

Finance Committee

Monday, 06 September 2021 at 10:30

County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|----|--|---------|
| 1 | Minutes of the last meeting held on 28 June 2021 | 3 - 4 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Financial Monitoring Report Period 4 2021-22 | 5 - 22 |
| 5 | CIPFA Financial Management Code | 23 - 30 |
| 6 | Latest Estimated Cost (LEC) Process - Presentation | 31 - 32 |
| 7 | New School Chapel Lane, Bingham - latest estimated cost | 33 - 38 |
| 8 | 2021-22 Schools Building Improvement Programme - Additional Projects Latest Estimated Cost | 39 - 44 |
| 9 | Personal Protective Equipment Procurement in response to COVID-19 | 45 - 50 |
| 10 | Procurement Pipeline Projects 2021-23 | 51 - 66 |
| 11 | Work Programme | 67 - 70 |

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Peter Barker (Tel. 0115 977 4416) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting FINANCE COMMITTEE

Date 28 June 2021 (commencing at 2.00pm)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Richard Jackson (Chair)
Roger Jackson (Vice Chair)

Reg Adair	Bruce Laughton
Andre Camilleri	Mike Pringle
John Clarke	Mike Quigley MBE
Jim Creamer	Lee Walters
Tom Hollis	

OFFICERS IN ATTENDANCE

Pete Barker	Democratic Services Officer
Nigel Stevenson	Service Director, Finance, Infrastructure & Improvement

1. APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN

The appointment by Full Council on 27 May 2021 of Councillor Richard Jackson as Chairman, and Councillor Roger Jackson as Vice Chairman of the Committee for the 2021-22 municipal year was noted.

2. TERMS OF REFERENCE AND MEMBERSHIP

The Committee membership and terms of reference were noted.

3. MINUTES OF THE LAST MEETING OF THE FINANCE AND MAJOR CONTRACTS MANAGEMENT COMMITTEE HELD ON 19 APRIL 2021

The minutes of the meeting, having been circulated to all Members, were taken as read and were confirmed, and were signed by the Chair.

4. APOLOGIES FOR ABSENCE

There were no apologies for absence.

5. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

There were no declarations of interest.

6. DRAFT MANAGEMENT ACCOUNTS

RESOLVED: 2021/018

- 1) That the proposed transfer to the General Fund Balances of £10.2m, as detailed in the report, be submitted to Full Council for approval.
- 2) That the Capital Variations, as set out in the report, be approved.

7. FINANCIAL MONITORING REPORT PERIOD 1 2021-22

RESOLVED: 2021/019

That the contents of the report be noted.

8. WORK PROGRAMME

Report on Domestic Violence to be brought to Committee when sufficient data is available.

RESOLVED: 2021/020

That the Work Programme be updated to reflect Members' requests.

The meeting closed at 2.47pm

CHAIR

**REPORT OF THE SERVICE DIRECTOR – FINANCE, INFRASTRUCTURE AND
IMPROVEMENT****FINANCIAL MONITORING REPORT: PERIOD 4 2021/22****Purpose of the Report**

1. To provide a summary of the Committee revenue budgets for 2021/22.
2. To request approval for additional contingency requests.
3. To provide a summary of capital programme expenditure to date, year-end forecasts and approve variations to the capital programme.
4. To inform Members of the Council's Balance Sheet transactions.
5. To provide Members with an update from the Accounts payable and Accounts Receivable teams.
6. To provide Members with an update from the Procurement team.

Information**Background**

7. The Council approved the 2021/22 budget at its meeting on 25 February 2021. As with previous financial years, progress updates will be closely monitored and reported to management and Committee each month.
8. It is important to note that this Financial Monitoring report has been put together at a time when the Council is continuing to respond to the consequences of COVID19. Central Government has recognised that although there are good reasons to be optimistic about overcoming the virus it also acknowledged that many of the challenges posed by COVID19 will not go away immediately. As such, the Council has been awarded a £16.1m COVID19 grant in 2021/22 to help fund the on-going challenges associated with the virus.
9. As part of this financial monitoring report a revised budget estimate has been set whereby COVID19 grant has been allocated to Committee budgets based on the current known financial pressures caused by the COVID19 virus. This is in line with the process undertaken last year when COVID19 grant was allocated part way through the year, and subsequent budget monitoring was based on the revised budget. As part of this exercise, the Adult Social Care and Public Health budget has been adjusted by £5m to reflect that spending in some areas is lower than initially predicted due to ongoing fluctuations in the level of service and the funding available from other sources (e.g. specific grants, Health / CCG contributions etc.) This budget has been transferred into the Authority's contingency budget to mitigate the

potential impact of significant uncertainty that still exists within the Authority's financial environment.

10. It is also important to note that considerable uncertainty does still remain regarding the longer-term implications of recovering from the pandemic both from an expenditure and income perspective. Information continues to be developed regarding significant areas of the Authority's budget including Home to School Transport, Looked After Children (LAC) and Adult Social Care and Health Services.
11. Departments continue to identify and monitor both additional costs arising from the COVID19 crisis as well as lost income. Where costs have been incurred but may need to be shared with other organisations, sufficient documentation will be maintained to evidence the recharge at a future date.

Summary Revenue Position

12. The table below summarises the revenue budgets for each Committee for the current financial year. A negligible overspend is currently predicted against the revised budget estimate following allocation of COVID19 grant to mitigate pandemic cost pressures. As a consequence of the significant levels of uncertainty and financial challenges facing the Council over the medium term, the key message to effectively manage budgets and, wherever possible, deliver in-year savings is being reinforced.

Table 1 – Summary Revenue Position

Forecast Variance as at Period 3 £'000	Committee	Annual Budget £'000	Actual to Period 4 £'000	Year-End Forecast £'000	Latest Forecast Variance £'000
5,989	Children & Young People	154,945	39,602	156,188	1,243
(5,341)	Adult Social Care & Public Health	219,852	36,461	219,395	(457)
65	Transport & Environment	113,367	30,142	113,361	(6)
(134)	Communities	18,464	1,771	17,935	(529)
(262)	Economic Development & Asset Management	21,243	4,213	20,921	(322)
80	Policy	3,008	1,934	3,097	89
(16)	Finance	15,632	4,418	15,575	(57)
(18)	Governance & Ethics	7,727	2,488	7,731	4
(146)	Personnel	18,350	6,488	18,312	(38)
217	Net Committee (under)/overspend	572,588	127,517	572,515	(73)
-	- Central items	(33,858)	(28,082)	(33,858)	-
-	- Schools Expenditure	783	-	783	-
988	Contribution to/(from) Traders	679	1,185	679	-
1,205	Forecast prior to use of reserves	540,192	100,620	540,119	(73)
-	- Transfer to / (from) Corporate Reserves	(1,341)	-	(1,341)	-
(4)	- Transfer to / (from) Departmental Reserves	(8,534)	(266)	(8,294)	240
-	- Transfer to / (from) General Fund	-	-	-	-
1,201	Net County Council Budget Requirement	530,317	100,354	530,484	167

Committee and Central Items

COVID19 Pressures

13. The Ministry of Housing, Communities and Local Government requires all local authorities to submit a monthly DELTA data collection return. This return is designed to help departments across central government to understand the impact of the COVID19 pandemic on local authority finances.
14. Nottinghamshire County Council's DELTA15 return was submitted on 30 July 2021 and forecast additional COVID19 pressures totalled £30.8m. It is proposed that these costs will be funded from a combination of specific and general COVID19 grants received from Central Government.

Committee Variations

Children & Young People's (£1.2m overspend)

15. The underlying overspend is £1.2m after planned use of grant reserves and funding for additional costs related to COVID19.
16. The Youth Families and Social Work Division is forecasting an overspend of £2.4m. This mainly arises due to overspends on social work staffing (£2.0m) and Looked After Children placements (£0.4m) offset by an underspend on Non-looked After Children placements (£0.3m) and a net overspend across other budgets (£0.3m).
17. The Commissioning and Resources Division is forecasting an overspend of £1.2m, which relates directly to children transferred from Minster View which is temporarily closed. The forecast is for a full year pending the outcome of a specific piece of work.

Adult Social Care & Public Health (£0.5m underspend)

18. The Adult Social Care and Public Health Department budget has been revised as set out above, however there are some significant uncertainties around the current forecast as follows:
 - Ongoing impact of COVID19 – grants /service delivery etc
 - The size of winter pressures
 - Market capacity issues
 - Changes to Health funding of hospital discharge packages
 - Ability to get temp/agency staff as currently forecast
 - Ability to deliver savings as currently forecast

Communities (£0.5m underspend)

19. The £0.5m forecast underspend comprises an underspend within Trading Standards (£0.7m), predominantly due to an underspend on the revenue and capital LIS Schemes. In addition, there is a forecast underspend in Registrars (£0.2m) due to additional income from ceremonies that were cancelled in the height of the pandemic. These ceremonies have now been rescheduled to the current financial year due to the easing of restrictions. This is offset by additional costs across a range of other services (£0.4m).

Central Items

20. Central Items primarily consists of interest on cash balances and borrowing, together with various grants, contingency and capital charges.
21. Central Items includes a base contingency budget of £4.0m to cover redundancy costs, slippage of savings and other unforeseen events. Also, in 2021/22 further demand and inflationary pressures have been identified that have a degree of uncertainty with regard to likelihood, value and profiling. As such, an additional provision of £8.6m has been made within the contingency to fund these pressures should they arise. As set out in paragraph 9, this includes a £5.0m budget realignment actioned from the Adult Social Care and Health Committee which will be held in Contingency to fund additional pressures that may emerge during this financial year. The Finance Committee or the Section 151 Officer are required to approve the release of contingency funds.
22. There has already been a call on the 2021/22 contingency budget from requests that have been previously approved by Finance Committee or the Section 151 Officer totalling £1.2m.
23. In addition, a report was taken to the June meeting of Policy Committee requesting that contingency funding of £50,000 is made available to fund a resident engagement exercise
24. Furthermore, a report was taken to the June meeting of Children and Young People's Committee requesting contingency funding of £100,000 to fund a one-off payment to the Council's foster carers. This is in recognition of their commitment to caring for some of the Council's most vulnerable children during the COVID19 pandemic.
25. Table 1 assumes that the remaining contingency budget will be utilised in full for future requests.

Main areas of risk to the forecast

26. As well as the implications arising from the COVID19 emergency the usual budget monitoring process will continue to take place throughout the year to identify all major variations to budget. Progress updates will be closely monitored and reported to management and to Committee on a monthly basis.
27. The approved 2021/22 budget was set against a background of assumptions and on-going risks, specifically with regard to the demand for Council services in the areas of Children and Adult Social Care where safeguarding takes priority. In Children's Social Care specifically, early indications suggest that significant pressures are continuing to be experienced in relation to the Children's Social Work staffing budget due to the need to employ agency staff as well as the rise in costs associated with Looked After Children external placements due to accommodation issues and sustained high numbers. In addition, the average weekly cost of placements are rising due to complexity of need, market conditions, inflation and limited capacity within the Authority's own internal residential and foster care provision. The levels of enquiries currently being made to the Multi-Agency Safeguarding Hub (MASH) and Early Help Unit (EHU) have increased during the pandemic and work is underway to identify any additional resource requirements. These high-risk areas will continue to be monitored closely during the year through the robust monthly budget management process and reported back to Committee.

28. The 2020/21 Local Government Finance Settlement set out a one-year settlement only. As such, further considerable uncertainty beyond 2021/22 will remain until the outcome of the future Comprehensive Spending Review is known.

Balance Sheet

General Fund Balance

29. Members approved the 2020/21 closing General Fund Balance of £32.1m at Full Council on 22 July 2021. The 2021/22 budget assumes no utilisation of the General Fund and so the closing balance is forecast to be £32.1m at the end of the current financial year. This is 5.7% of the budget requirement.

Capital Programme

30. Table 2 summarises changes in the gross Capital Programme for 2021/22 since approval of the original Programme in the Budget Report (Council 25/02/21):

Table 2 – Revised Capital Programme for 2021/22

	2021/22	
	£'000	£'000
Approved per Council (Budget Report 2021/22)		108,523
Variations funded from County Council Allocations : Net slippage from 2020/21 and financing adjustments	16,708	
		16,708
Variations funded from other sources : Net variation from 2020/21 and financing adjustments	21,558	
		21,558
Revised Gross Capital Programme		146,789

31. Table 3 shows actual capital expenditure to date against the forecast outturn at Period 4.

Table 3 – Capital Expenditure and Forecasts as at Period 4

Committee	Revised Capital Programme £'000	Actual Expenditure to Period 4 £'000	Forecast Outturn £'000	Expected Variance £'000
Children & Young People's	33,375	4,636	33,375	-
Adult Social Care & Public Health	315	92	332	17
Transport & Environment	59,504	11,581	62,549	3,045
Communities	3,982	283	3,461	(521)
Economic Devt & Asset Mngt	38,999	2,999	38,908	(91)
Finance	8,083	3,085	8,083	-
Personnel	151	33	131	(20)
Contingency	2,380	-	2,380	-
Total	146,789	22,709	149,219	2,430

Children and Young People's

32. In the Children and Young People's Committee, section 106 contributions totalling £1.3m have been received by the Authority. It is proposed that this funding will be used to part-fund a capital project to create additional pupil places at the South Notts Academy required as a result of significant local property developments.

It is proposed that the Children and Young people's capital programme is varied to reflect the additional £1.3m section 106 contributions.

Adult Social Care and Public Health

33. In the Adult Social Care and Public Health Committee, the Authority has received a further £0.6m Disabled Facilities Grant which funds the purchase of equipment that can enable adults with special needs to remain in their homes.

It is proposed that the Adult Social Care and Public Health Committee capital programme is varied to reflect the £0.6m Disabled Facilities Grant received by the Authority.

Transport and Environment

34. In the Transport and Environment Committee, an overspend of £3.0m has been identified. This relates to a £5.4m forecast overspend against the Gedling Access Road projects offset by slippage against flood projects (£2.0m) and the Trees for Climate (£0.4m) programme.
35. A forecast overspend of £5.4m has been identified against the Gedling Access Road project. The reasons for the overspend are mainly as a result of workforce issues and unavailability of labour, additional utility costs as well as other COVID19 related issues. Work is on-going to minimise further costs on the scheme and to identify sources to mitigate the funding shortfall. It is proposed that a report to Committee in Autumn will provide further information with regard to this project.
36. The £2.0m forecast underspend against the Flood projects is as a result of expected slippage as a result of a number of factors which include the profiling of schemes as they go through the Environment Agency process and the phasing of capital bids for investment from other external sources.

It is proposed that the Transport and Environment capital programme is varied to reflect the £2.0m slippage identified against the Council's flood alleviation projects.

Communities

37. In the Communities Committee, an underspend of £0.5m has been identified which relates to the Local Improvement Scheme (LIS) programme. A report to Communities Committee in June 2021 set out that no LIS capital application and funding round is run in 2021/22 due to the delay in previous rounds as a result of COVID19.

It is proposed that the Communities Committee capital programme is varied to reflect the transfer of £0.5m of LIS capital funding into capital contingency.

Finance

38. In the Finance Committee, a need has been identified to extend the Computer Equipment Replacement (CERP) programme. The COVID19 pandemic has re-shaped the way that Council employees work and during the past eighteen months more staff have been forced to work remotely thereby impacting upon on the Council's ICT estate.

In 2021/22, a further £2.0m funding is required to ensure that sufficient ICT devices can be purchased to ensure that our workforce can execute their work in an efficient and effective manner with reliable, performant devices. It is proposed that this extension to the CERP programme is funded from COVID19 grant.

It is proposed that the Finance Committee capital programme is varied to reflect the £2.0m additional funding required in 2021/22 to enable the purchase of replacement ICT devices across the Council ICT estate, funded from COVID19 grant.

