

# Forward Plan

**Published 7 February 2023**

This Forward Plan supersedes all previous Forward Plans.

## What is the Forward Plan?

The Forward Plan contains details of Key Decisions to be taken by The Cabinet, Cabinet Members, Chief Officers and any Committees of Cabinet including the City of Nottingham and Nottinghamshire Economic Prosperity Committee. It does not include decisions to be taken by Full Council or any of the Council's other non-executive committees.

## What is a Key Decision?

A Key Decision is one made in the exercise of a Cabinet function which is likely:

- a. to result in the County Council incurring expenditure which is, or the making of savings which are, significant, having regard to the County Council's budget for the service or function to which the decision relates;

For this purpose, "significant" shall mean an expenditure or saving of £1million or more for both revenue and capital expenditure.

**or**

- b. to be significant in terms of its effect on communities living or working in an area comprising two or more electoral divisions in the area of the County Council

## How much notice is given of forthcoming decisions?

As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days' notice of new Key Decisions that are listed in this document. Where this is not practicable, such Key Decisions will be taken under urgency procedures as set out in the Constitution.

# Notice of Intention to Conduct Business of the Cabinet in Private

Whilst the majority of the business at Cabinet meetings will be open to the public to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information as set out in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

The Forward Plan entries indicate any elements of Key Decision reports which are expected to be considered by Cabinet in private along with the relevant grounds for exemption and reasons why that exemption needs to be applied (the 'Public Interest Test').

The Appendix at the end of this document contains a list of any **non-Key Decision** reports which are also due to be considered by Cabinet in private and indicates whether those reports are expected to be fully or partly exempt, along with the relevant grounds for exemption and reasons why that exemption needs to be applied (the 'Public Interest Test').

If you feel that any decisions or reports that are to be discussed in private should be considered in public, please contact Democratic Services (County Hall, West Bridgford, Nottingham, NG2 7QP, [democratic.services@nottscc.gov.uk](mailto:democratic.services@nottscc.gov.uk) with your reasons. Such representations must be received no later than **14 days** before the Cabinet meeting, the item is due to be considered. This Council is required to consider any representations received as to why an item should not be taken in private and to publish its decision in advance of the decision being taken.

## Cabinet Members

Leader	Councillor Ben Bradley MP
Deputy Leader and Cabinet Member – Transformation	Councillor Bruce Laughton
Cabinet Member – Business Management	Councillor Chris Barnfather
Cabinet Member – Adult Social Care and Public Health	Councillor Matt Barney
Cabinet Member – Children and Families	Councillor Tracey Taylor
Cabinet Member – Communities	Councillor John Cottee
Cabinet Member – Economic Development and Asset Management	Councillor Keith Girling
Cabinet Member – Finance	Councillor Richard Jackson
Cabinet Member – Personnel	Councillor Gordon Wheeler
Cabinet Member – Transport and Environment	Councillor Neil Clarke MBE

Constitution - [Current Constitution](#)

Diary of meetings - [Meetings](#)

## Changes since the last Forward Plan

### Decisions taken

Date Decision taken	Key Decision	Decision maker	Date of first inclusion in Forward Plan
30/1/23	Nottinghamshire's admission arrangements 2024-2025 for community and voluntary controlled schools	Cabinet Member – Children and Families	6/12/2022

### New items added to this Forward Plan (see below for further information)

Key Decision	Decision maker	Department
Spherical Tokamak for Energy Production, (STEP)	Cabinet	Place
Proposed External Fee Strategy and Fee Increases for Independent Sector Adult Social Care Providers	Cabinet	Adult Social Care and Public Health
Fair Cost of Care, Market Sustainability Plan and Market Position Statement	Cabinet	Adult Social Care and Public Health

### Items withdrawn from this Forward Plan

Key Decision	Reason	For more information contact:
Mental Health Act S117 - local policy update	It has been clarified that this relates to changes in operational procedures rather than policy changes	Martyn Harris, martyn.harris@nottsc.gov.uk, 0115 9773133

