

**REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND  
CORPORATE SERVICES****MEMBERSHIP AND TERMS OF REFERENCE****Purpose of the Report**

1. To note the Committee's membership and terms of reference.

**Information and Advice**

2. The membership of the Culture Committee is:

County Councillors John Knight, Alan Bell, Pauline Allan, Chris Barnfather, John Clarke, John Cottey, Maureen Dobson, Sybil Fielding, Alice Grice, Tom Hollis, Roger Jackson and Alan Rhodes (ex officio).

3. The committee's terms of reference are:

- (i) The exercise of the powers and functions set out below are delegated by the Full Council in relation to culture:
  - a. All decisions within the control of the Council including but not limited to those listed in the Table below
  - b. Policy development in relation to culture, subject to approval by the Policy Committee or the Full Council
  - c. Review of performance in relation to the services provided on at least a quarterly basis
  - d. Review of day to day operational decisions taken by officers
  - e. Approval of consultation responses
  - f. Approval of departmental staffing structures as required
  - g. Approving all Councillor attendance at conferences, seminars and training events including any expenditure incurred, within the remit of this Committee and to receive quarterly reports from Corporate Directors on departmental officer travel outside the UK within the remit of this Committee.

- (ii) If any report comes within the remit of more than one committee, to avoid the report being discussed at several committees, the report will be presented and determined at the most appropriate committee. If this is not clear, then the report will be discussed and determined by the Policy Committee.
- (iii) As part of the detailed work programme the Committee will receive reports on the exercise of powers delegated to Officers.
- (iv) The Committee will be responsible for its own projects but, where it considers it appropriate, projects will be considered by a cross-committee project steering group that will report back to the most appropriate Committee.

Table
Responsibility for libraries and archives
Responsibility for adult learning
Responsibility for strategic development of the arts
Responsibility for development of cultural and heritage activities
Responsibility for support for sports development and sports facilities throughout the County
Responsibility for country parks, open spaces and other countryside services
Responsibility for promotion and development of tourism in the County
Responsibility for conservation and archaeology

### **Other Options Considered**

4. None.

### **Reason/s for Recommendation/s**

5. To assist the committee in its work.

### **Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **RECOMMENDATION/S**

1) That the committee's terms of reference be noted.

**Jayne Francis-Ward**  
**Corporate Director, Policy, Planning and Corporate Services**

**For any enquiries about this report please contact: Martin Gately, x 72826**

**Constitutional Comments**

1. As the report is for noting, no constitutional comments are required.

**Background Papers**

None.

**Electoral Division(s) and Member(s) Affected**      All