Financing the Approved Capital Programme

39. Table 4 summarises the financing of the overall approved Capital Programme for 2021/22

Table 4 – Financing of the Approved Capital Programme for 2021/22

Committee	Capital Allocations £'000	Grants & Contributions £'000	Revenue £'000	Reserves £'000	Gross Programme £'000
Children & Young People's	17,115	16,243	-	17	33,375
Adult Social Care & Public Health	43	241	-	31	315
Transport & Environment	20,478	37,864	222	940	59,504
Communities	3,920	-	20	42	3,982
Economic Devt & Asset Mngt	27,203	10,996	-	800	38,999
Finance	7,892	-	-	191	8,083
Personnel	151	-	-	-	151
Contingency	2,380	-	-	-	2,380
Total	79,182	65,344	242	2,021	146,789

40. It is anticipated that borrowing in 2021/22 will increase by £19.8m from the forecast in the Budget Report 2020/21 (Council 25/02/2021). This increase is primarily a consequence of:

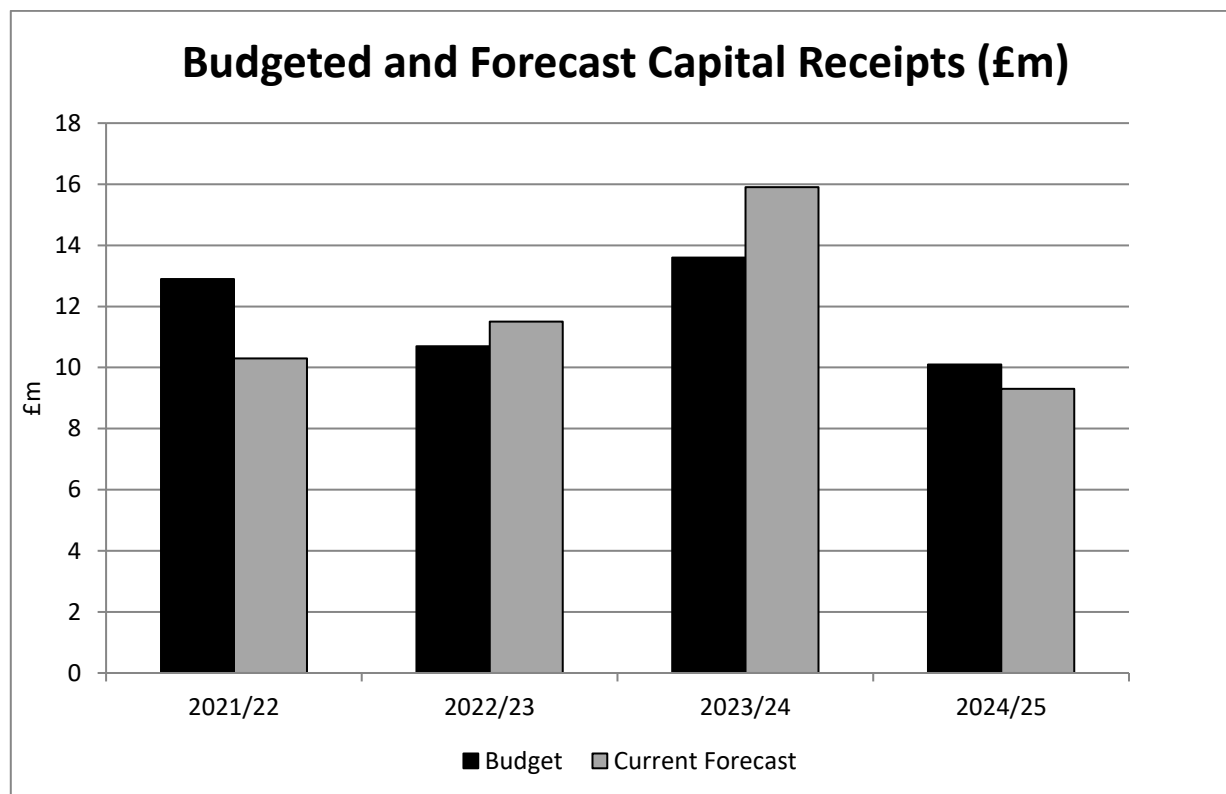
- £16.7m of net slippage from 2020/21 to 2021/22 and financing adjustments funded by capital allocations.
- Net acceleration in 2021/22 of £3.1m of capital expenditure funded by capital allocation identified as part of the departmental capital monitoring exercise.

Prudential Indicator Monitoring

41. Performance against the Council's Prudential Indicators is regularly monitored to ensure that external debt remains within both the operational boundary and the authorised limit.

Capital Receipts Monitoring

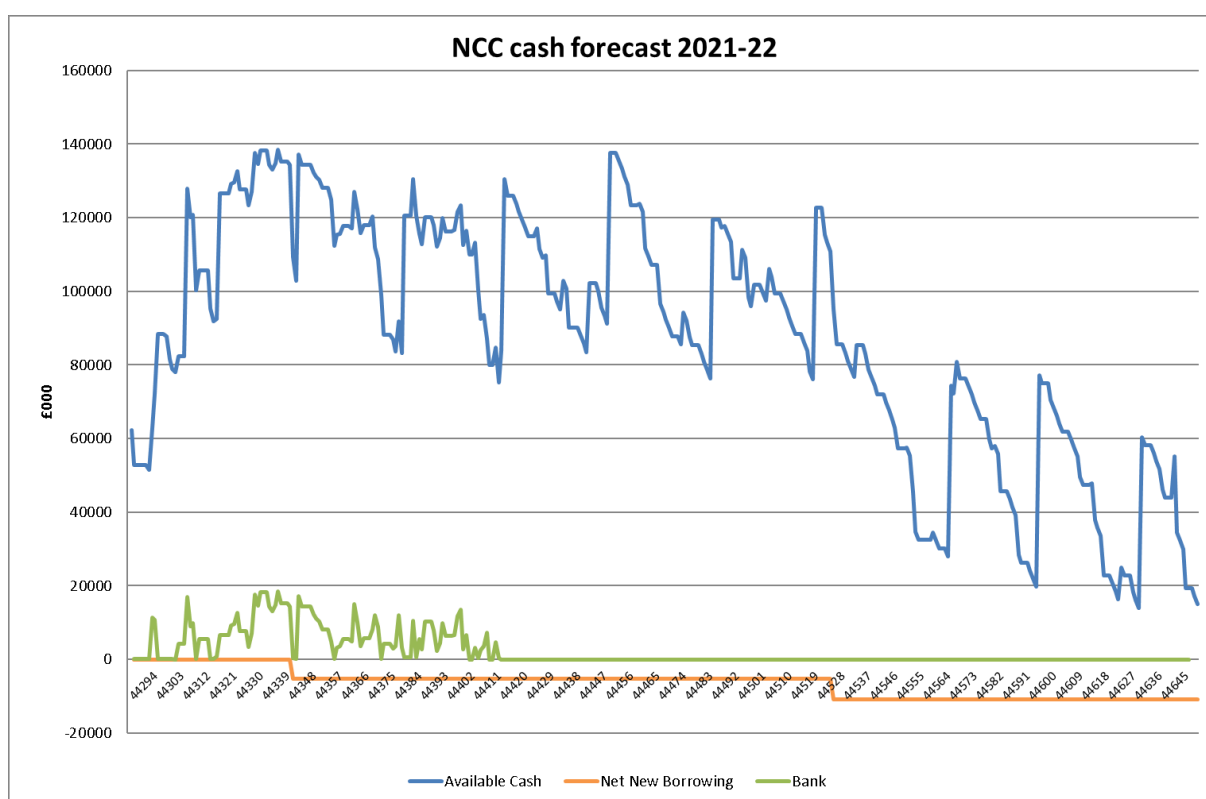
42. Anticipated capital receipts are regularly reviewed. Forecasts are currently based on estimated sales values of identified properties and prudently assume a slippage factor based upon a review of risk associated with each property.
43. The chart below shows the budgeted and forecast capital receipts for the four years to 2024/25.



44. The dark bars in the chart show the budgeted capital receipts included in the Budget Report 2021/22 (Council 25/02/2021). These capital receipts budgets prudently incorporated slippage, giving a degree of “protection” from the risk of non-delivery.
45. The capital receipt forecast for 2021/22 is £10.2m. To date in 2021/22, no capital receipts have been received.
46. The number and size of large anticipated receipts increase the risk that income from property sales will be below the revised forecasts over the next three years. Although the forecasts incorporate an element of slippage, a delay in receiving just two or three large receipts could result in sales being lower than the forecast.
47. Current Council policy (Budget Report 2021/22) is to use the first tranche of capital receipts to fund in-year transformation costs. Any capital receipts in excess of this will be set against the principal of previous years’ borrowing. This reduces the amount of Minimum Revenue Provision (MRP) to be set aside each year. It is important to regularly monitor capital receipt forecasts and their effect on the overall revenue impact of the Capital Programme.

Treasury Management

48. Daily cash management aims for a closing nil balance across the Council's pooled bank accounts with any surplus cash invested in accordance with the approved Treasury Management Policy. Cash flow is monitored by the Senior Accountant (Pensions & Treasury Management) with the overall position reviewed quarterly by the Treasury Management Group (TMG).
49. The cash forecast chart below shows the current estimated cash flow position for the financial year 2021/22. Cash inflows are typically higher at the start of the year due to the front-loading receipt of Central Government grants, and the payment profile of precepts. Cash outflows, in particular capital expenditure, tend to increase later in the year, and the chart below reflects this. Also, expected borrowing in support of capital expenditure is not included in the forecast. The chart thereby helps highlight the points in the year when such borrowing will be necessary, and it is monitored daily so that treasury management staff can act comfortably in advance of the cash being required, the aim being to maintain adequate but not excessive liquidity.

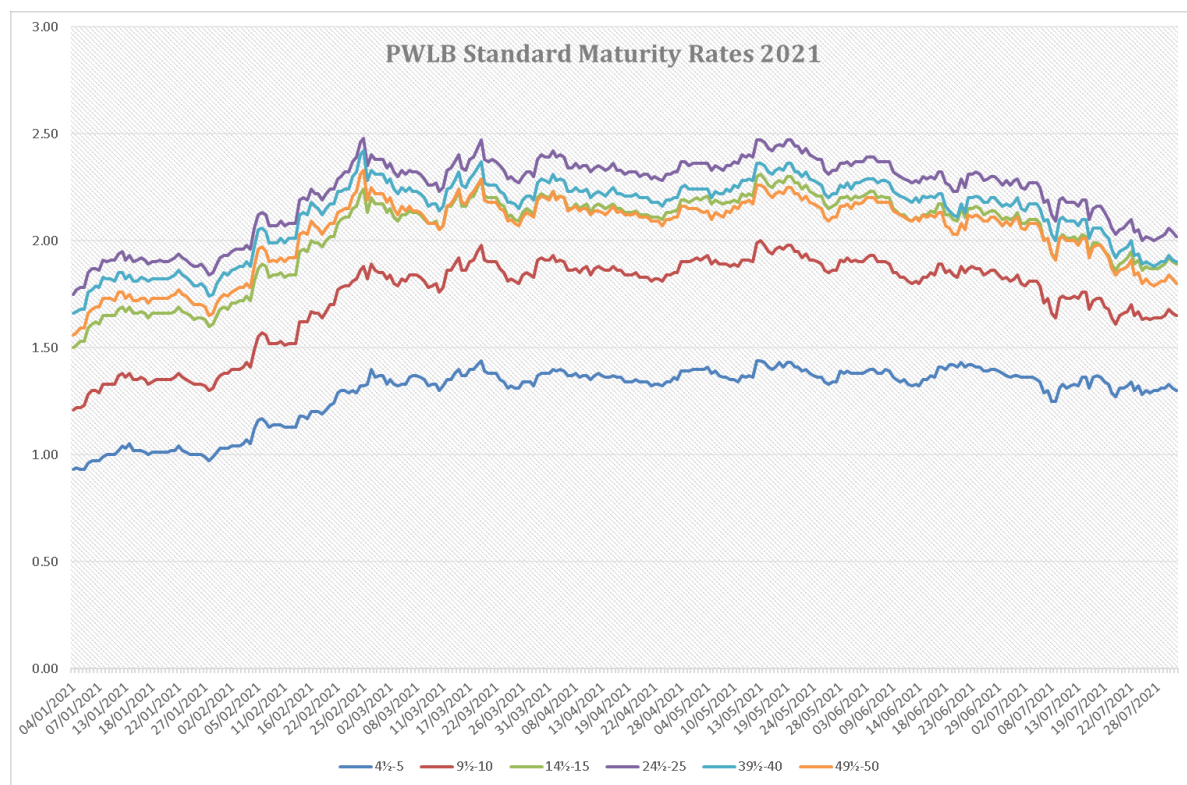


50. The chart above gives the following information:

Available cash	Surplus cash (invested in call accounts or money market funds) or a shortfall of cash indicating a need to borrow.
Net new borrowing	New loans taken during the year net of principal repayments on existing borrowing.
Bank	That element of surplus cash held in the Council's Barclays Bank account.

51. The Treasury Management Strategy for 2021/22 identified a need to borrow approximately £70m over the course of the year to (a) fund the capital programme, (b) replenish internal balances and to (c) replace maturing debt.

52. PWLB interest rates continue to be monitored closely to allow changes - or potential changes - in rates to feed into decisions on new borrowing. The Council remains able to take advantage of the PWLB “certainty rate” which is 0.2% below the standard rates. The chart below shows the movement in standard PWLB maturity rates over the course of 2021 so far.



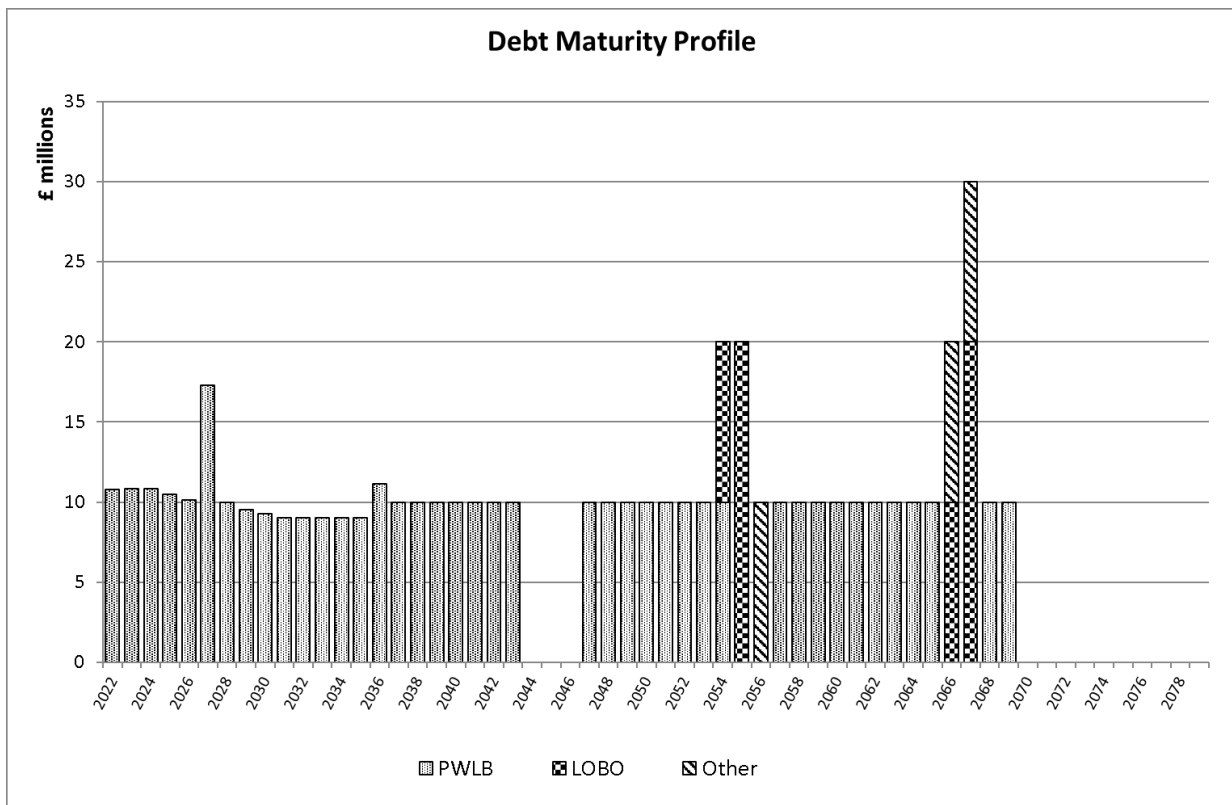
53. Borrowing decisions will take account of a number of factors including:

- expected movements in interest rates
- current maturity profile
- the impact on revenue budgets and the medium- term financial strategy
- the treasury management prudential indicators.

54. The maturity profile of the Council’s debt portfolio is shown in the chart below. The PWLB loans are reasonably well distributed and have a maximum duration of 50 years. When deciding on the lengths of future loans the Council will factor in any gaps in its maturity profile, with a view to minimising interest rate risk, but will consider this alongside other financial factors.

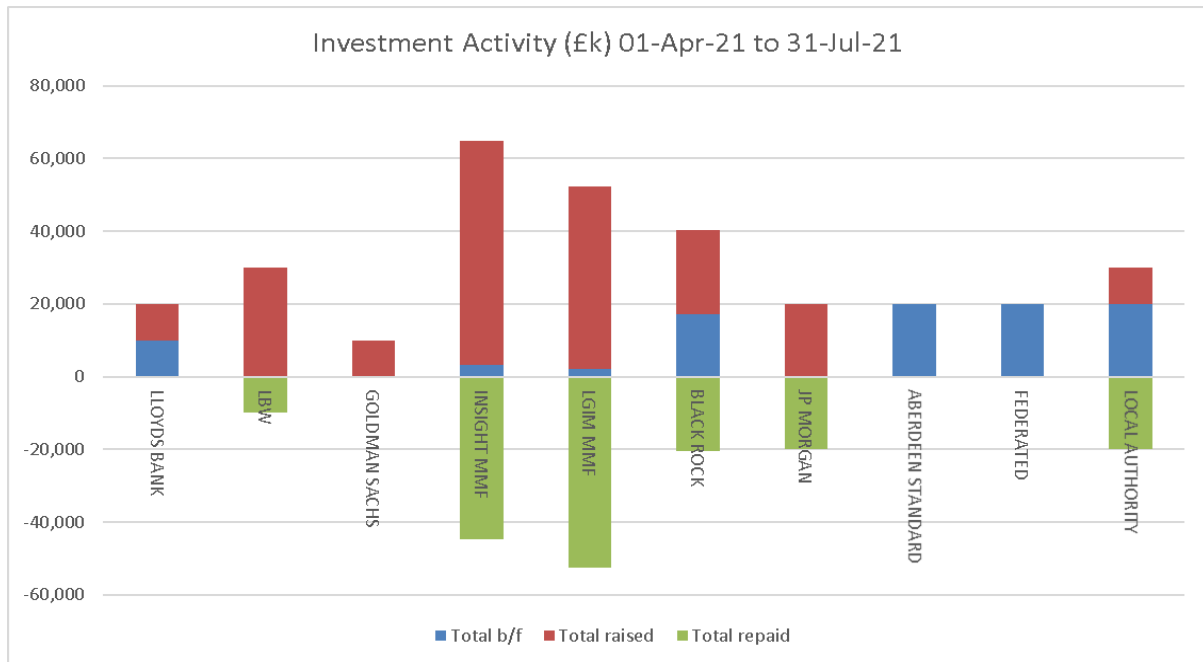
55. Long-term borrowing was also obtained from the market some years ago in the form of ‘Lender’s Options, Borrower’s Options’ loans (LOBOs). These loans are treated as fixed rate loans (on the basis that, if the lender ever opts to increase the rate, the Council will repay the loan) and were all taken at rates lower than the prevailing PWLB rate at the time. However, LOBOs could actually mature at various points before then, exposing the Council to some refinancing risk.

