTER QUALITY PUBLIC SERVICES

This report sought attendance at a conference.

RESOLVED: 2006/053

- (1) That approval be given for one Member of the Labour Group to attend the “Delivering Value for Money – cost effective ways for Local Government to provide Better Quality Public Services” Conference in London on 23rd May 2006.
- (2) That in accordance with usual practice a written evaluation of the event be produced for consideration as appropriate within the Council.

HEALTHY COMMUNITIES, HEALTHY PARTNERSHIPS – A LEARNING SYMPOSIUM

This report arose from a request for a Member to attend the conference referred to.

RESOLVED: 2006/054

- (1) That one Member of the Labour Group be authorised to attend the Healthy Communities, Healthy Partnerships – A Learning Symposium in London on 12th June 2006.
- (2) That in accordance with usual practice a written evaluation of the event be produced for consideration as appropriate within the Council.

NATIONAL CONFERENCE SPORTS PROVISION FOR CHILDREN AND YOUNG PEOPLE – LIVERPOOL FOOTBALL GROUND

RESOLVED: 2006/055

- (1) That one Member of the Labour Group be authorised to attend the National Conference for Sports Provision for Children and Young People on Tuesday, 13th June 2006 at Liverpool Football Club.
- (2) That in accordance with usual practice a written evaluation of the event be produced for consideration as appropriate within the Council.

INTERNATIONAL YOUTH SPORTS EXCHANGE PROGRAMME FUNDRAISING DINNER

RESOLVED: 2006/056

That approval was given for Nottinghamshire County Council to sponsor a table for the people at the International Youth Sports Exchange Programme fundraising event on Friday, 26th May 2006.

**CULTURAL INDUSTRIAL VALUE IN CHANGE (CIVIC)
JOINT PROJECT BETWEEN MANSFIELD AND JOKKMOKK, SWEDEN**

This report was required to ensure compliance with the Travel and Conference Policy.

RESOLVED: 2006/057

- (1) That approval be given for three Officers of the County Council to attend the International Steering Group Meetings in Jokkmokk, Sweden on 13th – 14th June 2006.
- (2) That in accordance with usual practice a written evaluation of the event be produced for consideration as appropriate within the Council.

CHAIR

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