

Report



meeting **Administration Committee**

date **9 November 2010**

agenda item number

REPORTS BACK FROM CONFERENCES OR OTHER APPROVED VISITS

1. **Purpose of Report**

To inform members of reports received or expected back from conferences.

2. **Background**

Representatives who are authorised to attend conferences or other visits are required to produce a report evaluating the outcomes. Those reports should be considered by this committee or other appropriate committee (e.g. relevant Select Committee, Pensions Committee etc) and deposited in the Local Government Library at County Hall Reception. A schedule is attached, detailing reports received and/or expected and the further reporting arrangements made or to be made.

3. **Statutory and Policy Implications**

The presentation of such reports ensures compliance with the Council's Travel and Accommodation policy. The information contained within them will be useful in determining future attendance at similar events. The learning acquired from attendance will be available within the Council.

4. **Recommendation**

That the report be noted.

CHRIS HOLMES
SERVICE MANAGER, GOVERNANCE AND SCRUTINY

Legal Services' Comments

This report is for noting only.

Comments of the Service Director (Finance)

There are no specific financial implications arising from the report.

Background Papers Available for Public Inspection

- a) Correspondence to relevant Members and Officers
- b) Running record of events for which Member attendance had been approved by Administration Committee.

Electoral Division(s) Affected

All

Travel and Accommodation Policy – Reports Back on events attended by Members

<u>Date of Event</u>	<u>Title of Event</u>	<u>Location</u>	<u>Date of approval</u>	<u>Date report requested</u>	<u>Date report required</u>	<u>Date report received</u>	<u>Comments</u>
17.6.10	Westminster Energy, Environment and Transport Forum Keynote Seminar	London	12.4.10	20.4.10	29.7.10		A reminder was sent to the relevant Member on 9 July and 7 September and 21 October 2010.
6- 8.7.10	LGA Annual Conference and Exhibition	Bournemouth	9.12.09	26.5.10	19.8.10	10.9.10	A report back from the Chief Executive, prepared in consultation with the Members who attended, has been deposited in the Local Government Library. A copy of the report can also be viewed on the internet under Administration Committee – Reports back from conferences and visits.
3-7.9.10	Planning Summer School	York	25.5.10	Not applicable	Not applicable	Not applicable	The outcomes of this statutorily required training will be reported to a future meeting of the Planning and Licensing Committee.
7-8.9.10	LGA Rural Commission Meeting and Rural Conference	Chester	1.9.10	7.9.10	20.10.10		A reminder was sent to the relevant Member on 21 October 2010.
9-10.9.10	Local Government Chronicle Investment Summit	Newport	16.6.10	Not applicable	Not applicable	Not applicable	The outcomes of this statutorily required training will be reported to a future meeting of the Pensions Committee.
12-17.10.10	Youth Support Service – Young People’s Residential Visit	Gramsh, Albania	28.7.10	7.9.10	22.11.10		Members requested a report back from this officers’ visit.
3-5.11.10	National Children and Adult Services Conference	Manchester	28.4.10	☆			☆ The report from this conference will be requested closer to the date.
December 2010	Local Authority Pension Fund Conference	TBC	16.6.10	Not applicable	Not applicable	Not applicable	The outcomes of this statutorily required training will be reported to a future meeting of the Pensions Committee.
March	National Association	Edinburgh	16.6.10	Not	Not	Not	The outcomes of this statutorily required

<u>Date of Event</u>	<u>Title of Event</u>	<u>Location</u>	<u>Date of approval</u>	<u>Date report requested</u>	<u>Date report required</u>	<u>Date report received</u>	<u>Comments</u>
2011	of Pensions Funds			applicable	applicable	applicable	training will be reported to a future meeting of the Pensions Committee.