56. The ‘other’ loans shown in the chart consists of fixed-term loans from Barclays Bank.



57. The investment activity for 2021/22 to date is summarised in the chart and table below. Outstanding investment balances totalled approximately £92m at the start of the year and approximately £140m at the end of July.

	Total B/F £ 000's	Raised £ 000's	Repaid £ 000's	Outstanding £ 000's
INSIGHT MMF	3,100	61,700	(44,800)	20,000
LLOYDS BANK	10,000	10,000	-	20,000
LBW	-	30,000	(10,000)	20,000
GOLDMAN SACHS	-	10,000	-	10,000
LGIM MMF	2,000	50,400	(52,400)	-
BLACK ROCK	17,100	23,350	(20,450)	20,000
JP MORGAN	-	20,000	(20,000)	-
FEDERATED	20,000	-	-	20,000
LOCAL AUTHORITY	20,000	10,000	(20,000)	10,000
ABERDEEN STANDARD	20,000	-	-	20,000
Total	92,200	215,450	(167,650)	140,000



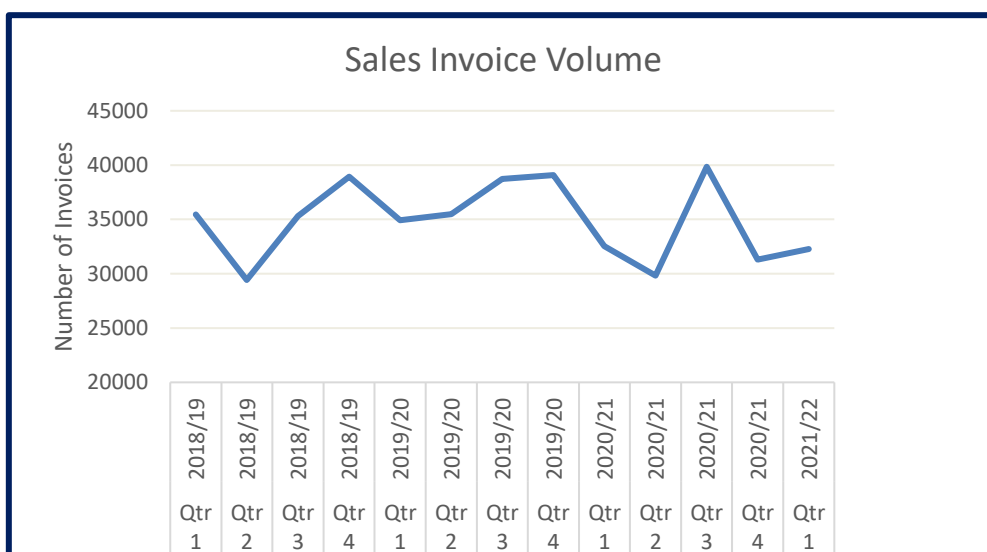
58. As part of the Council's risk management processes all counterparty ratings are regularly monitored and lending restrictions changed accordingly.

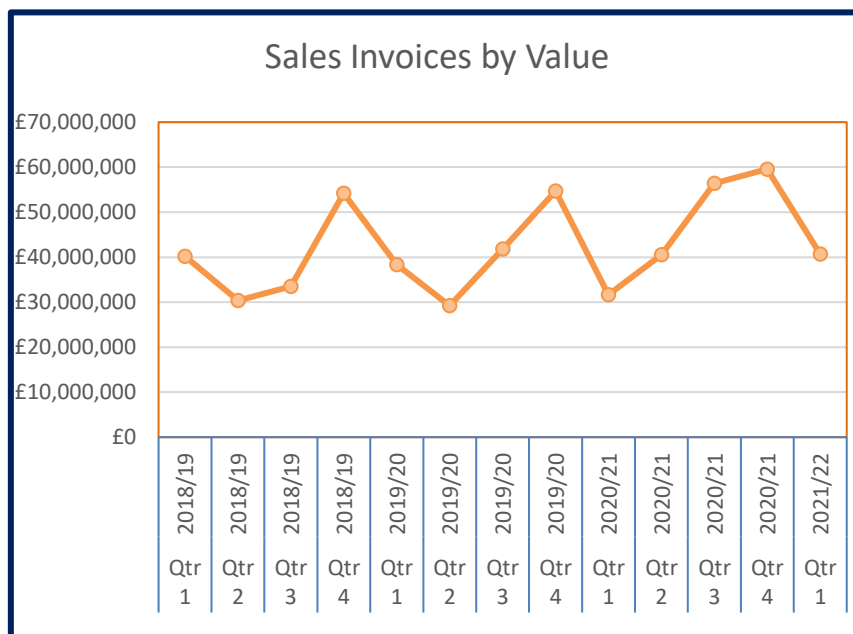
Debt Recovery Performance

59. Sales Invoicing trends during Quarter 1 shows a similar level of activity to Quarter 1 last year. Whereas invoicing values are showing significantly higher with an increase of £9m.

Invoices Raised in Quarter

	Quarter 1	Year to date
Number	32,277	32,277
Value	£40,651,144	£40,651,144





Debt Position Q1

60. Throughout Quarter 1, the debt recovery team have continued to perform pre-COVID19 work processes with regular dunning and debtor contacting strategies.

	Residential & Domiciliary Care (Statutory Debtors)	All Other (Non-Statutory Debtors)	Total
Total	£13,745,838	£14,060,694	£27,806,531
Over 6 months	£7,680,690	£835,206	£8,515,896
% over 6 months	55.9%	5.9%	30.6%

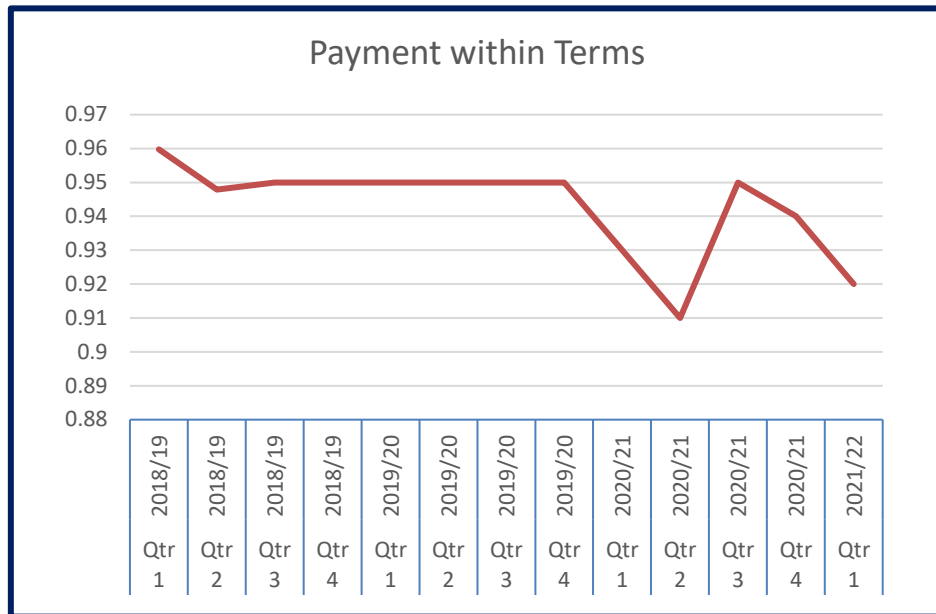
61. The residential and domiciliary debt figures continue to be influenced by full cost invoices to service users that have not yet joined the deferred payments scheme. The resulting debts are a direct effect of the changes brought about by the Care Act. These users are charged full costs for their care which they have no available funds to make payments.

No of Accounts	Total Debt
70	£1.89m

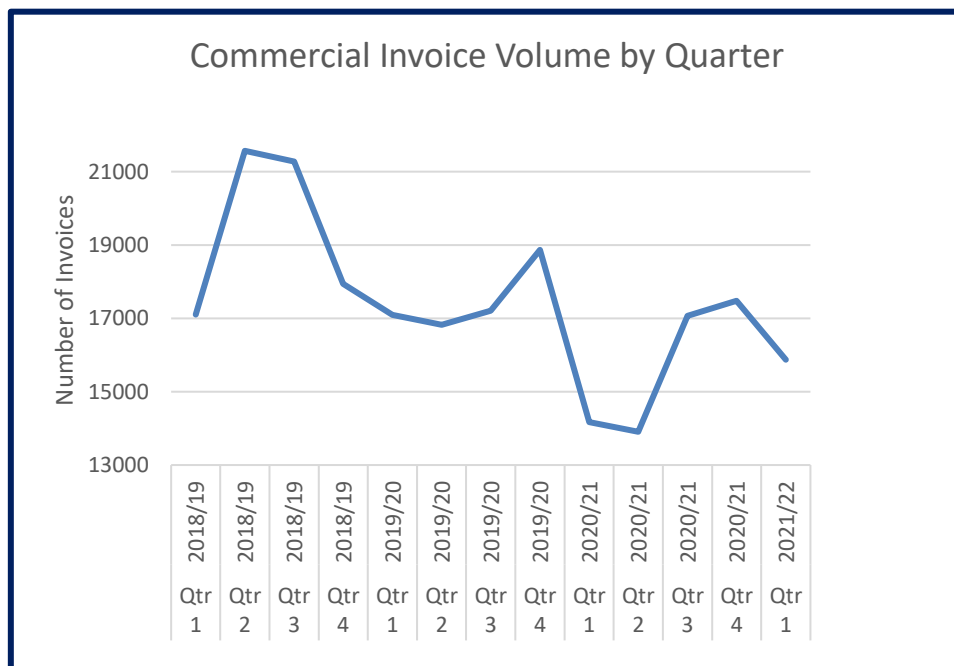
62. The debtor write-off total during Quarter 1 was £33k for 80 accounts, making the write off total to date for 21/22 £33k against 80 accounts.

Accounts Payable (AP) Performance

63. Payment performance for Quarter 1 has been recorded at 92%. This takes account of any known disputed invoices that were paid during Quarter 1 and therefore not counted as a failure against payment terms.

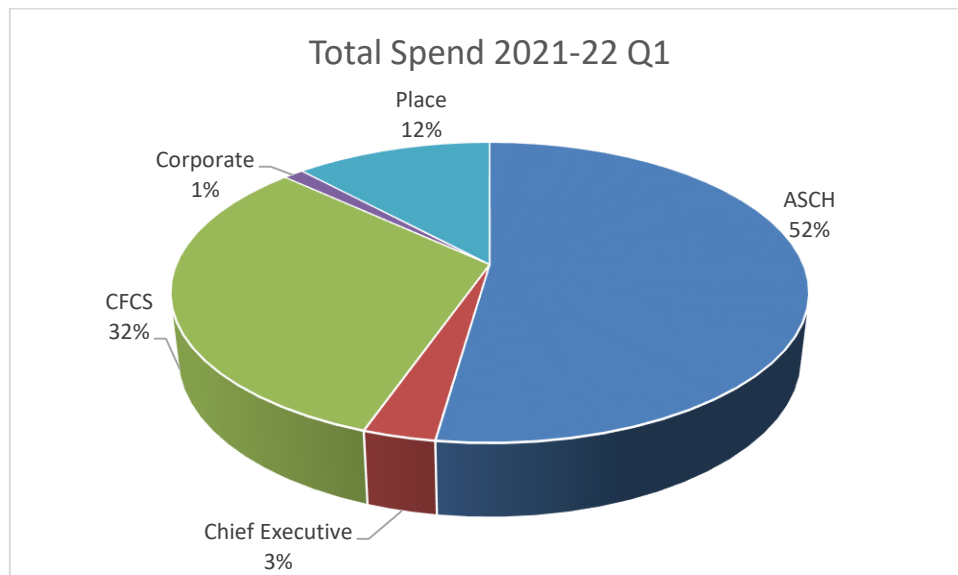


64. The volume of commercial invoices processed for Quarter 1 is 15,872 and shows a 12% increase from this time last year.



Procurement Performance

65. As an organisation, the Authority has spent £133.1m in the first quarter of the financial year 2021/22 with external suppliers. This represents a decrease of £15m when compared with the same period of the previous financial year. The top 16.6% (501) of suppliers account for 80% (106.5m) of the total supplier spend. The remaining 83.4% (2525 suppliers) have a total expenditure of £26.6m with an average spend of £10,546. The chart below shows the total amount spent in the period by Directorate. ASCH has the highest level of expenditure at 52%, followed by Children's and Families which makes up a further 32%.

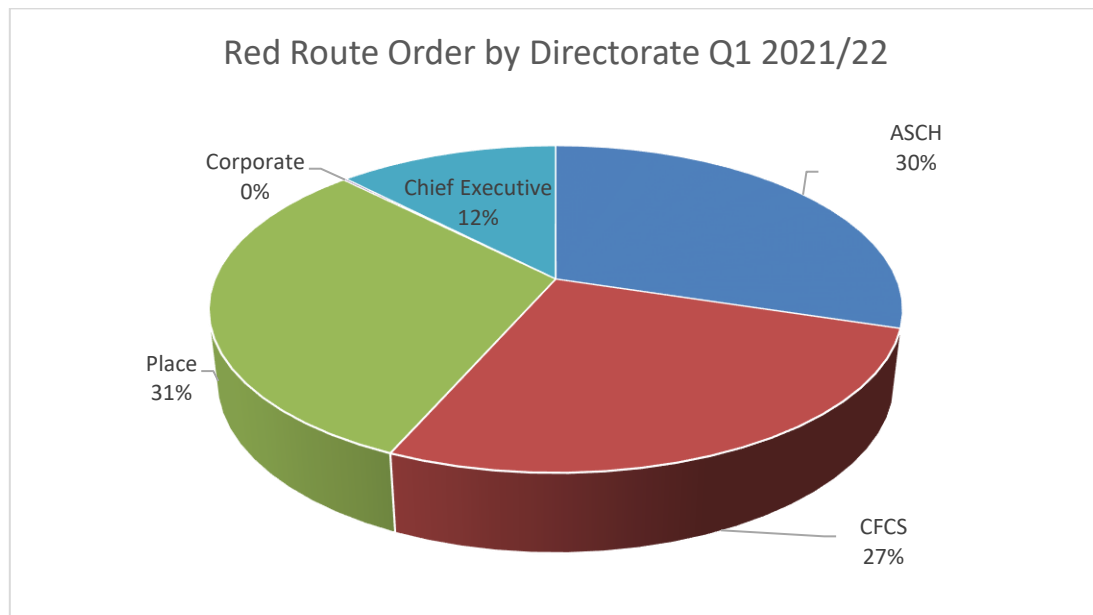


66. The Authority's primary ordering route is through the Business Management System (BMS). Orders that are processed through BMS are classified as 'Compliant', whilst purchases made outside of the Council's systems are deemed to be 'Non-Compliant'. Retrospective orders are also classified as "Non-compliant", as these are typically raised after delivery of goods/services. Services commissioned and managed through other Corporate Systems, for example Frameworki/Mosaic, are out of scope. Purchase Orders are beneficial to the organisation as they provide visibility of what we spend.

The table below shows the number of retrospective orders by month and by Department

Profit Centre	PO Volume APR 2021	PO Volume MAY 2021	PO Volume JUN 2021	Total Q1 2021/22	Total Q1 2020/21
ASCH	56	72	38	166	147
CFCS	126	152	127	405	388
Place	177	182	134	493	341
Corporate		13	4	17	22
Chief Executive	66	75	92	233	244
Total	424	494	395	1,313	1142

67. Purchase orders themselves are split into Green and Red orders. Green orders are those which are raised with the Procurement Centre's pre-arranged agreements or contracted suppliers. Red orders are those that do not have approved suppliers or contracts set up in BMS and require additional work. When compared with the same period in the previous financial year, the volume of 'Red' orders has increased from 4444 to 5356. The chart below identifies the percentage of Red Route orders by Directorate in Q1 of the 2021/22 financial year. The Procurement Team continue to work with stakeholders to improve these figures.



