

report



meeting **ADMINISTRATION COMMITTEE**

date **28 APRIL 2010**

agenda item number **5(f)**

REPORT OF THE CORPORATE DIRECTOR OF COMMUNITIES

LOCAL IMPROVEMENT SCHEME (LIS) EVENT

Purpose of Report

1. To seek approval for hospitality to be provided at the LIS event on Tuesday 15 June 2010.

Background

2. Local Improvement Scheme is a key initiative from the County Council to raise the quality and sustainability of the County's environment. Whilst the County Council is the project's main driver, a large number of partner organisations ranging from government agencies to local community and environmental groups participate in its development and delivery. This event will be an opportunity for potential collaborators to find out more details about the initiative and indicate their continued willingness to support it and generate ideas for new and innovative improvement schemes.

Arrangements for the Event

3. It is proposed to hold the event from 10.00 to 13.30 on Tuesday 15th June 2010 at The Cedric Ford Pavilion, Newark. The centre is fully accessible for people with impaired movement and has a purpose built conference facility. Approximately 200 guests will be invited, including members of the County Council and representatives from Parish Councils, local strategic partnerships, town centre management groups and community groups. A buffet lunch will be provided. The estimated cost of providing hospitality is in the region of £2,700 depending on the numbers accepting invitations. The total cost of the event is anticipated to be £3,400 which is a reduction on the previous two years.

Statutory and Policy Implications

4. This report has been compiled after consideration of implications in respect of finance, equal opportunities, crime and disorder and those using the service. Where such implications are material, they have been brought out in the text of the report. Members' attention is, however, drawn to specifics as follows:

Financial Implications

5. The costs associated with the event of about £3,400 will be contained within the overall LIS budget.

RECOMMENDATION

6. It is RECOMMENDED that approval be given to provide hospitality as set out in paragraph 3 of the report.

TIM MALYNN

Corporate Director of Communities

Comments of the Service Director – Finance

The financial implications are as set out in the report.

Legal Services' Comments

The decision falls within the delegation to Administration Committee.

Background Papers Available for Public Inspection

None

Electoral Division(s) Affected

All