

## **REPORT OF THE SERVICE DIRECTOR, CUSTOMERS, GOVERNANCE AND EMPLOYEES**

### **TERMS OF REFERENCE AND MEMBERSHIP**

#### **Purpose of the Report**

1. To set out the membership and terms of reference of Cabinet.

#### **Information**

2. The Leader of the Council, Councillor Ben Bradley MP, is the Chairman of Cabinet and has appointed the following Councillors as Cabinet Members (as reported to Full Council on 12 May 2022):

Deputy Leader and Cabinet Member for Transformation	Bruce Laughton
Cabinet Member Business Management	Chris Barnfather
Cabinet Member for Adult Social Care and Public Health	Matt Barney
Cabinet Member for Children and Young People	Tracey Taylor
Cabinet Member for Communities	John Cottee
Cabinet Member for Economic Development and Asset Management	Keith Girling
Cabinet Member for Finance	Richard Jackson
Cabinet Member for Personnel	Gordon Wheeler
Cabinet Member for Transport and Environment	Neil Clarke MBE

3. At its meeting on Thursday 31 March 2022, the Council agreed the terms of reference for Cabinet, as set out below:

<b>THE CABINET – TERMS OF REFERENCE</b>	
CA.1	Receive and respond to scrutiny reports
CA.2	Approve new policies, changes to existing policies with significant financial or other impacts, or where the policy falls within the remit of more than one Portfolio, subject to any necessary approval required by the Full Council
CA.3	Any function under a local Act other than a function expressly reserved to Full Council
CA.4	Make changes to the organisations on the list of Outside Bodies
CA.5	Respond to any consultations within the remit of more than one Portfolio as and when required
CA.6	Review annual reports / inspection reports not within the remit of any specific Portfolio or within the remit of more than one Portfolio

CA.7	To take any decision on any matter within the Executive's role, notwithstanding that a Cabinet Member, Cabinet Committee or an Officer may also be authorised to make such decision
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### **Other Options Considered**

4. None.

### **Reason/s for Recommendation/s**

5. To inform the Cabinet of its membership and terms of reference.

### **Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **RECOMMENDATION/S**

That the Committee membership and terms of reference are noted.

**Marjorie Toward**

**Service Director, Customers, Governance and Employees**

**For any enquiries about this report please contact:**

Keith Ford, Team Manager, Democratic Services Email: keith.ford@nottscg.gov.uk  
Tel: 0115 977 2590

### **Constitutional Comments (CEH 11/05/22)**

7. The report is for noting purposes only.

### **Financial Comments (SES 11/05/2022)**

8. There are no specific financial implications arising directly from this report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Reports to full Council on 31 March 2022 and 12 May 2022 (published)

## **Electoral Division(s) and Member(s) Affected**

- All