Statutory and Policy Implications

68. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATIONS

- 1) To comment on the revenue budget expenditure to date and year-end forecasts.
- 2) To approve additional contingency requests.
- 3) To comment on the capital programme expenditure to date, year-end forecasts and approve variations to the capital programme.
- 4) To comment on the Council's Balance Sheet transactions.
- 5) To comment on the performance of the Accounts Payable and Accounts Receivable teams.
- 6) To comment on the performance of the Procurement Team.

Nigel Stevenson Service Director – Finance, Infrastructure and Improvement

For any enquiries about this report please contact:

Keith Palframan - Group Manager, Financial Services

Tamsin Rabbitts - Senior Accountant, Pensions and Treasury Management

Constitutional Comments (GR 26/08/2021)

69. Pursuant to the County Councils constitution this committee has the delegated authority to receive and approve the recommendations contained within this report.

Financial Comments (GB 19/08/2021)

70. The financial implications are stated within the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

REPORT OF THE SERVICE DIRECTOR – FINANCE, INFRASTRUCTURE AND IMPROVEMENT

CIPFA Financial Management Code

Purpose of the Report

1. To update Members on the latest guidance on best practice in Financial Management from the Chartered Institute of Public Finance & Accountancy (CIPFA), and to provide an assessment of Nottinghamshire County Councils performance against the guidance.

Background

2. An initial report was presented to the Finance & Major Contract's Management Committee on 20 May 2019. This report provided an initial self-assessment against the draft code.
3. Much of local government finance is governed by primary legislation, regulation and professional standards, however the general financial management of local government has up to now not been subject to a professional code.
4. CIPFA has now published The Financial Management Code (FM Code). The first full year of compliance is 2021/22.
5. This report provides an updated assessment against the full code.

FM Code

6. The FM code builds on the success of the CIPFA Prudential Code, which requires local authorities to demonstrate the long-term financial sustainability of their capital expenditure and associated borrowing. It is consistent with other CIPFA codes and is based on principles rather than prescription.
7. It should be noted that reference in the FM code to 'leadership team' covers both elected members and officers and includes key committees of the authority.
8. The key principles underlying the code are set out below
 - **Organisational leadership** - demonstrating a clear strategic direction based on a vision in which financial management is embedded into organisational culture

- **Accountability** - based on medium term financial planning which drives the annual budget process supported by effective risk management, quality supporting data and whole life costs
- Financial management is undertaken with **transparency** at its core using consistent, meaningful and understandable data, reported frequently with evidence of periodic officer action and elected member decision making
- Adherence to **Professional Standards** is promoted by the leadership team and is evidenced.
- Sources of **assurance** are recognised as an effective tool mainstreamed into financial management and includes political scrutiny and the results of both external audit, internal audit and inspection.
- **The long-term sustainability** of local services is at the heart of all financial management process and is evidenced by prudent use of public resources.

Nottinghamshire County Council Performance

9. Appendix A sets out the self- assessment of NCC processes and procedures against the 17 standards in the FM code. The assessment considers if NCC exceeds, meets or is working towards each standard.
10. The assessment is that NCC meets 14 of the 17 standards and exceeds the requirements in 3.
11. It should be noted that the assessment of 'meets' against standard G relating to the prospects of long term financial sustainability is made in the context of the current £47.7m shortfall in the Medium Term Financial Strategy (MTFS) and the uncertainty in central government funding for 2022/23 and beyond. The standard requires that NCC understands the position and has reported this clearly to Members.
12. Overall, it is felt that NCC can demonstrate good compliance with the FM Code and will continue to work to ensure the requirements are met on an ongoing basis.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

That Members

- 1) Review and comment on the self-assessment against the standards in the FM Code.
- 2) Identify any additional information they require.

NIGEL STEVENSON
SERVICE DIRECTOR – FINANCE, INFRASTRUCTURE AND IMPROVEMENT

For any enquiries about this report please contact:
Keith Palframan, Group Manager – Financial Services

Constitutional Comments (SR 25/8/21)

14. The proposal in this report are within the remit of this Committee.

Financial Comments (KRP 25/8/21)

15. There are no direct financial implications arising from the contents of the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- CIPFA Financial Management Code

Electoral Division(s) and Member(s) Affected

- All

	FM Code – Self Assessment		APPENDIX A
FM Ref.	Statement of Standard Practice	Assessment of NCC performance	Evidence to support assessment
	Section 1 The Responsibilities of the Chief Finance Officer and Leadership Team		
A	<p>The Leadership team (elected members and senior officers) is able to demonstrate that the services provided by the authority provide value for money, to include:</p> <ul style="list-style-type: none"> • Economy (spending less); • Efficiency (spending well); • Effectiveness (spending wisely); • Equity (spend fairly) 	Meets	<p>Delivering value for money (vfm) services is a key element of the overarching council plan 'Your Nottinghamshire, Your Future'. This states:-</p> <p><i>As a Council, our duty is to provide a diverse range of services, to protect and shape the environment in which we live, and to create the right conditions for a strong local economy. We must also make sure that all of these aims are delivered in a way that provides the best possible value for our taxpayers.</i></p> <p>Good progress is being made with transformation and change projects and NCC has received an unqualified vfm opinion from External Audit.</p>
B	The authority complies with the CIPFA Statement on the Role of the Chief Finance Officer in Local Government	Meets	<p>The S151 Officer is the Service Director Finance Infrastructure & Improvement, reporting directly to the Chief Executive. The S151 officer is a member of the Corporate Leadership Team (CLT) meeting which considers all material business decisions.</p> <p>The S151 Officer is actively involved in, and able to bring influence to bear on, all material business decisions to ensure immediate and longer term implications, opportunities and risks are fully considered, and align with the organisation's financial strategy.</p> <p>The S151 Officer has access to and provides comments on all reports in advance of Committee report publication in accordance with the Council's constitution.</p> <p>The S151 Officer is a qualified accountant (CPFA) with over 30 years of post-qualification experience and partakes in the CIPFA CPD scheme.</p>
	Section 2 Governance and Financial Management Style		
C	The leadership team demonstrates in its actions and behaviours responsibility for governance and internal control.	Meets Page 27 of 70	The S151 and CLT all demonstrate their adherence to the 'Seven Principles of Public Life'.

D	The authority applies the CIPFA/SOLACE Delivering Good Governance in Local Government: Framework (2016)	Meets	The NCC Local Code of Corporate Governance sets out the governance framework for the authority. This confirms that NCC has adopted the CIPFA / SOLACE framework.
E	The Financial Management Style of the authority supports financial sustainability	Exceeds	<p>The Council's constitution clearly sets out the responsibility for financial management across the Council. The Council's Planning & Performance Framework sets out the process for aligning the Council's Plan, Departmental Strategies and Performance with that of the Council's Budget and monitoring regime.</p> <p>The Finance Committee has clear responsibility for the management of the Council's finances and financial performance. The Council's Medium Term Financial Strategy sets out the Council's plans and the financial challenges faced by the Council. The Council has consistently delivered against savings targets and continues to retain sufficient reserves to meet assessed future requirements.</p>
Section 3 Long to Medium Term Financial Management			
F	The authority has carried out a credible and transparent Financial Resilience Assessment	Meets	<p>The Council benchmarks all its services and has reviewed the output from the Cipfa Resilience Index work. A successful LGR Peer Review of the Council's Finances was undertaken in 2018/19 and no issues were identified in its long-term planning processes or finances.</p> <p>A risk assessment of the Council's financial risk and reserve strategy is undertaken and set out in the Council's Budget Report.</p>
G	The authority understands its prospects for financial sustainability in the longer term and has reported this clearly to members.	Meets	<p>An external assessment was undertaken of the Council's reserves strategy in 2016/17. The Council has a variety of plans, including the annual Budget, the MTFS and a capital strategy. The MTFS identifies a shortfall in funding over the MTFS of £47.7m. Work is ongoing to identify savings options and the use of reserves to enable more longer term sustainable transformation to be achieved.</p> <p>The impact of COVID 19 on the Council has been fully assessed and is included in regular reports to Finance Committee. Ultimately the long term financial sustainability of the authority is dependent on funding decisions taken by Central Government. At present there are a number of issues which mean that long term planning is difficult. These include the current one-year funding settlement, the outstanding Fair Funding Review, the delayed Social Care Green Paper and decisions on the business rates</p>

			retention scheme. Given these constraints the Council understands its prospects for financial sustainability.
H	The authority complies with the CIPFA Prudential Code for Capital Finance in Local Authorities	Meets	The Council has a capital strategy that sets out a framework for the management of capital finance over the medium to long term and is based around the strategic ambition for the future of the Council.
I	The authority has a rolling multi-year Medium Term Financial Plan consistent with sustainable service plans	Meets	The Council has a Medium-Term Financial Strategy (MTFS) which forms an integral part of the Council's corporate planning processes. The MTFS provides a comprehensive review of the Councils' overall financial position for the current year and an overview of the position for the following three years, on a rolling basis. This is a live strategy and updated and reported to CLT/Members as changes and risks emerge.
Section 4 The Annual Budget			
J	The authority complies with its statutory obligations in respect of the budget setting process.	Meets	The annual budget report which sets out the proposed budget for the coming year is a key document for the Council and flows consistently and clearly from the MTFP. It also demonstrates compliance with the Prudential Code.
K	The budget report includes a statement by the Chief Finance Officer on the robustness of the estimates and a statement of the adequacy of the proposed financial reserves.	Meets	The annual budget report includes a detailed statement by the Service Director – Finance Infrastructure & Improvement. See 2021/22 Annual Budget Report to Full Council on 25 February 2021, pages 22 +23.
Section 5 Stakeholder Engagement and Business Plans			
L	The authority has engaged where appropriate with key stakeholders in developing its long term financial strategy, medium term financial plan and annual budget.	Meets	The Council consults with all appropriate stakeholders in developing changes to its MTFS and annual budget.
M	The authority uses an appropriate documented option appraisal methodology to demonstrate the VFM of its decisions	Meets	The Council's Planning & Performance Framework sets out the Council's approach to transformation and change. All savings options are managed/documented using Prince 2 principles. All reports to Committee set out why the decision is required, the options considered, consultations undertaken and all aspects of governance and financial assessments applied to the decision. Savings options complete outline and full business cases and reviewed/approved by CLT and the Administration prior to

			consultation and requirements for decision reports. Where relevant Equality Impact Assessment are undertaken and reported.
	Section 6 Monitoring Financial Performance		
N	The leadership team takes action using reports enabling it to identify and correct emerging risks to its budget strategy and financial sustainability.	Exceeds	Departmental and Corporate leadership teams receive monthly reports setting out budget, spend to date and forecast, along with a detailed commentary based on comments and observations from individual budget managers and the advice of the relevant finance team. Variances are highlighted and commented on and action is taken to address any areas of overspending. Reports are taken on a regular basis to the Finance Committee.
O	The leadership team monitors the elements of its balance sheet which pose a significant risk to its financial sustainability.	Meets	The key elements of the balance sheet are reported to the corporate leadership team on a regular basis. The General Fund Balance and planned utilisation is reported to the Corporate Leadership Team on a monthly basis. The usable reserves are reported to CLT on a regular basis and the management accounts set out a detailed level of balance sheet information.
	Section 7 External Financial Reporting		
P	The Chief Finance Officer has personal and statutory responsibility for ensuring that the statutory accounts provided to the local authority comply with the Code of Practice on Local Authority Accounting in the United Kingdom.	Meets	The Service Director – Finance Infrastructure & Improvement has personal responsibility as set out in the standard and certifies the annual statement of accounts accordingly.
Q	The presentation of the final outturn figures and variations from budget allow the leadership team to make strategic financial decisions.	Exceeds	As well as the statutory accounts and an annual management accounts report reported to Finance Committee and Full Council, a detailed analysis of variations from budget, assessing if these are temporary or permanent, is prepared each year and presented to CLT for them to review and take decisions. This information is reviewed and assessment of implications upon the MTFS is undertaken.

Basis of Assessment

The assessment has been undertaken on the basis that NCC either Exceeds, Meets, or is Working Towards compliance with the relevant standard, and provides evidence to support this view.

6 September 2021**Agenda Item: 6****REPORT OF THE SERVICE DIRECTOR - PLACE AND COMMUNITIES****LATEST ESTIMATED COST (LEC) PROCESS - PRESENTATION****Purpose of the Report**

1. To inform members of a presentation to the Committee.

Information

2. ARC will deliver a presentation on the Latest Estimated Cost (LEC) process. The presentation will detail how costs are reached, how the design works are undertaken during feasibilities to settle on the best solution, and the commercial negotiation and challenge involved. The presentation will detail how the process delivers the best solution and Value for Money (Vfm).

Other Options Considered

2. None.

Reason/s for Recommendation/s

3. To inform Committee about the LEC process.

Statutory and Policy Implications

4. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1). That the contents of the presentation be noted.

Derek Higton
Service Director, Place & Communities

For any enquiries about this report please contact: Phil Berrill, Team Manager, Property Commissioning, T: 0115 9774641, E: phil.berrill@nottsc.gov.uk

Constitutional Comments (HD)

5. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

6. There are no direct financial implications arising from the contents of this report.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All.

REPORT OF SERVICE DIRECTOR, PLACE AND COMMUNITIES**LATEST ESTIMATED COST NEW SCHOOL CHAPEL LANE, BINGHAM****Purpose of the Report**

1. To seek approval of the Latest Estimated Cost (LEC) for the works to provide a new school at the Chapel Lane development in Bingham and seek approval to proceed to the construction phase of the project based on this estimated cost.
2. To seek approval for a variation to the Children and Young People's capital programme of £0.713m, funded from Department for Education Basic Need grant, to enable this scheme to reach completion.

Information**Background**

3. Bingham is an expanding market town in the borough of Rushcliffe, in Nottinghamshire. The town currently hosts a population of approximately 9000. Outline approval was granted for an application submitted in 2010 for 1,050 homes along with the provision of a new primary school
4. The proposal for the New School will be completed over two phases, phase one initially allows for a new, 210 place (1FE) Primary School (with associated facilities and playing fields) with a 26-place nursery (total 236 pupils). Phase two, to be delivered under a separate project when required, will increase the school to a 1.5FE, 315 place primary school.
5. The Free school presumption process has taken place with the local authority and it has been agreed that the school will be run by Community Inclusive Trust. They are an education charity and not-for-profit sponsor of mainstream primary schools and special needs schools across the East Midlands.

Revised Costs

6. Detailed design has now been completed on this project, during the process additional build requirements and planning conditions have been identified. The current market conditions have also had a significant impact on costs.
7. As a result, contractor tender prices were returned £1M higher than previously expected. Arc's commercial negotiations have already reduced this by circa £300K.
8. Ongoing commercial and design considerations during the delivery stage will endeavour to drive this price down. Arc have identified a "route to budget plan" with the potential to reduce

the budget further. This plan includes aspects such as retention of the topsoil to use on all external areas including the sports pitches, alternative roofing and cladding specification and rationalising some of the mechanical designs.

9. Based on feasibility stage costings, in February 2021 Full Council established a capital programme for the school with a budget of £7.2M Funded from Section 106 contributions (£2.8M) and Basic Need allocation (£4.4M).

Value for Money Assessment

10. Despite the increases the estimated cost still represents good value for money. To demonstrate value for money Arc have completed a Benchmarking Analysis. The analysis only looks at the nett build cost and excludes abnormal item. The analysis is based upon the following comparators:

- EBD OG National Benchmarking 2019
- EBD OG National Benchmarking 2021
- BCIS Indices
- Other SCAPE Framework Primary School Projects

11. Considering these comparators, the cost for this project falls within 4% of the benchmarking average across these samples. Therefore, the costs provided in this LEC are very much in line with national cost benchmarks.

Latest Estimated Costs

12. The latest estimated cost of the building works on the school projects discussed in this report are set out below and the fees shown are for all professions involved in the project.
13. The professions involved in these projects reflect all stages of RIBA 0-7 and associated professional services.
14. Please note that Professional fees include all feasibility costs including site surveys and associated statutory fees, as well as Arc Partnership fees.

Latest Estimated Cost – New School Chapel lane Bingham

Outturn Prices)

	£
Building Works	7,048,430
Professional fees	605,440
Furniture & equipment	260,000
Total	7,913,870

Anticipated cash flow

	2021/22	2022/23	2023/24	Total
	£	£	£	£
Building Works	4,898,047	2,099,163	0	7,048,430
Professional Fees	162,129	63,066	6,005	605,440
F&E	0	260,000	0	260,000
Totals	5,060,176	2,422,229	6,005	7,913,870

Other Options Considered

15. Expansion of existing schools is not possible given physical capacity constraints. The County Council has an obligation to provide adequate spaces for pupils requiring education to maintain its property portfolio, ensuring they are safe, compliant and fit for purpose.

Reasons for Recommendations

16. The Council is committed to providing good schools with sufficient places for all Nottinghamshire children. This new build scheme is a key element of delivering this commitment.

Statutory and Policy Implications

17. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

18. Capital Programme for the school established a budget of £7.2M funded from Section 106 contributions (£2.8M) and Basic Need allocation (£4.4M). This revised estimate requires an additional £0.7M which will be met from the Basic Need allocation.