### Other changes to existing Forward Plan entries

Key Decision	Change	For more information contact:
Visitor Economy Framework	Change of title, decision-maker and earliest date of decision.	Joelle Davies, Joelle.Davies@nottsc.gov.uk, 0115 9774857
Nottinghamshire Healthy Families Programme (0-19): 2024 and beyond	Updated consultation comments	Jonathan Gribbin, jonathan.gribbin@nottsc.gov.uk, 0115 9772863

<b>Decision</b>	<b>Waste Collection Contract - NCC premises</b>
Date inserted into Forward Plan	6/12/2022
What is the decision to be taken	Seek approval to enter into a new contract
Who will be consulted?	Not applicable
What documents will be considered?	Report
The earliest date the decision can be taken	16/01/2023
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Rob Fenton, Rob.Fenton@nottsc.gov.uk, 0115 8044886

Decision	Active Travel Fund
Date inserted into Forward Plan	22/12/2022
What is the decision to be taken	Approval to proceed to construction on the proposed Active Travel Fund Tranche 3 cycling improvements on A611 Derby Road, Mansfield
Who will be consulted?	<p>Consultation involves discussion with local County Council members, followed by an online questionnaire providing the opportunity for those directly impacted by the proposal, stakeholders, and the wider public to comment. Those who don't have access to the online questionnaire are also provided with the opportunity to respond by post or telephone.</p> <p>The public consultation started on 10 November 2022 and ran until 23 November 2022.</p>
What documents will be considered?	Report
The earliest date the decision can be taken	23/01/2023
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Victoria Margeson, Victoria.Margeson@nottsc.gov.uk, 0115 977 3176

Decision	Carbon Reduction Plan and 2021-22 Greenhouse Gas Emissions Report
Date inserted into Forward Plan	22/12/2022
What is the decision to be taken	Report to seek approval for the Carbon Reduction Plan and to share the latest 2021-22 Greenhouse Gas Emissions report.
Who will be consulted?	Not applicable
What documents will be considered?	Report
The earliest date the decision can be taken	23/01/2023
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Alex Smith1, alex.smith1@nottsc.gov.uk, 0115 9932586

Decision	Nottinghamshire's admission arrangements 2024-2025 for community and voluntary controlled schools
Date inserted into Forward Plan	6/12/22
What is the decision to be taken	To consider the outcome from statutory consultation and seek approval of Nottinghamshire's school admission arrangements for 2024-25
Who will be consulted?	Statutory public consultation undertaken between 17 October 2022 and 4 December 2022 by social media with email notification to relevant parties
What documents will be considered?	Report Determined admission arrangements 2024-2025 Summary of responses to consultation
The earliest date the decision can be taken	30/01/2023
Decision maker	Cabinet Member – Children and Young People
For more information contact:	Claire Wilcoxson, claire.wilcoxson@nottsc.gov.uk, 0115 9772640

<b>Decision</b>	<b>Bus Network Review - Investment in bus services</b>
Date inserted into Forward Plan	06/01/2023
What is the decision to be taken	This decision is required to develop an investment strategy for future bus network.
Who will be consulted?	Consultation is not required for this investment strategy but may be required for individual bus service changes.
What documents will be considered?	Report
The earliest date the decision can be taken	06/02/2023
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Chris Ward, chris.ward@nottsc.gov.uk, 01159773520



<b>Decision</b>	<b>School Places Programme – Rosecliffe Academy Expansion</b>
Date inserted into Forward Plan	26/01/2023
What is the decision to be taken	Approval of the construction Phase of the Rosecliffe Academy Expansion
Who will be consulted?	Not applicable
What documents will be considered?	Report
The earliest date the decision can be taken	27/02/2023
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Phil Berrill, phil.berrill@nottsc.gov.uk, 01159774641

Decision	Visitor Economy Framework
Date inserted into Forward Plan	6/12/2022 (amended 1/2/2023)
What is the decision to be taken	Approval of Framework.
Who will be consulted?	A range of partners and stakeholders County Councillors via Full Council discussion of 19 January 2023.
What documents will be considered?	Report
The earliest date the decision can be taken	27/02/2023
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Joelle Davies, Joelle.Davies@nottscc.gov.uk, 0115 9774857

