

minutes



Meeting ADMINISTRATION COMMITTEE

Date Wednesday 11th November 2009 (commencing at 10.00 am)

membership

Persons absent are marked with 'A'

COUNCILLORS

Mrs Kay Cutts (Chair)
Alan Rhodes (Vice-Chair)

	Reg Adair		June Stendall
A	Chris Barnfather	A	Martin Suthers OBE
A	Joyce Bosnjak	A	Jason Zadrozny
	Carol Pepper		

OTHER COUNCILLORS IN ATTENDANCE (NON-MEMBERS)

Steve Carroll

OFFICERS IN ATTENDANCE

Mike Bradford – Senior Accountant
David Ellis – Service Manager, Member Support
Keith Ford – Senior Governance Officer

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Chris Barnfather and Martin Suthers OBE who were on other Nottinghamshire County Council business. An apology for absence was also received from Councillor Joyce Bosnjak who was ill.

MINUTES OF THE PREVIOUS MEETINGS

The minutes of the previous meetings of the Committee held on 30th September 2009 and 21st October 2009, having been circulated to all Members, were taken as read and were confirmed and signed by the Chair.

DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS

No declarations of interests were made.

MEMBERS' ATTENDANCE AT CONFERENCES AND SEMINARS AND OTHER COUNTY COUNCIL BUSINESS / OFFICERS' TRAVEL OUTSIDE OF THE UNITED KINGDOM

(a) YOUTH SUPPORT SERVICE – YOUNG PEOPLE'S RESIDENTIAL VISIT TO BRUSSELS, BELGIUM

RESOLVED 2009/037

- 1) That approval be given for two County Council officers from the Youth Support Service to participate in the planned residential visit to Belgium from 24th – 27th February 2010.
- 2) That approval be given for two County Council officers from the Youth Support Service to carry out a pre-visit for 2 days (including 1 overnight stay) before the end of December 2009 in order to ensure all relevant Health and Safety procedures were adhered to.

HOSPITALITY

(a) COUNTY HOSPITALITY BUDGET – FINANCIAL SUMMARY

RESOLVED 2009/038

That the report be noted.

Councillor Stendall requested that her abstention from the vote, due to her not having read the report in advance, be recorded.

(b) SPORTS REVIEW OF THE YEAR

RESOLVED 2009/039

- 1) That approval be given to organise the Sports Review of the Year on 5th February 2010 at East Midlands Conference Centre and for hospitality to be provided to the value of £14,000 (£6,000 for venue hire and £8,000 for refreshments and catering).
- 2) That all County Council Members be invited to this event.

(c) FEEDBACK AND ACKNOWLEDGEMENTS FROM HOSPITALITY EVENTS

RESOLVED 2009/040

That the report be noted.

REPORTS BACK FROM CONFERENCES OR OTHER APPROVED VISITS

Keith Ford highlighted that Councillor Sheila Place had deposited, in the Local Government Library, her report back on the Good Practice Seminar – Gypsies and Travellers, subsequent to this agenda being published.

OUTSIDE BODIES

RESOLVED 2009/041

- 1) That the proposed approach and timescales for the review, including the draft questionnaire to outside bodies, be noted;
- 2) That a Steering Group be established to guide the review, consisting of the following membership:-
 - Group Business Manager – Conservatives;
 - Chief Whip – Labour;
 - Chief Whip – Liberal Democrats;
 - Group Leader – Independents.

MINORITY GROUP ACCOMMODATION

RESOLVED 2009/042

That the Liberal Democrat Group accommodation consist of their current room and the Oak Room and they be given use of larger meeting rooms for group meetings etc. as necessary.

The meeting closed at 10.20 am.

CHAIR

M_11Nov09