Public Sector Equality Duty implications

19. In accordance with County Council Policy the design of the buildings will incorporate access and facilities for people with disabilities. Children within the Local Authority area will be able to access school places locally. All new build schemes will meet requirements for disabled access and special needs, for pupils, teachers and members of the public/visitors. Adaptations will be carried out to existing Council schools and academies to meet the access needs of children with SEND.

Safeguarding of Children and Adults at Risk Implications

20. All new build school schemes will take account of safeguarding needs and requirements.

Implications for Service Users

21. The provision of additional school places within Bingham will help to ensure pupils can be accommodated at their school of choice within their local community.

Implications for Sustainability and the Environment

22. The proposed building aims to achieve an Energy Performance Certificate rating of B. The building incorporates a heat recovery system with the option of rapid ventilation to each main room. This strategy involves recovering heat from the exhaust air stream to pre warm the supply air stream without compromising the air quality. The simple shape of the building helps to minimise the area of floors, walls, roof and circulation thereby improving efficiency and minimising heat loss.

23. Other sustainable features and mechanical and electrical items include the following;

- High efficiency electrical and lighting equipment
- High efficiency air source heat pumps
- Sun cool glass to minimize overheating from the sun and in winter to retain heat
- All electric School (no gas)
- Two Electric Vehicle charging points to be provided

RECOMMENDATIONS

That the Committee:

- 1) Approves the Latest Estimated Costs for the New School Chapel Lane, Bingham and approval be given for the project to proceed to the construction phase based on these estimated costs.
- 2) Approves for a variation to the Children and Young People's capital programme of £0.713m, funded from Department for Education Basic Need grant, to enable this scheme to reach completion.

Derek Higton
Service Director, Place & Communities

For any enquiries about this report please contact: Phil Berrill, Team Manager, Property Commissioning, T: 0115 9774641, E: phil.berrill@nottsc.gov.uk

Constitutional Comments (EP 09/08/2021)

24. The recommendation falls within the remit of Finance Committee by virtue of paragraph 4.4 of the Financial Regulations (Project Management and Reports on Latest Estimated Costs of Proposed Schemes).

Financial Comments (KRP 26/08/2021)

25. As set out in the report the additional £0.7m can be funded from the 2021/22 Basic Need allocation of £12.8m (£10.6m currently forecast).

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- New Primary Schools at Bingham and East leake - Report to Policy committee on 18 Sep 2019
- Annual Budget report 2021/22 – report to full council on 25 Feb 2021

Electoral Divisions and Members Affected

Bingham East	Cllr F. Purdue-Horan
Bingham West	Cllr N. Clarke

REPORT OF THE SERVICE DIRECTOR, PLACE AND COMMUNITIES**2021/22 SCHOOLS BUILDING IMPROVEMENT PROGRAMME (SBIP)
ADDITIONAL PROJECTS LATEST ESTIMATED COST (LEC)****Purpose of the Report**

1. To seek approval for Latest Estimated Costs of additional projects for the 2021/22 Schools Building Improvement Programme (SBIP).
2. To seek approval to vary the Children and Young People's capital programme by £0.574m, funded by a contribution from the planned maintenance revenue budget, to part-fund the 2021/22 SBIP programme of works.

Information**Schools Building Improvement Programme (SBIP)**

3. The SBIP forms part of the wider Schools Capital Programme and provides capital improvements for the maintained school estate. Funding for the programme comes from an annual capital allocation from the Department for Education.
4. In 2016 the Council devised a programme consisting of six discrete workstreams to deliver the SBIP, focusing on the health & safety and maintenance issues which are most likely to result in a school closure. The programme was subsequently expanded and presently has 8 workstreams as follows:
 - **Heating cabinet replacement:** Predominantly in CLASP buildings, many of the heating cabinets date back to the early 1960s. Replacing the units provides a much higher standard of heating and improved energy efficiency.
 - **Boiler & Heating Pipework Replacement:** Pipework replacement predominantly focused on Victorian and Edwardian school sites where the ageing heating pipework would not withstand the operating pressure of modern boiler installations.
 - **Drainage Works:** To address issues causing flooding, standing water or blockage to foul drains.
 - **Roof Replacement:** To address circumstances where a roof is beyond economic repair or the state of repair can become a risk, or could result in major infrastructure damage, particularly from water ingress and leaks.

- **Kitchen Ventilation improvements:** Building Regulations require increased levels of ventilation where kitchens are improved or replaced, and gas appliances are changed. This programme will provide new mechanical ventilation installations where appropriate, although a move to replacement with electrical appliances will be considered where possible as this removes the ventilation issues arising from the gas appliances and supports carbon reduction.
 - **Compliance Matters:** This work stream focuses predominantly on the upgrade and replacement of fire alarm systems, and plumbing works to provide safer water systems.
 - **Safeguarding:** Some historic school sites lack modern security and access control systems to support the safety of pupils and staff. This programme aims to rectify any identified premises related security/access concerns.
 - **Structural Issues:** This work stream concerns structural works required to maintain the integrity of the building envelope.
5. A condition survey is currently carried out on every property on a 5-year cycle; this is then recorded within the Council's asset management database, and these reports form the basis of works prioritisation. Recommendations from other property records are also assessed and scrutinised, particularly site risk assessments (including water quality, fire safety and asbestos management). On site issues and requests from schools are also taken into account.
 6. Report to Committee in April 2021 sought approval for the 2021/22 programme within the expected budget. In line with previous years allocations, working assumption was for an allocation of Circa £4.5M for 2021/22. The Allocation has now been confirmed as £9.5M which provides an additional £5.0M. To fit within this available funding this report brings forwards additional projects prioritised from the pipeline of required projects identified across the NCC schools portfolio.
 7. An updated list of the projects for the 2021/22 programme is provided in Appendix 1

Latest Estimated Cost – SBIP 2021/22

(Outturn Prices)

	£
Building Works	4,600,743.67
Professional fees	541,986.54
Total	5,142,730.21

Anticipated cash flow

	To Date £	2021/22 £	2022/23 £	Total £
Building Works	18,021.47	288,543.79	4,294,178.41	4,600,743.67
Professional Fees	23,079.53	406,489.91	112,417.11	541,986.55
Totals	41,101.00	695,033.70	4,406,595.52	5,142,730.21

8. Breakdown of the outturn costs per project is provided in Appendix 1.

Other Options Considered

9. The County Council has an obligation to maintain its property portfolio, ensuring it is safe, compliant, and fit for purpose. Therefore, no other options have been considered.

Reasons for Recommendation

10. The Council is committed to providing safe, compliant and fit for purpose schools. The SBIP is a key programme for delivering this commitment.

Statutory and Policy Implications

11. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

12. The County Council receives an annual Schools Condition Allocation from the Department for Education (DfE) as part of the School Capital Grant. The Allocation for the 20/21 has now been confirmed as £9.469M

13. The report to Committee in April committed £4.400M of this allocation. £0.500M is set aside to fund the Councils Schools Access Initiative Programme. Therefore, leaving £4.569M available the additional £0.574M will be met from revenue maintenance funds.

Implications for Sustainability and the Environment

14. In addition to the priorities set out earlier in the report, reducing the environmental impact has also been included as a priority. A projects have been considered to include environmental improvements wherever possible, for example, energy efficient LED lighting and automatic controls, improved insulation to roofs, ceiling voids and pipework, and de-carbonising heating systems by replacing gas powered boilers with air source heat pumps where viable.

RECOMMENDATIONS

- 1) That Committee approves the Latest Estimated Costs of the School Building Improvement Programme and approval be given for the projects to proceed to the construction phase based on these costs.
- 2) That Committee approves a variation of £0.574m to the Children and Young People's capital programme, funded by a contribution from the planned maintenance revenue budget, to part-fund the 2021/22 SBIP programme of works.

Derek Higton
Service Director, Place & Communities

For any enquiries about this report please contact: Phil Berrill, Team Manager, Property Commissioning, T: 0115 9774641, E: phil.berrill@nottsc.gov.uk

Constitutional Comments (EP 06/08/2021)

15. The recommendation falls within the remit of Finance Committee by virtue of paragraph 4.4 of the Financial Regulations (Project Management and Reports on Latest Estimated Costs of Proposed Schemes).

Financial Comments (GB 10/08/2021)

16. It is proposed that the £5.143m capital expenditure is funded from £4.569m Department for Education grant which already approved in the capital programme. This report also seeks to vary the capital programme to fund the remaining £0.574m from the Planned Maintenance revenue budget.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'Schools Capital Programme progress report and 2021/22 Schools Building Improvement Programme – report to Children and Young People's Committee on 30 Nov 2020
- 2021/22 Schools Building Improvement Programme (SBIP) Latest Estimated Cost (LEC) – Report to Finance & Major Contracts Management Committee on 19 Apr 2021

Electoral Division(s) and Member(s) Affected

- All

UPRN	Site	Type of works	District	Works £	Fees £	Total £
01311	The Lanes (Meadow lane)	Replace boiler and pipework serving 3 classroom extension block.	Broxtowe	250,000.00	32,500.00	282,500.00
01260	Holly Hill Primary	Replace boiler, flue ancillaries, controls, heat emitters and all pipework. Install centralised hot water calorifier and hot water service flow and return pipework and replace cold-water service pipework throughout. Replace lighting with LED's and automatic controls. Replace Emergency lighting and wireless fire alarm for wired system and network between buildings. Replace ceiling / tiles and insulation where necessary. Asbestos removal, install ceiling fire barriers, and carry out legionella remedial works as required. Replace roof and upgrade insulation in Buildings 1 & 2.	Ashfield	1,289,560.00	136,031.12	1,425,591.12
01505	Costock Primary	Replace steel panel radiators for Low Surface Temperature radiators.	Rushcliffe	13,453.67	4,943.22	18,396.89
01030	Misson Primary	Replace roof covering to Building 1, Block 6	Bassetlaw	61,170.00	9,988.80	71,158.80
01879	Bracken Hill School	Replace the ceiling / tiles & Insulation where necessary. Replace lighting with LED's and automatic controls. Replace Emergency lighting and wireless fire alarm for wired system and network between buildings. Replace the boiler control panel within Building 2. Asbestos removal, install ceiling fire barriers, and carry out legionella remedial works as required.	Ashfield	501,410.00	58,217.64	559,627.64
01062	Redlands Primary	Replace like for like with Gas fired boilers. Installation of destratification fans within the double height spaces in the Main Hall and enclosed courtyard.	Bassetlaw	223,950.00	28,863.20	252,813.20
01898	Derrymount Special school	Replace roof covering, upgrade insulation, and replace roof lights in the main building	Gedling	355,590.00	42,481.67	398,071.67
01474	Newstead Primary	Replace roof covering and insulation upgrade. Drainage works to include patching, relining, cutting, and jetting.	Gedling	132,320.00	23,749.12	156,069.12

01111	Newlands Junior	Replace heating distribution pipework from the boiler room and all emitters. Replace suspended ceiling system throughout. Replace lighting with LED's and automatic controls. Replace Emergency lighting and wireless fire alarm for wired system and network between buildings. Asbestos removal, install ceiling fire barriers, and carry out legionella remedial works as required	Newark and Sherwood	560,450.00	64,047.25	624,497.25
01537	Jesse Gray Primary	Replace Boiler, Radiators and Pipework. New extract system to each toilet area. Replace timber/steel doors, windows and roof lights with powder coated aluminium.	Rushcliffe	1,182,750.00	135,007.50	1,317,757.50
01162	King Edwin Primary	Install liquid roof membrane to areas around roof lights and solar panels.	Newark and Sherwood	30,090.00	6,157.02	36,247.02

REPORT OF THE SERVICE DIRECTOR – FINANCE, INFRASTRUCTURE AND IMPROVEMENT

PERSONAL PROTECTIVE EQUIPMENT (PPE) PROCUREMENT IN RESPONSE TO COVID-19

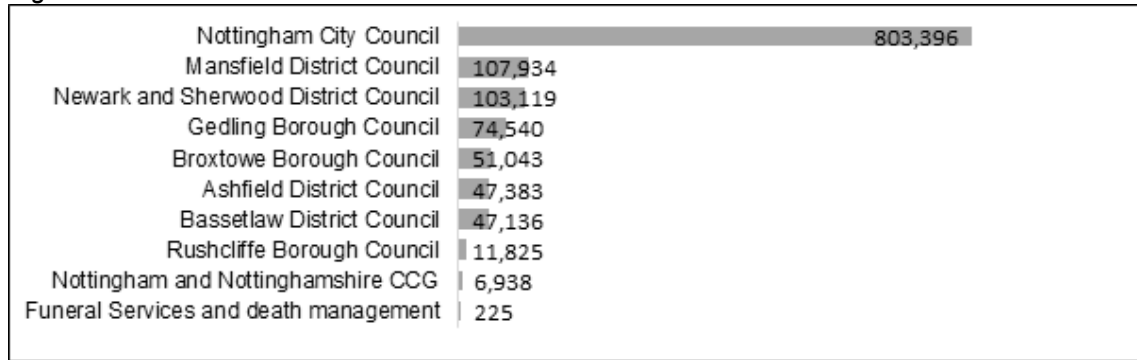
Purpose of the Report

1. To provide Members with an update on the Council's current PPE provision and procurement, and future planning in line with the current Department of Health and Social Care (DHSC) position on the provision of PPE for Local Authorities

Information

2. The COVID-19 outbreak had an unprecedented effect on the National Health Service (NHS) and community and social care sectors, resulting in increased demand, both nationally and globally, for PPE to protect health and care workers.
3. While supply chain issues have now largely been resolved, the continued prevalence of COVID-19 has resulted in an ongoing need for PPE, and despite strong vaccination uptake, there is currently nothing to suggest that there will be significant changes to PPE requirements in the immediate future.
 - a. This is supported by central government guidance on the use of PPE found on the Personal Protective Equipment hub: [Coronavirus \(COVID-19\): personal protective equipment \(PPE\) hub - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/personal-protective-equipment-ppe-hub).
4. Nottinghamshire County Council have continued to chair the Local Resilience Forum (LRF) Logistics Cell which has a primary focus on procuring and distributing PPE across the LRF. To date the LRF has distributed over 11,574,861 items of PPE.
 - a. *Figure 1* below shows how many items of core PPE have been distributed by NCC to LRF partners between January and June 2021.

Figure 1

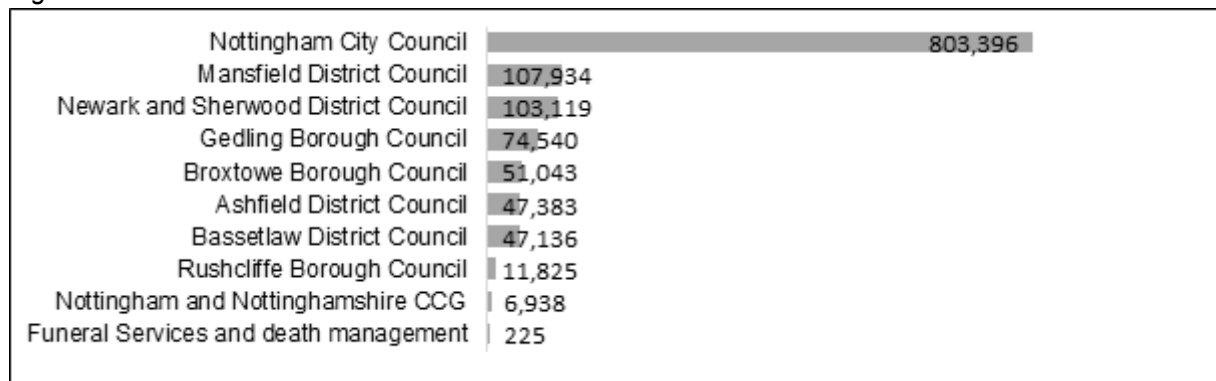


Achievements

5. Nottinghamshire County Council's procurement and distribution of PPE has had continued success. Key achievements are summarised below:

- a. As of the end of June 2021, the PPE team have now processed over 5,000 requests and distributed over 3,825,785 items of PPE since the start of the pandemic in March 2020.
- b. As of June 2021, the PPE team have processed over 5,000 requests and distributed over 3,825,785 items of PPE. *Figure 2* below shows how many items of core PPE have been directly distributed to services and other settings across Nottinghamshire by the Council directly between January and June 2021.

Figure 2



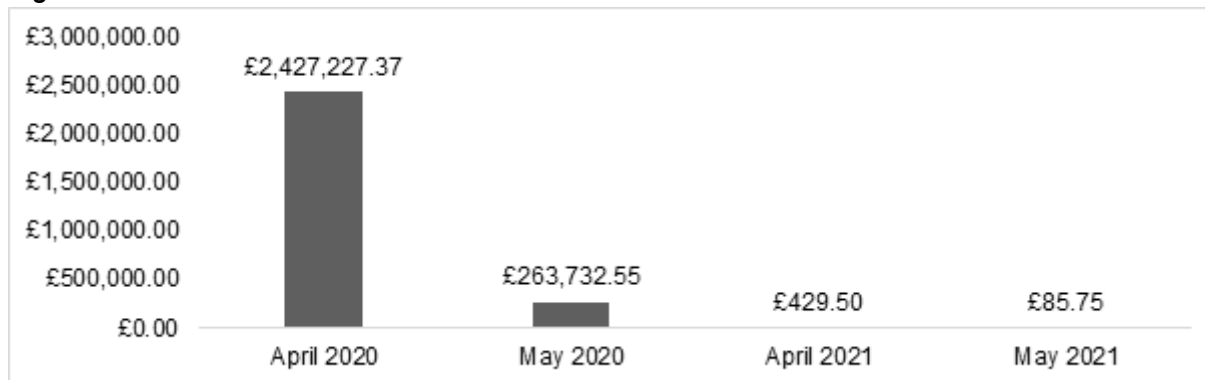
- c. In December 2020, the Council's Internal Audit team commenced a PPE 'Controls Over Stocks and Stores' audit, to examine if arrangements complied with Financial Regulations. The final report was presented to Governance & Ethics Committee in early June 2021. There were no further recommendations made from this audit and there was substantial assurance that PPE risk levels are low.
- d. A clear and robust stock management process has been implemented. A formal stock take was successfully conducted in March 2021 with the final report submitted to the Finance team for inclusion in financial accounts.