Decision	2023/24 Provisional highways capital and revenue programmes
Date inserted into Forward Plan	22/12/2022
What is the decision to be taken	Approval of the proposed provisional highways programmes to be delivered during 2023/24
Who will be consulted?	Individual schemes included in the proposed programmes will be consulted on with those affected, as appropriate (as detailed within the report). This will involve consultation and/or pro-active information provision on most schemes and the level of the public engagement will be determined/dependent on the improvements being considered.
What documents will be considered?	Report
The earliest date the decision can be taken	06/02/2023
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Sean Parks, sean.parks@nottsc.gov.uk, 0115 977 4251

Decision	Tender of Prevention Services framework agreements and future call-off contracts
Date inserted into Forward Plan	3/1/2023
What is the decision to be taken	To seek approval to undertake a tender process and award 3 regional single provider Framework Agreements, and award Prevention Call-Off Contracts under the terms of the Framework Agreements in each Place Based Partnership area (South, Mid and North Nottinghamshire).
Who will be consulted?	Individuals that have used previous Prevention Services, and future potential users of services.
What documents will be considered?	Report Report on Developing the Adult Social Care & Health approach to prevention and early intervention. Proposed contract extensions
The earliest date the decision can be taken	06/02/2023
Decision maker	Cabinet Member – Adult Social Care and Public Health
For more information contact:	Laura Chambers, laura.chambers@nottsc.gov.uk, 0115 9932563

<b>Decision</b>	<b>Basic Need Programme of school expansion 2023-24</b>
Date inserted into Forward Plan	3/1/2023
What is the decision to be taken	<p>To seek approval to take forward identified Basic Need projects into detailed discussions with schools in the relevant planning areas, and potential feasibility.</p> <p>The report also seeks approval to use Basic Need to forward fund projects for which housing developer contributions will be available, but not at the time at which additional school places are required. Furthermore, it seeks approval to use Basic Need funding to cover the shortfall between the total cost of a project and the total housing developer contributions that are available.</p>
Who will be consulted?	Evidence of need comes from Pupil Place Planning Projections and the Department for Education School Capacity (SCAP) return – consultations do not form part of this process at this stage.
What documents will be considered?	Report Basic Need Priorities 2023 with rationale
The earliest date the decision can be taken	20/02/2023
Decision maker	Cabinet Member – Children and Families, Cabinet Member – Economic Development and Asset Management
For more information contact:	Mike Sharpe, mike.sharpe@nottsc.gov.uk, 0115 9772803

<b>Decision</b>	<b>Planned Property Maintenance Programme Latest Estimated Cost</b>
Date inserted into Forward Plan	26/1/2023
What is the decision to be taken	Approval of construction Phase of the projects of the Planned Property Maintenance Programme
Who will be consulted?	Not applicable
What documents will be considered?	Report
The earliest date the decision can be taken	27/02/2023
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Phil Berrill, phil.berrill@nottsc.gov.uk, 0115 9774641

<b>Decision</b>	<b>SEND Programme - Bracken Hill Special School Expansion Latest Estimated Cost</b>
Date inserted into Forward Plan	26/1/2023
What is the decision to be taken	Approval of the construction Phase of the Bracken Hill Special School Expansion Project
Who will be consulted?	Not applicable
What documents will be considered?	Report
The earliest date the decision can be taken	27/02/2023
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Phil Berrill, phil.berrill@nottsc.gov.uk, 0115 9774641

Decision	Concessionary Fare Scheme 2023/24
Date inserted into Forward Plan	26/01/2023
What is the decision to be taken	Reimbursement arrangements for 2023/24 Discretionary elements of the scheme
Who will be consulted?	Not applicable
What documents will be considered?	Report
The earliest date the decision can be taken	06/03/2023
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Pete Mathieson, pete.mathieson@nottsc.gov.uk, 01159774270