- e. Nottinghamshire County Council's Procurement Team in collaboration with Local Resilience Forum (LRF) partners have been chosen as finalists in the 'COVID-19 Outstanding Response Award – Other Organisations' category of the UK National GO Public Procurement Awards 2021.¹

PPE Stock Levels

6. Demand for PPE has reduced by 32% since the peak of the second wave in December 2020. There are occasional spikes in requests, due to factors such as guidance changes or rises in local risk levels, but this has not adversely impacted on stock levels. Information around PPE stock and distribution levels is recorded on a daily basis and reviewed regularly.
7. The Council currently hold in excess of four weeks resilience for all PPE items. Resilience levels are reviewed regularly based upon the previous month's average supply. As of the end of June 2021, current value of NCC stocks held is **£1,078,118**, down from **£1,928.756** in February 2021.
 - a. This reduction in value is a result of ongoing work to proactively reduce and repurpose stocks which are above the agreed resilience level, including engagement with police, hospital trusts, funeral directors, dental surgeries and other settings.
8. *Figure 3* below compares the total spend on PPE by the Council in 2020 and 2021.

Figure 3



9. The Department of Health and Social Care (DHSC) have committed to providing free PPE to supply social care, health and other settings until March 2022.
10. At present, PPE is ordered directly from the central DHSC team based on the previous month's usage. From August 2021 there will be a transition to placing our orders directly through the

¹ <https://www.goawards.co.uk/national/finalists/>

PPE Portal.² It has been confirmed that all core PPE items will continue to be available and there will be no disruption in supplies through the winter period.

11. All the systems, structures and processes required for PPE provision by the County Council are now well established and equipped to meet fluctuating demands. NOP Commerce has proved hugely successful as an online ordering system and the operations team are well set up with the use of Agency staffing resource as required to be able to provide an agile response throughout the winter period.

Proactive Procurement Activity to Source PPE

12. In the early stages of the pandemic, national supplies of PPE were critical. The Council Procurement team reacted urgently to source PPE from a wide range of suppliers. The reactive processes generated minimised disruption to PPE supplies for providers, but were unsustainable and would not suffice during business as usual (BAU) activity.
13. As supply chain issues have been resolved and demand for PPE has become manageable and consistent, the Procurement team have been able to adopt a proactive approach. The Council have been working in collaboration with Nottingham City Council and other procurement teams across the East Midlands to develop a PPE Dynamic Purchasing System (DPS), based on requirements gathered from Nottinghamshire County Council, Nottingham City Council, Nottinghamshire CCG and Leicester City Council. This will ensure continued provision of quality PPE supply and delivery in compliance with Procurement Regulations and Health and Safety standards.
 - a. The system went live on 1 July 2021 and to date 50 providers have joined, with a further 50+ expressing an interest in joining. All PPE suppliers used by the Council have been notified and the opportunity has been advertised on Contracts Finder and Find a Tender Service (FTS).
 - b. The DPS will be available nationally for all public sector bodies to use.
14. The Procurement and PPE Project team continue to work with suppliers and the Department of Health and Social Care, including attending DHSC-led PPE Innovation workshops, to explore options for reusable PPE to improve sustainability whilst ensuring compliance with national guidance.

Future Planning

15. DHSC have confirmed that we will continue to receive free PPE until March 2022. Following this, PPE will still be available for us to order however it will need to be paid for. We currently hold a good supply of stock.

² The Central Government PPE Portal is the current system for social care and primary care providers to order and receive free PPE that is needed as a direct result of the COVID-19 pandemic.

16. There is stable workforce in place at the PPE Warehouse with core NCC staff supported by Agency staff as required. This agile approach works well in ensuring that adequate warehouse and driving resource is always maintained.
17. We are keen to further understand the impact of autumn/winter in relation to the usage and distribution of PPE. Once we have a clearer idea around the impact of winter, we will provide a further paper to committee with options for consideration for PPE provision post March 2022.

Financial Implications

18. DHSC have confirmed that they are able to offer financial support to those local authorities and LRFs that can demonstrate that they require financial assistance related to distributing, storing and administering free PPE between 1 October 2020-31 March 2022.
19. The Council has submitted two claims to date for October 2020 - June 2021. A further claim is to be submitted at the end of August for forecasted spend between the period July 2021 – March 2022.

Statutory and Policy Implications

20. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Other Options Considered

21. Other options were not considered applicable for this update report as PPE is still a requirement within the DHSC guidance. A further paper will be brought to committee in the new year with options for PPE provision beyond March 2022.

RECOMMENDATION/S

1. To note the progress of PPE operations and procurement since the last update to Finance and Infrastructure Committee in September 2020.
2. To inform Members of the current stable position of PPE supply and the successful delivery of a compliant PPE Procurement contract

Nigel Stevenson

Service Director – Finance, Infrastructure and Improvement

Chief Executive's Department

For any enquiries about this report please contact:

Kaj Ghattaora
Group Manager Procurement

Constitutional Comments [LPW 17.08.2021]

The Recommendation falls within the remit of the Finance Committee by virtue of its terms of reference.

Financial Comments [RWK 12/08/2021]

There are no specific financial implications arising directly from the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None.

Electoral Division(s) and Member(s) Affected

- All.

REPORT OF SERVICE DIRECTOR – FINANCE, INFRASTRUCTURE & IMPROVEMENT**PROCUREMENT PIPELINE PROJECTS 2021 - 2023****Purpose of the Report**

1. To provide Members with information relating to contracts that the authority will be procuring up until 2023.
2. To provide Members with information on key contracts for consideration when determining the future work plan of the committee.

Information and Advice

3. This report presents the Council's Procurement Pipeline for 2021 – 2023, which sets out the Council's planned programme of procurement activity for all goods, works and services over this two-year period. The Plan is attached in Appendix 1.
4. The Procurement Pipeline is a key mechanism in the implementation of the Council's Procurement Strategy 2019-2023 in order to deliver the Council's Strategic Plan. It enables the planning of procurement activity under the Strategy, to achieve the key strategic priorities of:
 - Ensure best value
 - Maximise Social Value
 - Enhance Leadership
5. All procurement activity is underpinned by the six principles of the Nottinghamshire County Council Procurement Strategy 2019-2023:
 - Place Nottinghamshire residents at the centre of all commissioning and procurement decisions
 - Drive best value for public money
 - Commercially focused procurement and sourcing aligned with strategic, business and operational plans, and operating a competitive approach in line with internal and external regulations
 - Compliance with procurement legislation and the key principles of equal treatment, transparency and proportionality
 - Innovation in Performance Management to ensure we are getting the most from all our commissioning and contracting arrangements
 - Enhance Sustainability – environmental, economic and social for the ongoing well-being of the people of Nottinghamshire

6. The Procurement Pipeline supports compliance with the UK Public Contract Regulations and the Council's Financial Regulations by enabling procurement activity to be planned and undertaken prior to the expiry of existing contracts
7. The Procurement Pipeline provides information for internal and external stakeholders about planned procurement activity and facilitates collaboration with partner organisations in procurement activity.
8. The Procurement Pipeline informs provider markets about forthcoming opportunities to bid for Council contracts; enabling suppliers to prepare and to access market development support.

Other Options Considered

9. Other options were not considered applicable for this update report.

Reason/s for Recommendation/s

10. This report is to provide Members with information relating to Procurement Pipeline contracts that the authority will be procuring and use this information to consider the future work plan of the committee.

Statutory and Policy Implications

11. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATIONS

- 1) Members to consider the Procurement Pipeline in the attached appendix in determining the future work plan of the committee.

Nigel Stevenson

Service Director – Finance, Infrastructure & Improvement

For any enquiries about this report please contact:

Kaj Ghattaora - Group Manager, Procurement

Constitutional Comments [LPW 17/08/2021]

12.

Financial Comments [RWK 12/08/2021]

13. There are no specific financial implications arising directly from the report.

Background Papers and Published Documents

14. Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

Appendix 1

Adults Social Care and Health – Pipeline Projects

DN Reference	Project Title	Current Contract End	Current Supplier	Estimated Value	Option to extend	Procurement Start Date	Procurement End Date
DN50251	Housing with Care and Support Needs DPS	01/02/2023	Various	£150,000,000	None	01/02/2016	01/02/2023
DN80051	Dynamic Provider List - Residential Care for Younger Adults	01/07/2026	Various	£100,000,000	None	01/08/2016	01/07/2026
DN220520	Carers Support Services DPS	01/01/2022	Various	£1,000,000	None	01/09/2016	01/01/2022
DN176188	Dynamic Provider List - Home Based Care and Support Services	01/01/2027	Various	£500,000,000	None	01/01/2017	01/01/2027
DN361199	CSE Provider Agreement for Care, Support and Enablement Framework Agreement 2018 - 2022	01/09/2022	Various	£10,000,000	12	01/09/2018	01/09/2022
TBA	Day Opportunities (Day care)	N/A	Various	Not Disclosed	N/A	01/04/2022	01/10/2022
DN506252	Residential Care Older Adults (Ageing Well Care Homes)	N/A	Various	Not Disclosed	N/A	01/10/2019	01/04/2022
DN453364	Expansion of Care Home Services for People Aged 16 upwards Framework Agreement	N/A	Various	£100,000,000	24	01/12/2019	01/11/2021
TBA	ICELS	31/03/2023	British Red Cross	£50,000,000	N/A	01/09/2020	01/09/2023
TBA	Telecare Managed Service	01/09/2021	Tunstall	£2,441,648		01/09/2020	01/10/2021
TBA	Rapid Response and Hospital Discharge (Home First)	01/11/2021	Crossroads East Midlands	£15,000,000	N/A	01/11/2020	01/09/2022
TBA	Wave 4 Suicide Prevention Training	N/A				01/12/2020	01/04/2022
TBA	Prevention Services	01/01/2021	Framework Housing, NCHA, Age UK, Metropolitan Housing Trust, Places for People	£1,500,000 P.A	N/A	01/01/2021	01/07/2022
DN537302	Additional and Supplementary Providers Home Based Care	N/A				01/02/2021	01/04/2022
DN541106	EMADASS DPS system	01/06/2024	Various	£20,000 P.A	None	01/03/2021	01/07/2024
DN547820	Flu Vaccination Clinics	01/01/2022		£18,000 P.A	24	01/05/2021	01/11/2021
DN553130	EMADASS Call-Off 3 Social Worker Health Check	N/A		£10,000		01/07/2021	01/10/2021
TBA	Domestic Violence Duty Accommodation Based Support	N/A			N/A	01/06/2021	01/04/2022
DN558422	Transforming Care Unplanned Care Beds	01/09/2021	Voyage / Autism East Midlands	£200,000 P.A	36	01/07/2021	01/11/2021
TBA	Consultancy ASCH Safeguarding	N/A	Page 55 of 70	£60,000	N/A	01/07/2021	01/10/2021
TBA	Consultancy ASCH Finance	N/A		£60,000	N/A	01/07/2021	01/10/2021

DN Reference	Project Title	Current Contract End	Current Supplier	Estimated Value	Option to extend	Procurement Start Date	Procurement End Date
TBA	Consultancy Mosaic Finance	N/A		£60,000	N/A	01/07/2021	01/10/2021
TBA	Consultancy Mosaic Reporting	N/A		£60,000	N/A	01/07/2021	01/10/2021
TBA	Autism Pre-Diagnostic Support Service	N/A		£100,000 P.A	N/A	01/07/2021	01/04/2022
TBA	Rushcliffe Extra Care Schemes	01/06/2022	Metropolitan	£600,000 P.A	None	01/09/2021	01/04/2022
TBA	Individual & Bespoke Home Based Care and Support Services	01/06/2023	Various	Not Disclosed	60	01/06/2018	01/07/2023
TBA	Access to Advocacy	01/09/2023	PoWher	£1,400,000 P.A	24	01/04/2022	01/10/2023
TBA	Nottinghamshire Homeless Support Service	01/09/2022	Framework Housing	£1,000,000 P.A	None	01/04/2022	01/04/2023
TBA	Carers Hub Information Service	01/11/2022	Tuvida	£300,000 P.A	24	01/09/2023	01/12/2024
TBA	Careres Engagement and Promotion Service	01/11/2022	Debyshire Carers Association	£200,000 P.A	24	01/09/2023	01/12/2024
TBA	Oral Health Promotion	01/03/2023	Nottingham's NHS Trust	£12,000 P.A	None	01/03/2022	01/07/2023
TBA	Integrated Sexual Health Services	01/03/2022	NHS Trusts (Bassetlaw, Nottingham, Serwood)	Not Disclosed	24	01/04/2022	01/07/2024
TBA	Prison Social Care (Whatton)	01/03/2023	Care Uk Health and Rehabilitation	£60,000 P.A	12	01/01/2022	01/06/2023
TBA	Prison Social Care (Ranby)	01/03/2022	Nottingham NHS Trust	Not Disclosed	12	01/01/2022	01/06/2023
TBA	Inspection, Service and Repair of Hoists in Domestic Settings	01/11/2022	Prism UK	£60,000 P.A	12	01/11/2022	01/12/2023
TBA	Young Carers Support Service	01/06/2022	Tuvida	£75,000 P.A	12	01/06/2022	01/08/2023
TBA	Assessment and Reablement Residential Beds Framework Agreement	01/01/2023	Various	£6,000,000 P.A	None	01/01/2022	01/04/2023
TBA	Provision of Deputy Services	01/06/2022	Premier Solicitors, Roythornes Solicitor, Stephenson LLP, Freeth LLP	Nil	12	01/06/2022	01/08/2023
TBA	Short Term Assessment Beds Framework Agreement	01/02/2023	Various	£600,000 P.A	None	01/02/2022	01/05/2023
TBA	Sign Language Interpretation Services	01/11/2022	Nottingham Deaf Society	£225,000 P.A	12	01/10/2022	01/12/2023

Chief Executive – Pipeline Projects

DN Reference	Project Title	Current Contract End	Current Supplier	Estimated Value	Option to extend	Procurement Start Date	Procurement End Date
DN472982	Top Wighay Farm Development site	N/A	N/A		N/A	01/03/2020	30/09/2021
DN125906	Employee Counselling	11/07/2020	Carefirst	£60k pa	No	01/04/2020	30/09/2021
DN339894	Umbraco Support Services	04/08/2020	Moriyama Ltd		No	01/06/2020	31/10/2020
	Training Providers	N/A			No	01/07/2020	31/03/2022
	Scrooby Art Project	N/A	N/A	£40k	N/A	01/07/2020	30/09/2021
DN508000	Actuarial Services	31/08/2017	Barnett Waddingham Llp		No	01/09/2020	31/05/2021
DN300490	DPS Apprenticeship Training	31/03/2021	Various		No	01/09/2020	31/05/2021
DN419543	E-procurement portal	28/02/2023	Proactis		No	01/11/2020	28/02/2023
DN542670	EMLawshare Framework	31/03/2022	Various		No	01/11/2020	31/03/2022
DN553300	Employment Brokerage	N/A	N/A		No	01/12/2020	31/03/2021
DN503288	SIP lines and calls	26/10/2021	Virgin Media Business Ltd	£ 250k p.a.	No	01/12/2020	26/10/2021
DN553587	LAN equipment & related Services	30/09/2021	Datrix Ltd		No	01/01/2021	30/09/2021
DN362241	Property Asset Management System	30/06/2021	Concerto		Yes	01/02/2021	30/06/2021
DN531359	CFO Insights	N/A	Grant Thornton		No	09/03/2021	31/03/2021
DN384822	Care Leavers App	29/07/2021	This is Focus Ltd		Yes	01/04/2021	29/07/2021
	Radio advertising for Foster Carers	N/A	N/A	£40k	N/A	01/04/2021	31/05/2021
DN282308	Moving & Assisting Individuals Training Framework	31/08/2021	Prism Medical (HME Ltd)		No	01/04/2021	31/08/2021
DN331462	Mosaic support and maintenance	31/03/2022	Servelec		No	22/04/2021	31/03/2022
	Visitor system	N/A	N/A		N/A	22/04/2021	31/07/2021
	Room and Space Booking	N/A	N/A		N/A	22/04/2021	31/07/2021
	Clayfields system	N/A	N/A		N/A	22/04/2021	31/07/2021
DN364853	Capita One System	31/03/2023	Capita Business Services Ltd		No	01/05/2021	31/03/2023
DN372840	Dun and Bradstreet Credit Checking	31/10/2021	Dun & Bradstreet Ltd		No	01/05/2021	31/10/2021
	School Swimming System	N/A	N/A		N/A	01/06/2021	01/09/2021
DN435251	Communication Cloud	17/09/2021	Granicus LLC		Yes	01/06/2021	17/09/2021
DN20510	Access Control System Software	13/09/2021	Nova Integrated System Ltd		Yes	01/06/2021	13/09/2021
DN437157	Public Wi-Fi	31/10/2021	Telefonica (O2)		Yes	01/06/2021	31/10/2021
DN366166	Specialist paper	31/12/2021	Premier Paper Group Ltd		No	01/06/2021	31/12/2021
	Complaint Management System	N/A	N/A		No	01/06/2021	31/12/2021
	Respond SaaS data	N/A	N/A		N/A	01/06/2021	30/09/2021
DN336291	Provision of Corporate Training Courses	30/09/2021	Various		Yes	01/06/2021	30/09/2021
DN506489	MAPA Training	30/09/2021	Crisis Prevention Institute (CPI)		yes	01/06/2021	30/09/2021

DN Reference	Project Title	Current Contract End	Current Supplier	Estimated Value	Option to extend	Procurement Start Date	Procurement End Date
DN17943	Provision of Insurance Policies and Ancillary Services	30/04/2022	Various		No	01/06/2021	30/04/2022
DN552532	Comms Health Check	N/A	N/A		N/A	21/06/2021	31/07/2021
DN556726	Virtual School software	N/A	N/A		N/A	01/07/2021	30/09/2021
	Suicide Prevention Real Time Surveillance Database	N/A	N/A		N/A	01/07/2021	31/12/2021
DN497586	Strategic Planning Advice Little Cleveland Hall	31/12/2021	Reed Specialist Recruitment (Knight Frank)	150k	N/A	01/07/2021	31/12/2021
	Public relations and consultation for bids for a step fusion powerplant	N/A	N/A		N/A	01/07/2021	30/09/2021
DN19001	Banking Services	31/03/2022	Barclays Bank		Yes	01/07/2021	31/03/2022
	Occupational Therapists	N/A	N/A		N/A	06/07/2021	31/08/2021
DN21823	Audit Automation Software	28/02/2022	Ideagen Plc		Yes	10/07/2021	28/02/2022
	Zoom Licences	N/A			N/A	01/08/2021	30/09/2021
	QPaths	N/A	N/A		N/A	01/08/2021	31/08/2021
DN430934	Online Career Development Portal	03/11/2021	SCC (Abintegro)		Yes	01/08/2021	03/11/2021
DN404934	Electronic Ticket Machines, Software, Hosting and Support and Maintenance	30/09/2021	Corvia Ltd		Yes	01/08/2021	30/09/2021
DN437068	Employment Check Online	16/10/2021	Cantium Business Solutions		Yes	01/08/2021	16/10/2021
DN446776	Performance Evaluation of the pension fund	01/12/2020	Portfolio Evaluation		No	01/08/2021	01/12/2021
DN533754	Postal Services	31/03/2022	Royal Mail		No	01/08/2021	31/03/2022
DN542019	Jonathan Matthew Brouwer	30/09/2021	Oyster partnership		Yes	01/08/2021	30/09/2021
	strategic employment land distribution study	N/A	N/A	£50k	N/A	01/08/2021	31/10/2021
DN16724	Civil Parking System	31/03/2022	Chipside		Yes	01/09/2021	31/03/2022
DN388001	Accident & Incident Management System	27/02/2022	Optima Diagnostics Ltd		Yes	01/09/2021	27/02/2022
DN310378	MS ExpressRoute	28/02/2022	Pinacl Solutions UK Ltd		Yes	01/09/2021	28/02/2022
DN296481	Servers & Storage	30/11/2021	SCC		Yes	01/09/2021	30/11/2021
DN446300	SAP Third Party Support	31/12/2021	Rimini Street		Yes	01/09/2021	31/12/2021
DN446799	Authentication Services	13/11/2021	Transunion		Yes	01/09/2021	13/11/2021
	Tracing Services for Pensions	N/A	N/A		No	01/09/2021	31/12/2021
	Digital Design Framework	N/A	N/A		No	01/09/2021	31/03/2022
DN553163	Highways Asset Management System	31/03/2023	SCC (Dude Solutions)		Yes	01/10/2021	31/03/2023
DN361458	Electronic Signature Software	31/12/2021	Legalesign		Yes	01/10/2021	31/12/2021
DN342038	SAP 2nd Line Change Support	28/09/2022	CGI IT UK Ltd		No	01/10/2021	28/09/2022
DN253360	Mobile Voice and Data	23/10/2022	EE		No	23/10/2021	23/10/2022
DN541049	Online STI Testing	31/03/2022	Preventx		Yes	01/11/2021	31/03/2022

DN Reference	Project Title	Current Contract End	Current Supplier	Estimated Value	Option to extend	Procurement Start Date	Procurement End Date
DN370041	Blue Badge Case Management System	31/12/2021	Northgate		Yes	01/11/2021	31/12/2021
DN369055	Countywide Distribution of County Publications	03/01/2022	Leaflet Distribution Services Ltd		Yes	01/11/2021	03/01/2022
DN528082	Kitchen Management System	31/03/2022	Cypad		Yes	01/12/2021	31/03/2022
DN234242	Occupational Health Management System	07/03/2022	Civica UK Ltd novated from Warwick International)		Yes	01/12/2021	07/03/2022
DN378297	Transport Planning Software	31/03/2022	QRoutes Ltd		No	01/12/2021	31/03/2022
DN353481	Mind of My Own	03/03/2022	Mind of My Own Ltd		Yes	01/12/2021	03/03/2022
DN555475	Media Management Tool	31/05/2022	Vuelio	26k	No	01/12/2021	31/05/2022
DN351763	Physiotherapy Services	31/03/2022	Various		Yes	01/12/2021	31/03/2022
	Link Maker Licence	29/05/2022	Link Maker Systems		No	13/12/2021	29/05/2022
DN521725	FFT Aspire	31/03/2022	FFT Education Ltd		No	01/01/2022	31/03/2022
DN396178	Employee Portal and E-payslips	03/03/2022	Engeneum Ltd		Yes	01/01/2022	03/03/2022
DN515530	Mosaic Portal	31/03/2022	Servelec		Yes	01/01/2022	31/03/2022
DN410669	CRM for CFCM	15/03/2022	SCC (Propellor Studios)		Yes	01/01/2022	15/03/2022
DN407519	Customer Experience Platform	05/06/2022	Granicus LLC (Firmstep)		No	01/01/2022	05/06/2021
DN471379	External Audit Services	03/01/2022	KPMG		No	01/01/2022	31/03/2022
DN544865	SMARTTLive Subscription	31/03/2022	Smartt Software	£30k	Yes	05/01/2022	31/03/2022
DN333362	Tiger Maintenance	31/03/2022	Datrix Ltd		Yes	05/01/2022	31/03/2022
DN258377	Childcare Vouchers	01/02/2022	ComputerShare		Yes	06/01/2022	01/02/2022
DN128766	Software for School Budget Forecasting System	31/03/2022	Breeze-IT Ltd		Yes	15/01/2022	31/03/2022
DN391643	FM Booking System Inspire	31/03/2022	Stopford		Yes	15/01/2022	31/03/2022
DN391691	Registrars Record & Diary Management System	31/03/2022	Stopford		Yes	15/01/2022	31/03/2022
DN451883	Experian Mosaic	31/03/2022	Experian Ltd		Yes	15/01/2022	31/03/2022
DN433166	Spectrum Spatial Analysis	31/05/2022	SCC		Yes	15/01/2022	31/05/2022
DN544254	Open Source Resource Website GB Connexus	01/04/2022	Lincolnshire County Council		Yes	01/02/2022	31/03/2022
DN17972	Newly Qualified Teacher Management System	31/03/2022	Evolution Internet Ltd		Yes	01/02/2022	31/03/2022
DN253360	BT Lines and Calls	23/10/2022	BT		No	01/02/2022	23/10/2022
DN366480	Rostrvm System Maintenance	09/09/2022	Rostrvm Solutions		Yes	01/03/2022	09/09/2022
DN461091	Cashless Catering	31/03/2023	Squid		No	01/03/2022	31/03/2023
DN17091	Democracy Management System	30/04/2022	AsTech Consultants Ltd		Yes	01/03/2022	30/04/2022
DN482550	Call Logging Software	30/04/2022	SCC (CallCabinet)		Yes	01/03/2022	30/04/2022
DN405578	Consultation Platform SaaS	16/05/2022	DeLib		Yes	01/03/2022	16/05/2022
DN437605	Data Centre	30/09/2022	SCC		Yes	01/03/2022	30/09/2022
DN490524	Interpretation and Translation Services	31/07/2022	The Language Shop		Yes	01/03/2022	31/07/2022
DN502435	PT Insight Support	10/06/2022	Systra		Yes	01/04/2022	10/06/2022

DN Reference	Project Title	Current Contract End	Current Supplier	Estimated Value	Option to extend	Procurement Start Date	Procurement End Date
DN334619	Novus and Pass system for transport	20/05/2022	SCC (Trapeze)		Yes	01/04/2022	20/05/2022
DN470524	Planning Consultation Software	06/06/2022	JDi Solutions Ltd		Yes	01/04/2022	06/06/2022
DN437466	Lamp post and Roundabout advertising	05/07/2022	Community Partners Ltd		Yes	01/04/2022	05/07/2022
DN499859	P Card Services	11/10/2022	Barclaycard		No	01/04/2022	11/10/2022
DN433346	Independent Advisor to Pension Fund	01/10/2022	Linchpin Advisory Ltd		No	01/04/2022	01/10/2022
DN453478	CAMS	31/07/2022	Exegesis		Yes	01/05/2022	31/07/2022
DN488054	E-learning catalogue and Management System	12/08/2022	Learning Pool Ltd		Yes	01/05/2022	12/08/2022
DN379046	International Pension Payments	26/08/2022	Citibank		Yes	01/05/2022	26/08/2022
DN556022	Cloud Digital Leadership — Gartner Executive Programs Member (EPMEM)	31/07/2022	Gartner		Yes	01/06/2022	31/07/2022
DN430117	Social Care Online procedures	05/08/2022	Signis Ltd		Yes	01/06/2022	05/08/2022
DN511653	Data Package for Digital Devices being provisioned to service users	30/11/2022	N/A		No	01/06/2022	30/11/2022
DN396180	Job Adverts Courier	31/12/2022	Careerbuilder UK		Yes	01/06/2022	31/12/2022
DN19763	NottsHelpYourself website	31/03/2023	IDOX		Yes	01/06/2022	31/03/2023
DN476826	Spine for servelec	16/08/2022			Yes	01/06/2022	16/08/2022
DN299644	Frontline Data	31/08/2022	SCC		Yes	25/06/2022	31/08/2022
DN508943	SMS Chat	31/10/2022	Essendex		Yes	01/08/2022	31/10/2022
DN498346	Framework for the provision of Survey and Research Services	31/10/2022	Enventure Research	£120k	Yes	01/08/2022	31/10/2022
DN411689	MyNotts App	01/01/2023	Cantarus Ltd		Yes	01/09/2022	01/01/2023
DN557459	Survey work	08/10/2022	DJS Research Ltd		No	01/09/2022	08/10/2022
DN490631	Loss Adjustors	08/11/2022	Various	£120k	Yes	01/09/2022	08/11/2022
DN467262	MSP for Agency Staff	31/08/2023	Reed	£45m	Yes	01/09/2022	31/08/2023
DN347579	Microsoft Enterprise Agreement	30/06/2023	SCC		Yes	01/10/2022	30/06/2023
DN329175	Planning Software	17/02/2023	DEF Software Ltd		Yes	01/10/2022	17/02/2023
DN498626	Actuary service for Insurance	N/A	N/A	£15k	N/A	01/10/2022	31/12/2022
DN507367	Managed Service for HOPS	30/10/2023	UniCard Ltd		No	01/11/2022	30/10/2023
DN507083	Synergy EIS module	31/03/2023	Servelec		Yes	01/12/2022	31/03/2023
DN534417	e-Recruitment system	31/03/2023	Oleoo Plc		Yes	01/12/2022	31/03/2023
DN534508	PSN DNS	31/01/2023	Nominet	£8k	Yes	01/12/2022	31/01/2023
DN512824	Synergy Education Management System for Youth Services	31/03/2023	Servelec		Yes	01/12/2022	31/03/2023
DN466504	Provision of SIMS Annual Entitlement Services	31/03/2023	Capita Business Services Ltd		Yes	01/12/2022	31/03/2023
DN410779	Wide Area network Framework	29/09/2023	MLL Telecom		Yes	01/12/2022	01/09/2023
DN351139	TotalMobile licences	28/06/2023	SCC/ Totalmobile		No	01/12/2022	28/06/2023
DN538984	Cost Negotiator	30/04/2023	Reed (DPM Consultancy)	£20k	No	01/12/2022	30/04/2023

DN Reference	Project Title	Current Contract End	Current Supplier	Estimated Value	Option to extend	Procurement Start Date	Procurement End Date
DN406147	Merchant Acquiring Services	15/04/2023	Global Payments	£50k	Yes	01/12/2022	15/04/2023
DN455714	SAP Security Monitoring Software	19/02/2022	Grey Monarch Ltd		Yes	19/12/2022	19/02/2022
DN517589	Prepaid Card Accounts Service	17/04/2023	Prepaid Financial Services		Yes	05/01/2023	17/04/2023
DN371877	Appointed Auditors	31/03/2023	Grant Thornton	£550k	No	05/01/2023	31/03/2023
DN525742	Social Media Tool	22/04/2023	SocialSignin	£8k pa	Yes	01/02/2023	22/04/2023
DN541434	Insurance Broker	20/06/2023	Arthur J. Gallagher Insurance Brokers Ltd	£110k	Yes	01/02/2023	20/06/2023
DN542351	Pension Board Advisor	06/06/2023	John Raisin Financial Services Ltd	£60k	Yes	01/03/2023	06/06/2023
DN511030	Caspar Licence	28/11/2023	Trojan Consultants Ltd		Yes	01/05/2023	28/11/2023
DN296481	ICT Hardware & Associated Services	30/09/2024	SCC		No	01/06/2023	30/09/2024
DN367605	Hybrid Mail	29/02/2024	Neopost Ltd		Yes	01/06/2023	29/02/2024
DN508268	Lease Management Software	31/03/2024	Link Asset Services Limited	£50k	Yes	01/09/2023	31/03/2024
DN474352	Lone working solution	25/02/2024	SCC (Peoplesafe)	£300k	Yes	01/09/2023	25/02/2024
DN485386	Income Management Software	19/12/2024	Civica UK Ltd	£260k	No	01/10/2023	19/12/2024
DN438896	Smart Ticketing Platform	31/03/2024	Euclid Ltd	£10 million	Yes	01/10/2023	31/03/2024
DN551927	BACSAActive IP System	30/06/2024	Finastra		No	01/12/2023	30/06/2024
DN515578	Photo and Video Production Services	10/03/2024	Various		Yes	01/12/2023	10/03/2024
DN319628	Experian Quick Address	28/02/2024	SCC		Yes	10/12/2023	28/02/2024

Place - Pipeline Projects

DN Reference	Project Title	Current Contract End	Current Supplier	Estimated Value	Option to extend	Procurement Start Date	Procurement End Date
	School Meals Transport	N/A	Sheridan Myers		No	11/03/2020	31/12/2021
DN297239	Supply, Install and Maintenance of CCTV Equipment for Vehicles	22/12/2020	Exeros Technologies Ltd	£110k	No	01/06/2020	22/12/2020
DN507654	Cleaning of School Fans	N/A	N/A		N/A	25/06/2020	30/06/2021
DN516900	Bus Services	N/A	N/A		N/A	01/11/2020	31/03/2021
	Cleaning products	N/A	N		N/A	01/12/2020	30/06/2021
DN541100	Supply of Wood Pellets	04/07/2021	Afterwood	£2.4 million	Yes	05/02/2021	04/07/2021
DN530630	Disposal of Woods Court	N/A	N/A		N/A	10/02/2021	31/03/2021
DN530642	Disposal of the Grove PRU	N/A	n/a		N/A	01/03/2021	30/04/2021
DN530663	Disposal of Beck Lane	N/A	n/a		N/A	01/03/2021	30/04/2021
	Trampoline for Cauldwell House and Wynhill lodge	N/A	N/A	£10k	N/A	01/04/2021	31/05/2021