Decision	Nottinghamshire County Council's Strategic Commissioning Framework
Date inserted into Forward Plan	22/12/2022
What is the decision to be taken	<p>Seek approval for the Strategic Commissioning Framework and key documentation within the Council's Strategic Commissioning Programme. These items are:</p> <ul style="list-style-type: none"> <li>a. Strategic Commissioning Framework</li> <li>b. High Level Training Plan</li> <li>c. Implementation Plan</li> </ul>
Who will be consulted?	Deputy Leader has been consulted.
What documents will be considered?	Report
The earliest date the decision can be taken	09/03/2023
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Kaj Ghattaora, kaj.ghattaora@nottscc.gov.uk, 01159773267



<b>Decision</b>	<b>All-Age Carers Strategy</b>
Date inserted into Forward Plan	2/11/2022 (amended 3/1/23)
What is the decision to be taken	Approval of the final version of the all-age Carers Strategy that covers NHS Nottingham and Nottinghamshire, Nottingham City Council and Nottinghamshire County Council. The decision includes approval of a delegation of future commissioning and contract awards which support the Carers Strategy to the Cabinet Member and Corporate Director.
Who will be consulted?	The strategy has been coproduced with carers and has undergone formal public consultation April/May 2022.
What documents will be considered?	Report Carers Strategy 2022-2027
The earliest date the decision can be taken	09/03/2022
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Anna Oliver, anna.oliver@nottsc.gov.uk, 01159772535

Decision	Approval of Nottinghamshire Combating Substance Misuse Strategy and Delivery Plan
Date inserted into Forward Plan	26/1/2023
What is the decision to be taken	<ol style="list-style-type: none"> <li>1. To secure approval of the Nottinghamshire Combating Substance Misuse Partnership Strategy and Delivery Plan 2023-2025</li> <li>2. The strategy requires a key decision by the Cabinet due to its remit spanning across multiple portfolio holders and the anticipated impact on multiple electoral divisions in the County. It has been informed by the Substance Misuse Joint Strategic Needs Assessment and the Health Needs Assessment.</li> </ol>
Who will be consulted?	<p>The Nottinghamshire Combating Substance Misuse Partnership Members have approved this Strategy and Delivery Plan. Both the Cabinet Members of the relevant Portfolios of Adult Social Care and Public Health and Children and Families have been briefed.</p> <p>The priorities of the strategy have been identified from the From Harm to Hope Strategy requirements and evidence of need outlined in the Substance Misuse Joint Strategic Needs Assessment and Health Needs Assessment. In terms of engagement, the short deadline given by the Government in developing the Delivery Plan meant that engagement was via Substance Misuse Services providers. Ongoing engagement and co-production is an integral part of this strategy and delivery plan, exemplified in the overarching objective: “A sensitive and resilient co-produced process will be fully embedded for the voices of those who use or could use substance misuse services to be heard and influence the work of the Partnership and the implementation of this strategy” and therefore engagement will continue to take place.</p>

What documents will be considered?	Report Appendix 1 Nottinghamshire Combating Substance Misuse Partnership Local Strategy and Delivery Plan Appendix 2 Nottinghamshire Combating Substance Misuse Partnership Delivery Plan
The earliest date the decision can be taken	09/03/2023
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Sue Foley, Sue.Foley@nottsc.gov.uk, 0115 9772994

Decision	East Midlands Freeport Governance
Date inserted into Forward Plan	26/04/2022 (last amended 26/1/2023)
What is the decision to be taken	Approving the final governance arrangements for the County Council involvement in the East Midlands Freeport
Who will be consulted?	No external consultation is planned.
What documents will be considered?	Report
The earliest date the decision can be taken	09/03/2023
Will the report be considered in public?	It is anticipated that this will be partially exempt
Decision maker	Cabinet
For more information contact:	Adrian Smith, adrian.smith@nottsc.gov.uk 0115 9773680

Decision	Nottinghamshire Healthy Families Programme (0-19): 2024 and beyond
Date inserted into Forward Plan	26/1/2023
What is the decision to be taken	<p>Local Authorities have a statutory responsibility, under the Health and Social Care Act of 2012, to provide public health nursing services, including the Healthy Child Programme, which is known locally as the Nottinghamshire Healthy Families Programme. The current contract for the Nottinghamshire Healthy Families Programme, delivered by Nottinghamshire Healthcare NHS Foundation Trust (NHFT) ends on 31st March 2024. The Nottinghamshire Healthy Families Programme is an early intervention and prevention public health nursing service, supporting families to provide their children with the best start in life.</p> <p>Approval is sought to implement a co-operation arrangement between Nottinghamshire County Council (NCC) and NHFT for procurement of the Nottinghamshire Healthy Families Programme from 1st April 2024. Under this arrangement, following completion of the relevant procurement activity, and subject to the satisfactory and affordable outcome of negotiation, NCC would enter into a new contract with NHFT.</p>
Who will be consulted?	Advice will be taken regarding the requirement to consult as the procurement activity progresses. A programme of stakeholder engagement and co-production will be delivered in line with best practice, and formal consultation will take place where appropriate.
What documents will be considered?	Report Appendix 1: Summary of Nottinghamshire Healthy Families Programme
The earliest date the decision can be taken	09/03/2023
Will the report be considered in public?	Fully Public
Decision maker	Cabinet

For more information contact:	Jonathan Gribbin, jonathan.gribbin@nottsc.gov.uk, 0115 9772863
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Decision	Spherical Tokamak for Energy Production, (STEP)
Date inserted into Forward Plan	7/2/2023
What is the decision to be taken	To provide an update to Cabinet regarding the delivery of the United Kingdom Atomic Energy Authority's (UKAEA) Spherical Tokamak for Energy Production, (STEP) fusion project and to seek approval for additional support to deliver related economic growth benefits.
Who will be consulted?	Relevant Cabinet Members and related partner organisations.
What documents will be considered?	Report
The earliest date the decision can be taken	09/03/2023
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Matthew Neal, Matthew.Neal@nottsc.gov.uk, 0115 9773822

Decision	Proposed External Fee Strategy and Fee Increases for Independent Sector Adult Social Care Providers
Date inserted into Forward Plan	7/2/2023
What is the decision to be taken	Report to advise Members of the proposals for a new Adult Social Care fee strategy and request approval for the annual increase in fees paid to the independent sector.
Who will be consulted?	There will not be a consultation, fees are generally uplifted as per contracts. There has been a cost of care exercise which may impact/dictate payments and therefore would be referenced in this report.
What documents will be considered?	Report
The earliest date the decision can be taken	9/3/2023
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Gemma Shelton <a href="mailto:Gemma.shelton@nottscc.gov.uk">Gemma.shelton@nottscc.gov.uk</a> 0115 9773789



Decision	Fair Cost of Care, Market Sustainability Plan and Market Position Statement
Date inserted into Forward Plan	7/2/2023
What is the decision to be taken	The report will present the outcomes of the Fair Cost of Care exercise that will result in the Council's Market Sustainability Plan. This is the strategic plan that will describe the vision, challenges and next steps for adult social care commissioning for the next 3 years. The Market Position Statement then describes how the vision will be delivered locally providing key messages to those currently in the adult social care market, and those wanting to join, in Nottinghamshire.
Who will be consulted?	Adult Social Care providers have been involved in the Fair Cost of Care exercise.
What documents will be considered?	Report Market Position Statement and Market Sustainability Plan
The earliest date the decision can be taken	9/3/2023
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Bridget Cameron <a href="mailto:Bridget.cameron@nottsc.gov.uk">Bridget.cameron@nottsc.gov.uk</a> 0115 8043775

Decision	Local Communities Fund – Review of 2022/23 and launch of 2023/24 programme
Date inserted into Forward Plan	22/12/2022
What is the decision to be taken	To agree the budget for the Local Communities Fund 2023-24
Who will be consulted?	Cabinet members through budget setting process
What documents will be considered?	Report
The earliest date the decision can be taken	29/03/2023
Decision maker	Cabinet Member – Communities
For more information contact:	Mark Walker, mark.walker@nottsc.gov.uk, 0115 977 2173

## APPENDIX

### NON-KEY DECISIONS WHICH WILL BE CONSIDERED BY CABINET IN PRIVATE (AS THE REPORTS WILL CONTAIN PARTLY OR FULLY EXEMPT INFORMATION)

There are no such non-Key Decisions currently.