DN Reference	Project Title	Current Contract End	Current Supplier	Estimated Value	Option to extend	Procurement Start Date	Procurement End Date
DN536214	Disposal of land at Eastwood, Lynncroft	N/A	N/A		N/A	01/04/2021	31/05/2021
	Streetworks annual report	N/A	n/a	£20k	n/a	01/04/2021	31/05/2021
DN416621	Office Furniture	30/06/2021	Senator International Ltd		Yes	12/04/2021	30/06/2021
DN255745	Supply of bus shelters	01/07/2021	Bus Shelters Ltd	£400k	No	19/04/2021	30/09/2021
DN384184	Supply, Install and Maintenance of Electronic Bus Stop Display Infrastructure	31/05/2021	A Wandless Sign Services Ltd	£1m	Yes	19/04/2021	31/05/2021
	Disposal of land at Top Wighay	N/A	N/A		N/A	01/05/2021	31/05/2021
DN458706	Waste & Recycling Collection and disposal service	30/11/2021	Enva		No	01/05/2021	30/11/2021
	Gritting Services	N/A	Grittitt	£25,000.00	No	01/05/2021	30/09/2021
DN558368	Sessional workers for Miner 2 Major projects			£25k		10/05/2021	31/07/2021
DN230298	Cleaning and Maintenance of Bus Shelters and Poles	30/11/2021	Shelter Maintenance Ltd	£400k	No	01/06/2021	30/11/2021
	Planting for Climate Rufford					01/06/2021	30/09/2021
	Hagg Farm Laundry	N/A	n/a	£65k	N/a	01/06/2021	30/09/2021
	Repair, maintenance and PAT testing of cleaning equipment	N/A	N/A	£330k	N/A	01/06/2021	31/12/2021
DN556737	Handyperson and Adaptation Service (HPAS)	16/04/2022	Various	£946k	No	01/06/2021	16/04/2022
	Service Director Transformation	N/A			N/A	01/06/2021	30/06/2021
	Highways Services Review	N/A	N/A	£40k	N/A	01/07/2021	31/07/2021
	Planting for climate framework	N/A	N/A		N/A	01/07/2021	30/09/2021
DN510187	Supply and Delivery of Bakery Goods	27/09/2021	Adkins	£5k	Yes	01/07/2021	27/09/2021
DN496078	Supply and Distribution of Grocery and Provisions	09/09/2021	Bidfood	£0 - £300k	Yes	01/08/2021	10/09/2021
DN486829	Specialist Furniture	11/09/2021	Pineapple Furniture	£75k	No	01/08/2021	11/09/2021
DN542019	Matthew Brouer	30/09/2021	Oyster		Yes	01/08/2021	30/09/2021
DN437857	Confidential Waste Shredding	14/03/2022	Shredall	£20k	No	01/08/2021	14/03/2022
DN515229	Portable Appliance Testing	01/12/2021	Calbarrie Compliance Services Ltd	£38,000.00	Yes	01/08/2021	01/12/2021
	Secure Transport for Children	N/A	N/A		N/A	01/09/2021	31/03/2022
DN19044	Parking Enforcement Services	21/06/2022	NSL Ltd	£5m	No	01/09/2021	21/06/2022
	Neirf Consultancy	N/A	N/A		N/A	01/09/2021	30/11/2021
	Top Wighay employment space consultancy	N/A	N/A		N/A	01/09/2021	30/01/2022
	Repairs and Maintenance school catering equipment	N/A	N	£900k	n/a	01/09/2021	31/03/2022
	Green Spaces framework	N/A	N/A		No	01/09/2021	31/03/2022
DN437627	Fresh Produce	31/03/2022	Palins + Millside Garrowcliffe	£5.8 million	Yes	01/09/2021	31/03/2022
DN556711	Interim Group Manager Place	18/10/2021	Osborne Thomas	£90k	Yes	15/09/2021	18/10/2021

DN Reference	Project Title	Current Contract End	Current Supplier	Estimated Value	Option to extend	Procurement Start Date	Procurement End Date
DN503624	Trees for Climate: Year 1	01/10/2021	Lockhard Garratt Ltd	£20k	n/a	01/10/2021	31/12/2021
DN316933	Business Rates Audit	03/03/2022	Gerald Eve LLP		No	01/10/2021	03/03/2022
DN514367	Washer/ Dryer supply and warranties	N/A	JLA		No	05/10/2021	05/04/2022
DN293003	DPS for Transport Services	22/11/2022	Various	£22.5m	No	01/12/2021	22/11/2022
DN474382	Cleaning Services for the Turbine Centre	14/04/2022	Chic Cleaning Services	£36k	No	01/12/2021	14/04/2022
DN558114	Framework for cars and light vehicles	31/03/2022	Perrys Motor Sales Ltd		Yes	01/01/2022	31/03/2022
DN380911	Workstation Assessments	12/05/2022	COPE Occupational Health & Ergonomic Services Ltd		Yes	01/01/2022	12/05/2022
DN488719	Subcontract for Landscape Maintenance at School Site	31/03/2022	Bidvest Noonan (UK) Ltd	£9,000.00	No	03/01/2022	31/03/2022
DN422913	Midlands Highways Alliance Framework	28/04/2022	Various		Yes	05/01/2022	28/04/2022
DN479892	HPAS material supply	15/04/2022	Jewson Ltd		Yes	01/02/2022	15/04/2022
DN415342	Water Supply and Sewerage Services	13/08/2022	Castle Water Ltd		No	01/02/2022	13/08/2022
DN418420	Grocery, Frozen and Multi Temperature	30/09/2022	Brake Bros Ltd		Yes	01/03/2022	30/09/2022
DN282166	Fire Extinguishers	31/07/2022	Chubb Fire & Security		No	01/05/2022	31/07/2022
DN422941	Systemslink Bureau Service	10/07/2022	SystemsLink 2000 Ltd		Yes	01/06/2022	10/07/2022
DN491157	Pest Control	01/10/2022	Pestokil	£120,000.00	Yes	01/06/2022	01/10/2022
DN499951	Removal and Recycling Services	15/09/2022	Harrow Green Ltd	£100k	Yes	15/06/2022	15/09/2022
DN524960	Bulk Supply of liquid fuels	17/08/2022	Certas Energy	£200k	No	01/07/2022	17/08/2022
DN435698	Electronic Bus Stop Display Supply	30/11/2022	Various	£5m	Yes	01/07/2022	30/11/2022
DN498202	AD Hoc Transport	02/03/2023	Various	£2m	Yes	01/09/2022	02/03/2023
DN20258	DN504324	08/04/2023	Hi-Spec Facilities Ltd		Yes	01/10/2022	08/04/2023
DN479318	Miner2 Major landscape partnership	30/09/2023	Innovate Educate Ltd	£100,000.00	Yes	01/10/2022	30/09/2023
DN492673	Vending Machines	18/04/2023	Selecta	£0.00	Yes	18/10/2022	18/04/2023
DN533724	Public Analyst and Testing Services	20/05/2023	Public Analyst Scientific Services	£100k	Yes	01/01/2023	25/05/2023
DN19248	Clinical Waste Disposal	01/01/2024	Tradebe Healthcare Ltd	£343k	No	01/01/2023	01/01/2024
DN530150	Water Coolers	13/06/2023	Horizon soft drinks ltd	£80k	Yes	01/02/2023	13/06/2023
DN437638	Fresh Meat	30/06/2023	Maloneys	£4.4m	No	01/02/2023	30/06/2023
DN517383	Washroom Services	30/11/2023	PHS	£160k	No	01/03/2023	30/11/2023
DN415446	DPS - Estates and Property Advisory and Consultancy Services	01/12/2023	Various	£5m	No	01/04/2023	01/12/2023
DN510484	Vehicle Hire	12/11/2023	Arnold Clark		No	01/05/2023	12/11/2023
DN498979	Tumble Dryer for Cauldwell House	09/08/2023	Electrolux	£3.5k	Yes	01/05/2023	09/08/2023
DN485800	Minor to Major Project consultancy support	31/10/2023	LA Sharpe Ltd	£10k	No	01/05/2023	31/10/2023
DN469822	Provision of Sandwiches and Food to go	27/01/2024	On a Roll Sandwich Co. Ltd	£350k	Yes	01/06/2023	27/01/2024
DN347974	Framework for Landscaping and Groundworks	30/06/2024	Various	£1 million	No	01/07/2023	30/06/2024

DN Reference	Project Title	Current Contract End	Current Supplier	Estimated Value	Option to extend	Procurement Start Date	Procurement End Date
DN502372	Mini Buses	01/12/2023	EVM Direct	£700k	No	01/09/2023	01/12/2023
DN507735	Linen and Laundry Services	11/04/2024	Microclean	£52k	no	01/11/2023	11/04/2024
DN464118	Concession contract for coffee van	07/05/2024	Ginger & Blue Travelling Coffee Co.	£0.00	No	01/12/2023	07/05/2024
DN487129	Coffee Machines and Consumables	31/03/2024		£80k	Yes	01/12/2023	31/03/2024

Children's – Pipeline Projects

DN Reference	Project Title	Current Contract End	Current Supplier	Estimated Value	Option to extend	Procurement Start Date	Procurement End Date
N/A	Call off Contract for WAN	N/A	N/A		N/A	25/06/2020	01/04/2021
N/A	DN2 STARS Evaluation	N/A	N/A	150,000	No	01/01/2021	01/03/2022
N/A	D2N2 Supported Accommodation	31/07/2022	Framework and NCHA for NCC. Partners have different contracts in place	tbc	No	01/03/2021	01/03/2022
N/A	Mansfield Café	N/A	N/A	N/A	N/A	01/05/2021	31/12/2021
	Self Service Machines for Libraries	N/A	N/A		N/A	06/05/2021	30/11/2021
DN218487	Academic Resilience	31/03/2022	Each Amazing Breath	125,000	12	01/06/2021	01/03/2022
N/A	UASC Support Service	N/A	N/A	100,000		01/07/2021	01/12/2021
DN21146	Supporting Young People (aged 16 -21) to live Independently	31/07/2022	NCHA and Framework	20,000,000	24	01/07/2021	01/04/2022
DN19855	Supporting Young People (aged 16 -21) to live Independently – South Nottinghamshire	31/07/2022	Framework	2,300,000	24	01/07/2021	01/04/2022
Direct Award	PDSS-IT assessments in schools	31/12/2021	Steve Wiseman Assoc	10,000	no	01/07/2021	01/12/2021
N/A	IT system to record Looked After attendance/outcomes	N/A	N/a	200,000	tbc	01/07/2021	01/12/2021
N/A	Cross Collaboration with Health re CYP Complex Needs	N/A	N/A	tbc	No	01/09/2021	01/08/2022
N/A	Sensory OT and other specialist support services	N/A	N/A	tbc	tbc	01/09/2021	01/08/2022
N/A	Early Intervention Programme 0-5	N/A	N/A	60K	12 months	01/09/2021	01/12/2021
Direct Award	Independent Visitor Service	31/03/2022	CGL Change Grow Live	14600	No	01/09/2021	01/03/2022

DN Reference	Project Title	Current Contract End	Current Supplier	Estimated Value	Option to extend	Procurement Start Date	Procurement End Date
N/A	Medical Assessments for prospective Foster Carers	N/A	N/A	tbc	tbc	01/09/2021	01/12/2021
N/A	Young parents-supported accommodation	N/A	N/A	tbc	tbc	01/09/2021	01/12/2021
DN351114	Library Shelving and Furniture	16/09/2022	Various (Call off ESPO framework)	200,000	24	01/09/2021	31/08/2022
DN263232	Courier Service for Libraries	31/12/2021	Various	396,000	12	30/09/2021	31/12/2021
DN457781	Management and maintenance of Bestwood Country Park	30/09/2022	Gedling Borough Council	485,000	Yes	30/09/2021	01/09/2022
N/A	Community Based Pilot-Mansfield and Ashfield	N/A	Safe Families	60,000	No	01/10/2021	01/04/2022
DN292267	Children's Fostering Advice & Mediation Service	30/11/2022	The Fostering Network	220,000	24	01/11/2021	01/04/2022
DN299723	Reparation and Victim Services Nottinghamshire	31/03/2022	Remedi	750000	24	01/03/2022	01/03/2023
DN377259	E Resources for EM Libraries (EMLIB) Consortium	31/03/2022	Various	500,000	24	01/03/2022	01/03/2023
DN378425	CPU 3067 Disagreement Resolution, Mediation Advice and Mediation Service	30/04/2022	Global Network	659,680	12	01/04/2022	01/03/2023
DN388955	Appropriate Adults Service	31/06/2022	The Appropriate Adult Service	160,000	12	01/05/2022	01/04/2023
DN165954	Independent / non-maintained special schools Approved Provider List for Nottinghamshire	31/08/2023	Various	28,000,000	No	01/08/2022	01/04/2023
DN345744	Provision of Childcare for 2, 3 and 4 year olds in Nottinghamshire County Council Maintained Properties	31/08/2023	Various	0	No	01/08/2022	01/04/2023
DN247199	Drug and Alcohol Testing	01/10/2022	Randox	250,000	12	01/10/2022	01/10/2023
N/A	Fostering and Adoption-VR Toolkit	31/12/2023	Cornerstone	32,000	Yes	01/04/2023	01/12/2023
DN33424	Healthy Child Programme	03/04/2024	NHPT	9,100,000		01/04/2023	01/03/2024
DN433696	Library Books for EM Library (EMLIB) Consortium	01/04/2022	Various	8,000,000	24	01/04/2023	01/04/2024
DN308179	DN2 Children's Intervention Programme (STARS)	31/09/2024	Outcomes for Children (Polaris)	15,000,000	No	01/09/2023	01/03/2024

Development Corporation – Pipeline Projects

DN Reference	Project Title	Current Contract End	Current Supplier	Estimated Value	Option to extend	Procurement Start Date	Procurement End Date
DN553079	Financial Advice	N/A	N/A			01/04/2021	30/06/2021
	Transitional support on planning & post submission queries	N/A		15000		19/04/2021	
DN556308	PMO Interim vehicle set up	N/A		£19,998		19/04/2021	
	Financial Commercial and Management case support	N/A		£19,998		19/04/2021	
DN545828	Consultancy support post submission queries	n/a		£10,000		21/04/2021	
DN545816	Communications support	N/A		£15,000		21/04/2021	
	Consultancy support - Strategy & Planning	N/A		£18,000		21/04/2021	
	Freight Depot Relocation: Full Feasibility Study & Business Case	N/A			No	01/06/2021	31/10/2021
	Preliminary Highway Design Package with Business Case	N/A			No	01/06/2021	31/10/2021
	Transport Planning	N/A		500000		01/06/2021	31/08//2021
	Planning & Urban Design	N/A		500000		01/06/2021	31/08/2021
	Commercial agency (property & development)	N/A		500000		01/06/2021	31/08/2021
	Communication support 2			30k		01/07/2021	31/08/2021
	Recruitment of non-executives	N/A	N/A	£35k		01/09/2021	31/12/2021

6 September 2021**Agenda Item: 11****REPORT OF THE SERVICE DIRECTOR - CUSTOMERS, GOVERNANCE AND
EMPLOYEES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's work programme for 2021/22.

Information

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chair and Vice-Chairs, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the revised committee arrangements from 2012, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme.
5. The meeting dates and agenda items are subject to review in light of the ongoing COVID-19 pandemic.

Other Options Considered

6. None.

Reason/s for Recommendation/s

7. To assist the committee in preparing its work programme.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required

RECOMMENDATION/S

That the Committee considers whether any amendments are required to the Work Programme.

Marjorie Toward
Customers, Governance and Employees

For any enquiries about this report please contact: Pete Barker, x74416

Constitutional Comments (HD)

9. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

10. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All.

FINANCE COMMITTEE – WORK PROGRAMME

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
11 October 2021			
Monthly Budget & Capital Monitoring Report 2021/22	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Material Shortages and Construction Contract Cost Inflation		Nigel Stevenson	Phil Berrill
Basic Need Bracken Hill Special School Expansion	Latest Estimated Cost Report	Derek Higton	Phil Berrill
Mill Adventure Base Phase 2	Latest Estimated Cost Report	Derek Higton	Phil Berrill
Agency Contract Update	Update report	Kaj Ghattaora	Lorraine Dennis
Domestic Abuse Support Services (TBC)	Update report	Kaj Ghattaora	Michael Fowler
22 November 2021			
Monthly Budget & Capital Monitoring Report 2021/22	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
ICELS Re-Procurement		Kaj Ghattaora	Kaj Ghattaora
10 January 2022			
Monthly Budget & Capital Monitoring Report 2021/22	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Top Wighay Procurement		Kaj Ghattaora	Kaj Ghattaora

FINANCE COMMITTEE – WORK PROGRAMME

7 February 2022			
Monthly Budget & Capital Monitoring Report 2021/22	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
16+ Supported Accommodation		Kaj Ghattaora	Kaj Ghattaora
TO BE PLACED			
Top Wighay Office LEC	Latest Estimated Cost Report	Derek Higton	Phil Berrill
Lowmoor & Caudwell LEC	Latest Estimated Cost Report	Derek Higton	Phil Berrill
Property Planned Maintenance Programme (PPMP) 2021/22 LEC	Latest Estimated Cost report of the Property Planned Maintenance programme	Derek Higton	Phil Berrill
Lindhurst and Eastwood LEC	Latest Estimated Cost Report	Derek Higton	Phil Berrill
Demolition Programme Report	Update Report	Derek Higton	Phil Berrill
Gedling Access Road (GAR) Scheme	Progress report	Adrian Smith	Mike Barnett
Covid 19 Cultural Service Contract Variations	Progress report	Derek Higton	Mick Allen
Children in Care Framework for Residential and Foster Care Placements	Progress report	Kaj Ghattaora	Lynn Brammer
Risk & Insurance Update	Report detailing exceptional years, timeframe for settling claims and comparison with other Authorities.	Rob Disney	Claire Dyson